

**KEAN UNIVERSITY BOARD OF TRUSTEES****MINUTES – PUBLIC MEETING****SATURDAY, DECEMBER 4, 2021****11 a.m. VIA CONFERENCE CALL**

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**PRESENT:** Steve Fastook, Chair; Linda Lewis, Vice-Chair; Dr. Thomas Bistocchi, Secretary; Mr. John Kean, Jr., Bertha Little-Mathews, Rajeev Malhotra, Ada Morell, Ed Oatman, Barbara Sobel, Richard Trabert; Student Trustee Kobe Robinson; Chris Sclafani, Alternate Student Trustee; Dr. Lamont Repollet, President; Board Secretary Audrey Kelly

**OTHERS PRESENT:** Michelle Freestone, Dr. Sancha Gray, Kellie LeDet, Dr. Michael Salvatore, Christopher Rustick, Dr. Jeff Toney, Dr. Joe Youngblood

The meeting began at @ 11 a.m.

**1. ROLL CALL**

Ms. Kelly called the roll and reported a quorum present.

**2. STATEMENT OF COMPLIANCE – OPEN PUBLIC MEETINGS ACT**

Ms. Kelly read the statement of compliance and reported the meeting was properly advertised and in compliance with the Open Public Meetings Act.

**3. CHAIR'S COMMENTS**

Chair Fastook welcomed everyone to the meeting and began by thanking Trustee Ada Morell for her incredible years of service as Board chair. He also thanked the full Board for its support in electing him the new board chair. Mr. Fastook noted this meeting traditionally takes place at the Kean Ocean campus, but due to pandemic no travel was required today. He noted Kean's former AVP for Kean Ocean, Dr. Steve Kubow, had passed away earlier this year. Dr. Kubow was a tremendous force for development in Kean Ocean, and Chair Fastook asked for a moment of silence to honor his memory. Chair Fastook also complimented the University team building the self-study for the Middle States Commission on Higher Education (MSCHE) for the work they've done to date and voiced the Board's support for their efforts.

**4. PRESIDENT'S COMMENTS**

President Repollet also recognized the work of Trustee Morell and thanked her for her leadership as Board Chair. He welcomed Chair Fastook and noted he looks forward to working together to move the University forward.

The President expressed his gratitude to all faculty, students, administrators and staff for their hard work this fall semester and their support for all of the new safety directives that helped keep the campus community safe and the spread of COVID-19 low as we returned to campus. He applauded all of the fall sports teams

for their work, much of which led to championships and competition in championships at a regional and national level.

The President said he wanted to focus today's public report on the most important thing to happen in Kean's history in recent years, and that is the new law naming Kean University New Jersey's first urban research university. He thanked Governor Murphy for his support and for signing the bill into law, and he thanked all of the bills sponsors for their support: Senate President Steve Sweeney and Senate President-elect Nicholas Scutari, and in the state Assembly, Assemblywomen Verlina Reynolds-Jackson, Annette Quijano, Linda Carter, Shavonda Sumtner and Brittany Timberlake, as well as Assemblyman Andrew Zwicker; and, he also commended the leadership of Assembly Speaker Craig Coughlin.

The President introduced several members of his senior leadership team to provide an overview of what the new research designation means to the University, including Senior Vice Presidents Dr. Jeff Toney, Dr. Joseph Youngblood and Dr. Sancha Gray; governmental affairs director Kellie LeDet; as well as a video from Provost David Birdsell. The team gave a detailed overview of the benefits of the new designation; a copy of the presentation will be kept with the minutes.

To close, the President showed a new short video touting the new research designation that was created by University Relations.

5. **PUBLIC COMMENTS**

Ms. Kelly noted there were no public speakers signed up for today's meeting.

6. **ITEMS OF THE STUDENT AND UNIVERSITY AFFAIRS COMMITTEE**

Trustee Trabert, Committee Chair, noted the committee met to discuss a number of items now on the Board's agenda and to receive updates on various student affairs, athletics and enrollment issues. Trustee Trabert moved the following resolutions for Board consideration:

6.1 Resolution Establishing Student Housing Rental Rates for FY23

6.2 Resolutions Authorizing the Waiver of Public Bidding and Advertising for Professional Services

**Info Technology/Consulting**

Ruffalo, Noel Levitz

CampusLogic

EAB

**Not to Exceed**

\$325,000 (amends fy22)

\$235,000 (fy22-fy26)

\$105,000 (fy22)

<u>Professional Consulting</u>	<u>Not to Exceed</u>
R. Mansfield Consulting	\$65,000
BCT Partners	\$65,410 (fy22)
	\$92,000 (fy23)

<u>Advertising, Recruitment, et al</u>	<u>Not to Exceed</u>
Vista Convention Services	\$160,000
New City Media	\$90,000 (amends fy22)
Pandora	\$90,000
Max Marketing Agency	\$85,000 (amends fy22)
Spotify USA Inc.	\$80,000
Heart Media	\$60,000
Spanish Broadcast Systems	\$60,000
Audacy	\$60,000
Media Co. Holding Inc.	\$45,000
Townsquare Media	\$40,000

The Chair opened the floor for questions on the housing resolution and the bid waivers. Each resolution was then seconded, and approved by the full Board.

