Kean University, Masters in Criminal Justice (MA_CJ)
RACE, CLASS AND GENDER (CJ 5650-01)
Fall 2011, Wednesdays 6:00-8:45pm in J-133
Professor Hassett-Walker
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Office hours for Fall 2011, Willis Hall 305
Mondays & Thursdays, 9-11am
Tuesdays & Fridays, 11am-1pm
Wednesdays by appointment, 5-6pm
Students may also make an appointment via email to see the Professor during alternative hours

Course Goal/Student Learning Objectives: The course will provide an introduction to understanding issues pertaining to race, class, gender, and sexual orientation in the criminal justice field.


Overview of Course Requirements: Students are expected to attend each class, read the assigned material ahead of time, actively participate in class discussions, and behave in a respectful, collegial manner. Attendance will be taken at the start of each class, and will count for 10% of the student’s final grade. Nine summaries of in-class readings are to be completed and turned in on the due date specified in the Reading and Assignment Schedule. Each student will also lead an in-class discussion on that day’s topic and the assigned readings. A research proposal is due at the beginning of the last class day. Additionally, students will select and discuss a journal to which they’d submit a manuscript of their findings if they were to actually conduct their proposed research study.

Grading: Your final course grade will be calculated as follows:
(1) Attendance 10%
(2) Nine article summaries 45% (each summary is worth 5%)
(3) Journal description 10%
(3) Facilitation of 1 in-class discussion 15%
(4) Research proposal 20%
TOTAL: 100%

Grades: A: 94-100 • A-: 90-93 • B+: 87-89; B: 84-86 • B-: 80-83 • C+: 77-79 • C: 70-76 • D: 60-69 • F < <60

Calculating your final course grade (via calculator, Excel, or another method): Multiply your individual grade by the percentage listed above. Example: If you got a 90 on your proposal, you’d multiply 90 by .20 (for 20% of your final grade). Same procedure for the other graded assignments. (Add up all the article summary assignment grades, then divide by 9 for the average. Then multiply that grade by .45. OR: multiple each article summary assignment grade by .05.) Calculating attendance: for each day that you are absent from class (unexcused), 5 points will be deducted from your attendance grade. Thus 1 unexcused absence = 95; 2 unexcused absences = 90; etc. Your attendance grade gets multiplied by .1 (for 10% of your final grade). You would then add all the multiplied scores.

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<table>
<thead>
<tr>
<th>Date</th>
<th>In-class discussion</th>
<th>Readings and assignments due</th>
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<tbody>
<tr>
<td>Sept. 7</td>
<td>Introduction to the course, basic diversity concepts</td>
<td>Pincus, ch. 1-2 &amp; 4</td>
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<td>Sept. 14</td>
<td>Race</td>
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<td>Selection of in-class facilitation topics/dates</td>
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| Sept. 21 | African Americans, crime rates, types of crime          | (1) Hawkins, Laub & Lauritsen (1998) "Race, ethnicity, and serious juvenile offending." In Loeber & Farrington (Eds.), *Serious and Violent Juvenile Offenders*, ch.3.  
| Oct. 5  | Other racial & ethnic groups in the CJ system           | *Investigating Difference*, ch. 5, 7 & 8  
Assignment due: article summary #3 |
| Oct. 12 | Class; class & crime theory                            | (1) Pincus, ch. 3  
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Assignment due: article summary #5 |
| Nov. 2 | Gender; Gendered theories on crime                                    | (1) Pincus, ch. 5  
Assignment due: article summary #6 |
| Nov. 9 | Gender                                                                | (1) *Investigating Difference*, ch. 3 & 10  
Assignment due: article summary #7 |
Assignment due: article summary #8 |
| Nov. 23| Sexual orientation                                                     | (1) Pincus, ch. 6  
(2) *Investigating Difference*, ch. 11  
Assignment due: article summary #9 |
Nov. 30  Hate crimes; victimization & sexual orientation; gay & lesbians in policing
Assignment due: journal description

Dec. 7  Social change & social movements
Pincus, ch. 7

Dec. 14  Last day of class Research proposal due

*The Professor reserves the right to change the course schedule.

