

TEACHING PERFORMANCE CENTER
KEAN UNIVERSITY
COLLEGE OF EDUCATION
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**Professional Internship Field Experience Calendar
Fall 2009**

Wednesday, August 26, 2009	Internship/Student Teaching Orientation Kean@OCC 9:30 am – 12:00 p.m. – Technology Building, Room 115
Thursday, August 27, 2009	Internship/Student Teaching Orientation 9:30 a.m. - 12:00 p.m.- Wilkins Theatre Supervisors' Luncheon and Meeting 12:15 p.m. - 1:45 p.m. – Downs Hall, Dining Room 1 Health & Physical Education Interns - Seminar 11:00 a.m. - 12:00 p.m. – D'Angola Gym, Room 163
According to district calendar	First Day of Internship/Student Teaching
Thursday, September 3, 2009	First Day of Fall Term - Classes begin
Friday, September 18, 2009	Due: Narrative Report #1 (Supervisors/Clinical Instructors)
Wednesday, September 30, 2009	Substitute Teaching Workshop 45-minute workshops from 3:30 pm – 7:30 pm (Preregistration is required.**)
Thursday, October 1, 2009	Due: Honorarium/Request for Professional Development Hours (Cooperating Teachers)
Friday, October 2, 2009	Deadline: Application for Teacher certification to Graduate Office (Graduate Programs Only) Due: Narrative Report #2 (Supervisors/Clinical Instructors) Professional Field Experience Competency Assessment – Initial For ½ term experiences* (Supervisors & Cooperating Teachers)
Friday, October 9, 2009	<i>Final visitations/reports for ½ term experiences cannot be completed prior to this date</i>
Monday, October 12, 2009	Columbus Day – State Holiday – University Closed
Thursday, October 15, 2009	Seminar: Health/Physical Education Seminar II 5:00 p.m. – 7:40 pm – D'Angola Gym, Room 163 Ocean County College – Russel Hall, Room 243 (Contact PE Dept. – 908-737-5500 for further information)
Friday, October 16, 2009	Supervisors' Forum 10:00 am – 12:00 noon – University Center, Room 337 Due: Narrative Report #3 (Supervisors/Clinical Instructors) Due: Travel Vouchers (Supervisors/Clinical Instructors)

*Health/PE., Fine Arts, and Music Interns ONLY

Friday, October 23, 2009	First Student Teaching Assignment Ends for ½ term field experiences*
Monday, October 26, 2009	Second Student Teaching Assignment Begins for ½ term experiences*
Thursday, October 29, 2009	Cooperating Teacher Institute (Tentative) 8:30 a.m. – 3:30 p.m. – University Center, Room 228 (Preregistration is required for attending cooperating teachers.) (Contact the TPC at 908-737-4185 for further information.)
Friday, October 30, 2009	Due: Professional Field Experience Competency Assessment – Initial Report for full term experiences Final for ½ term experiences* (Supervisors/Clinical Instructors and Cooperating Teachers) Travel Vouchers (Supervisors/Clinical Instructors)
Thursday, November 5 & Friday, November 6, 2009	NJEA Conference – Atlantic City
Friday, November 13, 2009	Due: Narrative Report #4 (Supervisors/Clinical Instructors)
Thursday, November 19, 2009	Seminar: Health/Physical Education Seminar III 5:00 pm – 7:40 pm D'Angola Gym, Room 163 Ocean County College – Russel Hall, Room 243 (Contact PE Dept. – 908-737-5500 for further information)
Thursday, November 26 & Friday, November 27, 2009	Thanksgiving – State Holiday – University Closed
Friday, November 27, 2009	Due: Narrative Report #5 (Supervisors/Clinical Instructors) Professional Field Experience Competency Assessment – Initial Report for ½ term experiences* (Supervisors/Clinical Instructors & Cooperating Teachers)
Tuesday, December 1, 2009	Deadline: Application for N.J. Teacher Certification to Hutchinson Hall, Room 102 (January Undergraduate & Post-Baccalaureate certification candidates)
Friday, December 4, 2009	Supervisors' Forum 10:00 a.m. – 12:00 noon, University Center, Room 228 Due: Travel Vouchers (Supervisors/Clinical Instructors)
Friday, December 7, 2009	<i>Final visitations/reports cannot be performed prior to this date</i>
Monday, December 7, 2009	Substitute Teaching Workshop 45-minute workshops from 3:30 pm – 7:30 pm (Preregistration is required.**)
Tuesday, December 15, 2009	Due: Nomination(s) for Outstanding Professional Intern
Monday, December 21, 2009	Last day of Professional Internship
Monday, January 4, 2010	Due: Professional Field Experience Competency Assessment Final Report (Supervisors/Clinical Instructors & Cooperating Teachers) Travel Vouchers (Supervisors) Videotape Analysis (Supervisors) Assessment of Adjunct Supervisor (Professional Intern)
TBA	Due: Grade submission via Kean-Wise

*Health/PE., Fine Arts, and Music Interns ONLY

Wednesday, January 13, 2010

Orientation to Internship/Student Teaching Kean@OCC, Spring 2010

9:30 am – 11:00 am – Location: TBA

Orientation to Preprofessional Field Experience Kean@OCC, Spring 2010

2:00 pm – 4:00 pm – Location: TBA

Thursday, January 14, 2010

Orientation to Internship/Student Teaching, Spring 2010

9:30 a.m. - 12:00 noon - Location: TBA

Supervisors' Meeting

12:15 p.m. - 1:45 p.m. – Location: TBA

Orientation to Preprofessional Field Experience, Spring 2010

2:00 p.m. - 4:00 p.m. – Location: TBA

Friday, January 29, 2010

Professional Development Hour Certificates for Fall 2009 mailed to cooperating teachers.

NOTE: A professional intern is to follow the calendar of the school district where he/she is assigned.

*** Registration for programs hosted by the Teacher Performance Center will be accepted no earlier than one month prior to the program date. Contact the Teaching Performance Center at 908-737-4185 or in Willis 110 to obtain a registration form.*