



**Kean University**  
**Office of Financial Aid**  
**1000 Morris Avenue**  
**Union, NJ 07083**

**2016-2017 Appeal Form for Dependency Override**

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Dependent students, defined by the Department of Education as being under the age of 24, are required to supply parental information on the FAFSA when applying for Federal Aid Programs. Financial aid regulations assume that the family has primary responsibility for meeting the educational costs of students. If you are considered a dependent student according to the financial aid definition, your aid eligibility is determined by using parent income and assets, as well as your information.

Occasionally, due to unusual circumstances, students should not be considered as dependent. If you can document why you should be considered independent due to unusual circumstances, you may submit an appeal for a dependency override. A Financial Aid Committee will review the appeal once **all** supporting documentation has been submitted. If the appeal is denied, you may receive a request for parent(s) taxes and other verification items prior to further processing of your financial aid award(s). ***All decisions are final.***

See the attached page for required documentation.

FC16DEP

**2016-2017 Appeal Form for Dependency Override**

Student Name: \_\_\_\_\_ Kean ID #: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Kean E-mail: \_\_\_\_\_

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Check the category that applies to you and provide the required documentation. All requested documentation must be attached for consideration of your appeal.

**CHECK ONLY ONE BOX:**

- Your custodial parent has died and the other biological parent is still living. You have not had contact with nor received any financial support from the living parent for a significant length of time (more than 2 years).*

Required Documentation:

A copy of the death certificate of the deceased custodial parent.

In addition, you must also supply items numbered 1, 2, 3, and 4 listed on page 3.

**OR**

- Your family situation is unreasonable. The dysfunction may be the result of physical abuse, emotional abuse, or drug and/or alcohol abuse. In some cases, a professional may have counseled you to live apart from your parent(s).*

Required Documentation:

One or more of the following:

- Police reports
- Court reports
- Documentation from a social service agency

In addition, you must also supply items numbered 1, 2, 3, and 4 listed on page 3.

**OR**

- Other Unusual Circumstances*

Required Documentation:

A detailed, written explanation and supporting documentation of the situation.

In addition you must also supply items numbered 1, 2, 3 and 4 listed on page 3.

**Additional Required Supporting Documentation**

1. Three letters, on official letterhead, from objective third parties (i.e., minister, social worker, counselor, teacher, doctor, or other professional) explaining the situation in detail.
2. Proof of address separate from your parents' home address (i.e., lease, utility bills, rent receipts, etc.).
3. Submit copies of your 1040 IRS Tax Return Transcripts from the IRS for the 2015 and 2014 tax years.
4. A letter written by you, the student, explaining the situation in detail.

I certify that the information reported on this form, as well as the attached documentation is true, correct, and complete. I authorize this information to be used in conjunction with information provided on the FAFSA for the purpose of calculating eligibility for financial aid. If requested, I agree to provide any additional supporting documentation necessary to verify the information reported.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Kean ID #: \_\_\_\_\_

**FINANCIAL AID OFFICE USE ONLY**

Award year: \_\_\_\_\_

Decision:

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Comments:

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Completed by \_\_\_\_\_

Signature \_\_\_\_\_