



**Kean University**  
**Office of Financial Aid**  
**1000 Morris Ave**  
**Union, New Jersey 07083**

**2016-2017**

**Employee Verification Form for Family Owned Businesses**

**Instructions: Complete this form if the IRS Tax transcript includes a Schedule C or Schedule E and you have a family-owned and controlled business (can include farms) that have 100 or fewer full-time employees. Small businesses that are owned and controlled by the family are excluded as assets on the FAFSA.**

Student Name: \_\_\_\_\_ Kean ID #: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address of Business: \_\_\_\_\_

\_\_\_\_\_

Type of Business: \_\_\_\_\_

No. of Employees: \_\_\_\_\_

I certify that the business listed above and the number of employed individuals is accurate. Any misrepresentation of information may result in the withdrawal of any financial aid offers made to the Kean University student.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_