Nine article summaries: In addition to reading the assigned book chapters and articles, students will need to summarize (typed; no hand-written) one of the assigned readings due in that class on that day. In writing your summary, be mindful of the following:
- length: 1 page
- type-written only; hand-written summaries will be rejected
- Use your own words. No quoting. No plagiarizing.
- Indicate in the first sentence the last name of the author(s) and the year of publication. Ex: In the article, Weis (1987) notes that…

Journal Description: Student will pick a peer-reviewed journal for publication of their study results (if they were to actually conduct this study), and submit a description of their selected journal including the name of the editor, submission address, description of the journal that makes it clear why this journal was selected, the required referencing style of the journal (APA, ASA, etc.), and three examples of articles recently published in that journal that are related to the student’s proposed study topic. Examples of journals include but are not limited to Social Problems and the Journal of Ethnicity in Criminal Justice. However, the student is free to select another scholarly peer-reviewed journal that publishes scholarship related to race, class, gender and crime. Due: November 30th.

Facilitation of in-class discussion: Each student will select in advance a class and its topic (as per the schedule laid out above), and come to class prepared to facilitate the in-class discussion. Facilitating the discussion can include reviewing the assigned reading, showing powerpoint slides or using other visual aids (e.g., handouts, writing on the board), as well as giving an in-class assignment, discussing a relevant news article, etc. Students may be creative in planning their facilitation. The professor may guide the discussion/facilitation by giving in advance a specific question(s) or issue(s) to be addressed by the presenting student.

The Research Proposal: A typed research proposal will be submitted in the form of an application for full review to the Kean Institutional Review Board (IRB). The form is downloadable here: http://orsp.kean.edu/documents/IrbForm%20Full%20Review.doc. (Additional information about the Kean IRB can be found here: http://orsp.kean.edu/regulations%20and%20compliance/irb/irb.html.) The proposal should be submitted on December 14th at the beginning of class. See the final pages of this syllabus for more details re: the research proposal.
Assignment submission policy: Only one (1) assignment will be accepted late for the semester, with 5 points per day deducted from the grade for each day late. For example, for an assignment that is 1 day late, the starting grade would be 95, rather than 100. Assignments handed in on the assigned day, but after class has ended (e.g., by e-mail) will have 2.5 points deducted for lateness. Additional assignments submitted late after the first late assignment will not be accepted.

Assignments are due at the beginning of class.

Note: Assignments do not count as being turned in until they are in my hand. Assignments should not be left in the Professor’s mailbox, or slipped under the Professor’s door. This does not count as being turned in, and you submit this way at your own peril. (It could get lost, for instance.) You may email late assignments. Keep in mind, however, that emailed assignments do not count as being turned in until the Professor opens up, reads, and acknowledges receipt of the assignment (as opposed to the date/time at which you send it). If you do not receive an acknowledgement email from me, then you can assume that I did not receive your assignment. Although I generally check e-mail every day, do not assume that I will open and read your e-mail the same day that you send it. Technical difficulties with sending email are NOT a legitimate excuse for late submission of an assignment.

If you have a legitimate medical reason (e.g., appendicitis or other life-threatening illness) for not being able to submit an assignment by the due date, you will need to provide written documentation (e.g., hospital bill) as proof of your reason.

Note: No work will be accepted after December 14th, 8:00pm.

Make-up exam/oral presentation policy: Make-up exams or oral presentations will only be granted in the event of a documented medical emergency. Death of an immediate family member may also be an acceptable reason for requesting a make-up exam. Students will need to provide documented proof of such an event (e.g., hospital bill, doctor's note, newspaper obituary notice, etc.). Reasons that are not considered permissible for requesting a make-up exam/oral presentation include, but are not limited to: a pre-scheduled, non-emergency doctor’s visit; dental visits; sleeping through the exam; car breakdown; work-related issue; death of a friend/cousin/pet/grandparent/etc. Any make-up exam/oral presentation will be given at the professor's convenience. Students requesting a make-up for an approved reason will have only one opportunity to take the make-up. Missing the make-up will result in a grade of "0" for the assignment. No work will be accepted, or make-ups given after December 14th, 8:00pm.

