

Readmission Applicants Self-Managed Application Instructions

(Please read carefully)

- 1) **IF YOU HAVE BEEN ACADEMICALLY DISMISSED FROM KEAN, YOU CANNOT APPLY FOR READMISSION!** You must seek **REINSTATEMENT** through the appeals process. Failure to do so will delay your reinstatement. For information on the appeals process, contact Ms. Jackie Langley at the Center for Academic Success at 908-737-0312.
- 2) **Readmission is not guaranteed.** An application for readmission is required for previously enrolled students in good standing (cumulative G.P.A. of 2.0 or higher) who have not attended Kean for two or more consecutive semesters. If you have below a 2.0 cumulative G. P.A., you will **not** gain readmission to Kean University. **PLEASE NOTE:** Entrance requirements may vary for the different academic departments. Readmission to the University does not guarantee admission into a major (which includes the major you had prior to leaving the University).
- 3) If you have been away from Kean University for a period of **five or more years**, you must **resubmit your final official high school transcript and official transcripts from all colleges attended.** If you have attended Kean within the past five years, but documents are absent from your original file, you will be contacted about which documents need to be submitted.
- 4) If you have attended any other college or post-secondary institution during your absence from Kean University, you must submit official transcripts from each institution attended.
- 5) Foreign high school transcripts **MUST** be evaluated by an NACES accredited evaluation agency to show they are equivalent to a U.S. high school diploma. All educational degrees or all college credits earned outside the United States **MUST** have a course-by-course evaluation completed by an NACES accredited evaluation agency. For a listing of these credit evaluation agencies, visit www.naces.org.
- 6) **Upon readmission, you are held to the current curricular requirements in effect at the time of readmission and NOT the curricular requirements in effect at the time of your initial admission.**
- 7) Credit and program evaluations will only be performed upon readmission to the university. For questions regarding the transferability of any courses taken at New Jersey's County Colleges, please visit the NJTransfer website at www.njtransfer.org. Kean university honors the N.J. law and related agreements on transferability of credits with an A.A. or A.S. degree. **PLEASE NOTE:** the law only applies to students enrolling at Kean for Fall 2008 or later, who have completed an A.A. or A.S. degree in 2005 or later, in a major that is comparable to their major at Kean. Changing majors negates full transferability of credits.
- 8) **DEADLINES:**

Students applying for the Fall 2008 semester:

Last day to receive applications for the Fall 2008 semester: **07/14/08**

Completing documents (all college transcripts) must be received by: **08/04/08**

Any applications completed **after 08/04/08** will be automatically reactivated for the Spring 2009 semester.

Students applying for the Spring 2009 semester:

Last day to receive applications for the Spring 2009 semester: **11/14/08**

Completing documents must be received by: **12/08/08**

Any applications completed **after 12/08/08** will be automatically reactivated for the Fall 2009 semester.

Additional Information for prospective students:

- 1) **On Campus Residence:** On-campus housing is available to full-time undergraduate students. Applicants interested in on-campus housing are required to submit a completed Residence Hall Contract and Agreement and a non-refundable \$100.00 housing application fee to the Office of Residence Life. The Contract and

Agreement is included in your acceptance package. It is important to send in your housing request as soon as you receive your acceptance letter and enrollment instructions. Please contact the Office of Residence Life (908)-737-6800 for more information regarding deadlines and availability of housing. Housing requests from late applicants will most likely go unfilled.

2) **International Students:** This admission category is designed to accommodate those applicants who require an I-20 Form (including those holding F-1 visas) in order to study in the United States. **ALL** international students must also complete a separate International Student Supplemental Application available from the Center for Academic Success or by contacting International Student Services, Downs Hall, room 122 or by visiting the website www.kean.edu/~iss. For additional information or questions regarding enrollment as an international student, contact the Office of International Student Services at 908-737-4860 or intst@kean.edu. **PLEASE NOTE:** Foreign high school transcripts **MUST** be evaluated by an NACES accredited evaluation agency to show they are equivalent to a U.S. high school diploma. All educational degrees and all college credits earned outside the United States **MUST** have a course-by-course evaluation completed by an NACES accredited evaluation agency. For a listing of these credit evaluation agencies, visit www.naces.org.

3) **Financial Aid:** Information regarding financial aid and the costs of attending Kean University can be obtained by visiting visit www.kean.edu/current.html and scrolling down to the Financial Aid section. You will find several useful links and as well as contact information for the Office of Financial Aid.

4) **Scholarships:** There are a limited number of scholarships available to transfer students. A separate application process and separate deadlines apply. For further information, a listing of all scholarships and their requirements, as well as an application, visit www.kean.edu/current.html, scroll down to the Financial Aid section, and click on the links [Scholarship Handbook](#) and [Scholarship Application](#).