You can now access the full text of thousands of online United States government documents through the Kean University Library catalog. You can get to the full text of these documents by searching the catalog by key word, author, title or subject.

Below are quick and visual guides, using the example of finding full-text documents containing both the key word phrases “no child left behind” and “urban school(s).” These guides illustrate how to get to the full text of an online United States government document by using the Kean University Library catalog.

**Quick Guide:**
- Go to the Library’s home page ([http://library.kean.edu](http://library.kean.edu)).
- Click Books, E-books, Videos, & More (Kean Catalog).
- From the Limit Your Search drop-down menu, click U.S. Government Online Document.
- Type your key words in the search box underneath Find This: Use the “and” operator to combine terms and retrieve items that contain all of the terms. Use the question mark (?) as a truncation symbol to replace the ending of your key words and retrieve items with similar word roots. For instance, type: no child left behind and urban school?
- Click Search.
- Evaluate your search results.
- Click the title for details and then click the hyperlink next to the words Linked Resource.

**Visual Quick Guide:**
- Starting at the main page of the Kean Catalog, follow these steps:
Your next screen will list your retrieved results. Evaluate your results and then follow the step illustrated below:

<table>
<thead>
<tr>
<th>#</th>
<th>Relevance</th>
<th>Title Long</th>
<th>Author</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4</td>
<td>No Child Left Behind: various student achievement in America’s big city schools: hearing before the Committee on Education and the Workforce, U.S. House of Representatives, One Hundred Twelfth Congress, second session, June 25, 2004</td>
<td>United States Congress House Committee on Education and the Workforce</td>
<td>2004</td>
</tr>
<tr>
<td>2</td>
<td>4</td>
<td>No Child Left Behind: ensuring effective teacher preparation and support: hearing before the Committee on Education and the Workforce, U.S. House of Representatives, One Hundred Twelfth Congress, second session, June 25, 2004</td>
<td>United States Congress House Committee on Education and the Workforce</td>
<td>2004</td>
</tr>
<tr>
<td>3</td>
<td>4</td>
<td>No Child Left Behind: successes and challenges of implementation in urban and suburban schools: field hearing before the Subcommittee on Education Reform of the Committee on Education and the Workforce, U.S. House of Representatives, One Hundred Ninth Congress, second session, August 28, 2006, in Chicago, Illinois</td>
<td>United States Congress House Committee on Education and the Workforce</td>
<td>2006</td>
</tr>
<tr>
<td>4</td>
<td>4</td>
<td>Innovative partnerships to school leadership: teleconference resource</td>
<td></td>
<td>2004</td>
</tr>
</tbody>
</table>

Your next screen will display the bibliographic information for the document you have chosen. Scroll to the lower portion of the screen and then click the hyperlink next to the words Linked Resource.

If you need help finding U.S. government documents, please contact a librarian:

- at the Reference Desk *
- by calling (908) 737-4629 and asking for a reference librarian *
- by using email and TXT options as described at http://libanswers.kean.edu

* Check the Library’s Reference Desk hours at http://library.kean.edu/hours.htm.

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Updated by Ms. Linda Cifelli, April 19, 2016.