Attendance policy: Attendance is expected in all Kean courses, and will be taken at the beginning of class. If a student arrives late and misses the taking of attendance, then it is the student’s responsibility to notify the professor of their presence in class. Two (2) late arrivals will equal one (1) absence. Students arriving more than 30 minutes late for class will not receive credit for attendance on that day.

Attendance also counts as 10% of your final course grade. According to the university’s attendance policy, students are responsible for informing the instructor in advance or in a timely manner of the reasons for their absence. Instructors, in consultation with their department chairs, are expected to respect university practices and policies regarding what counts as an excused absence. Typically excused absences include illness, bereavement, or religious observances. Serious tardiness may be dealt with at the discretion of the instructor.

Withdrawal Policy: Any student enrolled in this course who does not meet the course requirements and
who neglects to withdraw by October 26th will receive a failing grade for the course. Keep in mind the following dates:

**Important University Dates to Note:**
- **September 7th** - Last day to withdraw with 100% refund
- **September 14th** - Last day to withdraw with 75% refund
- **September 21st** - Last day to withdraw with 50% refund
- **October 26th** - Last day to withdraw from courses with a “W” grade (0% refund)
- **December 19th** - Semester ends

*No work for this course will be accepted after December 14th, 8:00pm.*

**Other Important University Information:**
- **CampusAlert:** Students are encouraged to sign up with Kean’s CampusAlert system, the emergency notification system accessible at [www.mir3.com/kean](http://www.mir3.com/kean). Through CampusAlert, students will be informed of any campus emergencies, weather notices, and other important announcements.

- **Email:** All Kean students are required to have a valid Kean email account. For those students who do not already have one, forms are available on-line at [http://www.kean.edu/KU/forms-OCIS](http://www.kean.edu/KU/forms-OCIS). From there, click on **Email Account Request Form**.

**Academic Integrity:** Students are required and expected to ensure the academic integrity of their work (e.g., no cheating, no copying others’ work and passing it off as your own, no copy/pasting from the Internet, no purchasing research papers, etc.). Students are responsible to become familiar with, and will be held accountable for, the information on the following website: [http://www.kean.edu/~vpsa/handbook/10_policies_1_academicintegrity.html](http://www.kean.edu/~vpsa/handbook/10_policies_1_academicintegrity.html)

In a nutshell, as a student you should:
1. Do you own work.
2. Do not copy other students’ work and present it as your own. This is plagiarism, and will result in a grade of F (0 credit) for the assignment.
3. Do not copy material published elsewhere, including the Internet, and present it as your own. (Note: It is VERY easy for professors to locate text copied directly from the Internet. Don’t do it.) This is plagiarism, and will result in a grade of F (0 credit) for the assignment.
4. Do not purchase papers sold by companies such as Cyberessays.com. This will result in the student instantly failing the course (not just the assignment).
5. Do not turn in work already turned in as homework for another class. You can reference earlier work you’ve done on a related topic, but you must cite your earlier work.
6. Cite all sources used in a section entitled “References. This means including the author(s), date, title of the article or book, and where the article was published. Example: Edleson, J.L. (1999) “Children’s witnessing of adult domestic violence.” *Journal of Interpersonal Violence*, 14(8), 839-870. (A citation for a book would include the book’s publisher, as well as the city & state where the publisher is located.) Refer to guidelines from the American Psychological Association (APA) for examples of how to properly cite references.
7. It is best to summarize what other authors say in your own words (i.e., paraphrasing). If you must use language directly from another author’s work, put them in quotations and include the name of all authors, year of publication, and the page number(s) on which the original language is featured.
(8) Students are permitted to discuss topics, critique each other’s work, and provide advice. However, the final product should always be that of the individual student. Students suspected of a violation of academic integrity will be referred to the Department Chairperson for other sanctions in accordance with the student handbook and college rules. Refer to the University Integrity Policy (UIP) at http://www.kean.edu/forms/AcademicIntegrity.pdf.