**7. ITEMS OF THE LEGAL AND PERSONNEL COMMITTEE**

Chair Fastook noted the committee met to review various items including the personnel actions and bid waivers now before the board for consideration. He then moved the following items:

- 7.1 Personnel Actions—Administrative
- 7.2 Professional Staff Reappointments
- 7.3 Resolution Authorizing the Waiver of Public Bidding and Advertising for FY22

<u>Professional Services</u>	<u>Not to Exceed</u>
NJ Division of Law	\$300,000
Klasko, Rulon, Stock, Seitzer	\$65,000

Chair Fastook asked for questions on the personnel actions and the bid waiver resolution. The items were seconded and approved by the full Board.

**8. ITEMS OF THE ACADEMIC POLICY AND PROGRAMS COMMITTEE**

Trustee Bistocchi, Committee Chair, noted the committee met and discussed various items, including the action items now before the Board for consideration.

- 8.1 Personnel Actions -Faculty
- 8.2 Faculty Reappointments
- 8.3 President’s Nominations for Continuation of At-Will Administrative Appointment with Faculty Rank
- 8.4 Resolution Honoring Dr. Suzanne Bousquet and Bestowing Upon Her the Appointment of Professor Emerita
- 8.5 Resolution Authorizing the Acceptance of External Grant Awards from the New Jersey Department of Education
- 8.6 Resolution Authorizing the Waiver of Public Advertising and Bidding for FY22

<b><u>Scientific Equipment</u></b>	<b><u>Not to Exceed</u></b>
JEOL	\$600,000
Mechdyne Corp.	\$315,000

<b><u>Professional Consulting</u></b>	<b><u>Not to Exceed</u></b>
McAllister and Quinn	\$475,000 (fy22-fy25)

The Chair asked the Board if they had any questions on each of the agenda items from the APP Committee. Each item and resolution was seconded and approved by the full Board.

9. **ITEMS OF THE FINANCE AND AUDIT COMMITTEES**

Trustee Bistocchi noted the committee met earlier in the week to review various items including several forwarded to the Board for consideration. He moved each of the following items:

- 9.1 Resolution Authorizing an Amendment to the Annual Appropriation for Campus Security Services Provided by Sterling Securities LLC
- 9.2 Resolution Approving Amendments to the Food Services Agreement Between Kean University and Gourmet Dining, LLC
- 9.3 Resolutions Authorizing the Waiver of Public Bidding and Advertising for Various Items for FY22

<b><u>Professional Services</u></b>	<b><u>Not to Exceed</u></b>
KLR Agency	\$165,000
M Henderson LLC	\$71,500
Lucia Marquand	\$50,000

<b><u>Printing</u></b>	<b><u>Not to Exceed</u></b>
Royal Printing	\$350,000
<b><u>Info Technology</u></b>	<b><u>Not to Exceed</u></b>
Instructure, Inc.	\$2,200,000 (fy22-fy26)
Daktronics Inc.	\$500,000
Incline Alchemy Inc.	\$125,000 (amends fy22)
<b><u>Food Services</u></b>	<b><u>Not to Exceed</u></b>
Tastefully Yours LLC	\$85,000
Eles Food Service Inc. (Encore)	\$150,000
<b><u>Entertainment</u></b>	<b><u>Not to Exceed</u></b>
The Devils Arena (Pru Center)	\$180,000
New Jersey PAC	\$135,000
Party Line Tent Rentals	\$150,000
<b><u>Limited Supply</u></b>	<b><u>Not to Exceed</u></b>
ML Plaza Services, LLC	\$60,000

Chair Fastook asked if the Board had questions related to these resolutions. He noted all bid waivers on the board agenda today had been reviewed and approved by counsel. Each item was seconded and approved by the full Board.

**10. ITEM OF THE FACILITIES AND MAINTENANCE COMMITTEE**

Trustee Bistocchi noted the committee met earlier in the week to discuss several items, including the resolutions on the full Board agenda. He then moved the following resolution:

- 10.1** Confirming Resolution Authorizing the Waiver of Public Advertising and Bidding for Emergency Services in FY22

<b><u>Emergency Services</u></b>	<b><u>Not to Exceed</u></b>
Travis Inc.	\$91,000

Chair Fastook asked if the Board had questions related to this resolution. The item was seconded and approved by the full Board.

**11. ITEM OF THE GOVERNANCE COMMITTEE**

Trustee Lewis, Committee Chair, noted the committee met earlier in the week to discuss several items, including the resolution on the full Board agenda. She then moved the following resolution:

- 11.1** Resolution Appointing a New Director to the Wenzhou-Kean University Board of Directors

The Chair asked if the Board had questions related to this resolution. The item was seconded and approved by the full Board.

**12. RESOLUTION ADVISING THE PUBLIC OF A CLOSED MEETING**

Ms. Kelly read the resolution advising of a closed session. A motion was made, seconded and the Board unanimously approved the resolution.

**13. EXECUTIVE SESSION**

The Board entered Executive Session at approximately 11:50 a.m.

**14. RETURN TO PUBLIC SESSION**

The Board returned to Public Session at approximately 12:50 p.m.

**15. FINAL APPROVAL OF MINUTES – DECEMBER 4, 2021**

Chair Fastook requested a motion for approval of the minutes of the December 4, 2021 public meeting. A motion was made and seconded, and the board approved the minutes. Chair Fastook stated the next Board meeting on March 7, 2022 will be held virtually.

**16. ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at approximately 1 p.m.