Tutoring: Tutoring is available for students that need it through the Center for Academic Success (908-737-3260).

Students with Disabilities: If you have a disability and as a result need extra time to complete assignments (e.g., tests, papers), you must arrange to have the Kean Office of Disabilities provide Dr. Hassett-Walker with written documentation by October 1st stating the nature of the accommodation required. Verbally informing the Professor about your disability will not suffice. If you do not arrange to provide written documentation to the Professor, then you will be expected to fulfill the course requirements as laid out in the syllabus.

The usage of laptops, phones, or texting devices is NOT permitted in class. If you are expecting an important phone call during class time, you must inform the professor ahead of time, sit near the door of the class, and leave the room to take the call. Students may not do this more than once during one class period or they will be asked to leave the class on that day.

Disruptive behaviors that may result in the student being told to leave the class include, but are not limited to, the following:
- Texting
- Talking while the professor is talking
- Sleeping, snoring
- Being otherwise disruptive, disrespectful, or distracting to the professor and/or other students

**RESEARCH PROPOSAL: Due December 14th in-class and at the beginning of class**

Students will be required to write and submit an original research proposal, in the format of an application for full review to the Kean IRB. (As mentioned earlier in this syllabus, the format for full review IRB applications can be found here: http://orsp.kean.edu/documents/IrbForm%20Full%20Review.doc.)

On October 19th, students will touch base with the professor about their proposal topics. The format of the proposal will also be discussed, as will the research design and sampling of any human subjects. Please note the following sections, below, of the main protocol description of the IRB application (e.g., what your proposed study is about and why it is relevant, study background, use of human subjects and how you as the investigator will protect them from harm, etc.):

From http://orsp.kean.edu/documents/IrbForm%20Full%20Review.doc:

"A. PROTOCOL DESCRIPTION

1. Briefly describe the context and goals of your research project: (What you hope to accomplish and why? What is the background of this project? Add additional sheets as needed)."

**Comment from Dr. Hassett-Walker on this section (the project description)–

- In this section, you should cite and discuss at least ten (10) scholarly sources (e.g., Criminology,
Crime and Delinquency, J. of Quantitative Criminology, etc.) – eight of which must be peer-reviewed journal articles – about your research question or hypothesis published during the past 20 years. At the end of this section, make it clear how your proposed study will fill gaps in the existing literature about your topic. In other words, what isn’t yet known that you are proposing to study?

- In the various Kean library search engines (e.g., Proquest, Ebscohost, Jstor, etc.), there is a box you should check off, “Peer Reviewed.” This will narrow your search to peer-reviewed sources. Ask the reference librarian for help with this as needed. Examples of journals that contain relevant articles are Criminology, Journal of Research in Crime and Delinquency, Journal of Ethnicity in Criminal Justice, and Social Problems. However, there are many others accessible through the library, both in paper and electronic formats.

- Do not use book reviews in your literature review. If you locate a book review (even if it is published in a peer-reviewed journal) and want to use it, you should locate, read, and summarize the original book.

- Do not use articles with no author (i.e., written by “anonymous”)

- Include authors’ names and article publication dates as appropriate throughout the text. Example:
  - Recently, researchers have begun to focus on environmental correlates of intimate partner violence (IPV). Fox and Benson (2006) found that couples experiencing IPV are more likely to be economically vulnerable, and to reside in highly disadvantaged neighborhoods. Browning (2002) found that neighborhood collective efficacy (e.g., willingness of neighbors to help each other out) was negatively related to both nonlethal partner violence, as well as intimate homicide rates. In another study, couples living in poor areas were found to be at increased risk for IPV when compared with couples residing in non-poor neighborhoods (Cunradi, Caetano, Clark, & Schafer, 2000).

- Note: Wikipedia is NOT an appropriate source. You will lose points for the use of Wikipedia in the literature review.

- Do NOT copy/paste text word-for-word out of other articles. (Read: flirting with plagiarism – even if you list the original work’s authors – and a grade of “F” for the assignment if you do.) Summarize and put others’ text into your own words. This shows that you have understood what you read. If you must use others’ words exactly as they are, put them in quotations, and include the authors’ names, year of publication, and page number(s) from which the quote came at the end of the quote. Be sure to include the citation in your reference section. Do not use quotes that are longer than 2 sentences.

- Any citation that appears in the text of your literature review (that is, section #1 of the protocol description) must be included in the reference section at the end.

- Any citation that appears in the reference section must be included in the text of your literature review.


- Secondary Source Citation: If you want to cite an article that is included in another article (your primary source), but you have not read that other article, you should cite it as (for instance) (Jones, 2005; as cited in Martens, 2008). This is referred to as secondary source citation. Do NOT do this more than once in your proposal. In general, it is best to read and cite the original article, rather than taking another author’s word for what a third author wrote (which you did not
read). Note: for secondary source citation, **both authors – your primary and secondary sources -- must be listed in your reference section.**

- **At the end of this section, include a Reference section** that lists any and all books and journal articles that you are discussing. This means listing the author(s), date, title of the article or book, and where the article was published.


**End of Dr. Hassett-Walker comment on point #1 of IRB application, protocol description.**

Continued, from [http://orsp.kean.edu/documents/IrbForm%20Full%20Review.doc](http://orsp.kean.edu/documents/IrbForm%20Full%20Review.doc):

2. “Describe the involvement of human subjects in this project (What will they be doing? Who are the subjects? How many subjects will be involved in the project?). Specify how subjects will be recruited (e.g. advertisements, announcements in class, e-mail, internet, etc.).

3. “Indicate the duration of anticipated research as applicable (the length of each session and the number of sessions). Describe where the research will be conducted.

4. “State in detail your plans for obtaining each subject’s informed consent to participate in this project (attach copies of any “informed consent” forms or agreements). Describe how this information will be conveyed to subjects. *BE SPECIFIC* At least 2 copies of the forms should be handed out to participants, with one for them to sign, date, and hand back and one for them to keep for their records.

5. “What expected benefits will accrue to each human subject or to humankind in general, as a result of this project? List out all possible or expected benefits. (Add additional sheets as needed).

6. “There are 3 parts to this section, please make sure you answer all 3 parts.
   a. What do you believe are all the possible risks (physical, psychological, sociological, legal, financial, or other) to humans that can result from participation in or assistance to this project? List all of them out below.
   
   b. Next to each risk that you listed, please indicate whether or not this risk you described is considered “high, moderate, or low.”

   c. Describe in detail procedures to protect the human participants involved from each of the risks (Add additional sheets as needed).

7. “In the utilization of the results of your project, are humans protected from possible risks, such as embarrassment or invasion of privacy? Describe in detail how confidentiality will be maintained.

8. “Specify how you will keep your data secure, and maintain confidentiality during the research. Be specific and describe how data will be stored throughout the duration of the project and upon its completion. *PLEASE NOTE THAT ALL CONSENT FORMS AND DATA MUST BE
9. “Describe how you will ultimately dispose of your data after you have completed your research (e.g. shredding, burning). *PLEASE NOTE THAT ALL RESEARCH RECORDS MUST BE MAINTAINED FOR AT LEAST FIVE YEARS AFTER THE COMPLETION OF THE RESEARCH*.

10. “Are you using any scales or instruments you did not create yourself? If so, you must demonstrate that you have permission to use the scale. List out the names of these scales and provide a copy of the permission to use the instrument. If it is in the public domain, please indicate below. If you purchased the scale, provide proof of purchase.”

Note: The items listed above (#1, then 2-10) are from: http://orsp.kean.edu/documents/IrbForm%20Full%20Review.doc.