NATHAN WEISS GRADUATE COLLEGE
2013 Commencement

This newsletter contains important and date-sensitive information for Kean University graduates and their families.

Kean University Graduate Commencement
New Jersey Performing Arts Center
May 14, 2013
Procession will begin promptly at 7 p.m.
Commencement Ceremony

The Kean University Nathan Weiss Graduate College Commencement ceremony will be held on Tuesday, May 14, 2013, at the New Jersey Performing Arts Center (NJPAC) Prudential Hall, One Center Street, Newark, NJ. Please arrive at the hall no later than 5:30 p.m. with your cap and gown for robing and processional lineup. The procession will begin promptly at 7 p.m.

Your commencement exercises will include graduates from January and candidates who have filed for graduation in May and August. As a celebration of your academic achievements, commencement is a formal event planned with you, your family and the Kean faculty in mind. This newsletter should provide all necessary information and answer many of your questions. Please pay particular attention to the instructions, as many past practices will no longer apply. The success of commencement will depend upon your individual cooperation.

Commencement Speaker
The commencement speaker has not yet been announced. Please check the graduation Web site at www.kean.edu/graduate, where the name will be posted at a later date.

Graduate Arrival Time
Please arrive at NJPAC no later than 5:30 p.m. with your cap and gown. You will robe and gather with your fellow graduates in your assigned areas on the second and third tiers. No guests will be allowed on the second and third tiers prior to the ceremony.

Procession
You will line up for the procession at 6 p.m., and will be instructed by the Kean University marshals on how to enter the theatre and take your seats.

Academic Attire
Please see instructions about ordering and picking up your cap and gown; they will not be available on site. GOWNS SHOULD BE Pressed! The cap is worn level on the head, slightly forward, never tilted, with the tassel on the front-right. Gowns should be approximate-ly 8 inches from the floor (a temporary hem can be sewn if needed).

Awarding of Degrees
You will be asked to stand up with your fellow students as your program of study is announced. Your name will then be called individually. You will walk across the stage, where Kean President Dr. Dawood Farahi and the Graduate College dean will congratulate you and shake your hand. If you have any restrictions regarding this process, please alert the Nathan Weiss Graduate College at 908-737-5910. Your diploma cover will then be presented to you.

Caps and Gowns
If you meet the stated requirements and are planning to participate in these exercises, please complete the online order form for a cap and gown to Jostens at http://college.jostens.com/jostens. The cost of your cap and gown is included in your graduation fee.

Don’t forget to bring your cap and gown to the ceremony. There will be no extra caps and gowns available at the site. For more information, please call the University Center Administration Office at 908-737-5200.

Driving Directions
NJPAC is conveniently located on the Newark riverfront between Military Park and McCarter Highway, near Gateway Center, Newark Penn Station and the Ironbound District. It is easily accessed by car from routes I-280, I-78, the New Jersey Turnpike or the Garden State Parkway. Please refer to the map on page 7.

Traffic
Traffic will be extremely heavy near NJPAC. Please allow extra travel time.

Public Transportation
You may also reach NJPAC using public transportation. Trains leave from all New Jersey destinations and from New York Penn Station at 34th St. to nearby Newark Penn Station, just five blocks from NJPAC. From there, you can get to NJPAC by hiring a cab or riding the LOOP shuttle system. Look for the purple LOOP signs if you wish to use the shuttle. The Newark Light Rail also provides service from NJPAC to Newark Penn Station and Broad Street Station after evening performances. Visit njtransit.com/nlr for more details.
Commencement Ceremony

Parking
If you are traveling to NJPAC by car, there is ample, secure underground and surface parking, with 1,300 spaces in four convenient areas adjacent to and across from the theatre. All lots contain designated parking spots for people with disabilities. Prices for parking are:
Military Park: $15, Lot A: $16, Lot B: $15, Lot C: $15

Tickets and Guest Seating
Only ticket holders will be admitted into NJPAC. Each student is allotted a maximum of three tickets for guests. All guests, including children, must have a ticket. You must follow the directions below to claim your tickets:
1) Voucher and tickets for commencement will be available at the Wilkins Theatre Box Office from April 30 through May 10.
2) The voucher must be filled out at the box office in order to receive guest tickets.
3) Tickets will NOT be available on graduation day, Tuesday, May 14 or after Friday, May 10.

The Wilkins Theatre Box Office can be reached at 908-737-SHOW (7469). It is open Monday, 10 a.m. to 6 p.m.; Tuesday, Wednesday, Thursday, 10 a.m. to 8 p.m.; and Friday, 10 a.m. to 6 p.m.

Kean Ocean Graduates
Kean Ocean graduate candidates may send a request to the Wilkins Theater Box Office by sending an email to ticket@kean.edu or by calling 908-737-7469 to either:
1) Have their tickets held at the Wilkins Box Office for pickup during normal graduation ticket distribution hours (see above) or
2) Have their tickets held at the NJPAC Will Call on the day of commencement. Will call tickets will be available starting at 3 p.m.

Kean Ocean graduate candidates must be a candidate for graduation in order to request tickets.

The NJPAC lobby will be open for guests at 5:30 p.m., with seating to begin at approximately 6:15 p.m. Guests should be in their seats before the procession begins. Those arriving late will be seated following opening remarks. We will not interrupt the procession. Please inform family and friends in advance where to meet you after the main ceremony.

Security
As security procedures have been enhanced at many public venues, all bags will be subject to inspection. We therefore ask that students and guests minimize the items they bring into Prudential Hall.

Students and Guests with Disabilities
Kean University is dedicated to making sure that Commencement 2013 is an enjoyable and memorable occasion for students, family and friends alike. Accordingly, every effort has been made to accommodate our students and guests with physical disabilities.

Seating
Students or guests requiring accessible seating should notify the Wilkins Theatre Box Office when they pick up their tickets. They will then be given the appropriate tickets for the designated accessible seating, which is located on every tier in Prudential Hall, easily accessed by elevators throughout the building.

Parking
NJPAC offers convenient parking for people with disabilities adjacent to the theatre, but only licenses and permits issued by the Motor Vehicles Commission will be honored for accessible parking spaces.

Restrooms
Restrooms equipped for those with physical disabilities are conveniently situated throughout NJPAC.

Food Concessions
Food is not allowed in NJPAC's Prudential Hall during the Commencement exercises.

Photo Accommodations
We understand that this is an important day to be remembered in photographs. Professional photographers from Island Photography will be on hand to capture the moment when graduates march in to the main ceremony and receive their diploma covers.

These photos are taken without obligation, and you will be contacted by Island Photography within 48 hours of the ceremony to view and order your photos. At that time, you may place orders or obtain answers to questions by calling 1-800-869-0908.

This is also an excellent opportunity for friends and family to take pictures, but guests will not be permitted to approach the student-seating area or stage to take photos during the ceremony. The use of cameras and video cameras are allowed for personal use only.

First Aid
All supervisory staff members at NJPAC are trained in first aid and CPR. Students and guests can notify ushers or security guards, who will quickly summon help if there is an emergency. NJPAC also has an agreement with the University of Medicine and Dentistry of New Jersey for prompt ambulance service if needed.

 Courtesy
Please be courteous throughout the ceremony. Turn off all electronic devices. Also, please do not leave the theatre until the ceremony is over. We anticipate that commencement will conclude sometime around 9:30 p.m.
General Information

**Diplomas**
You will be notified by email when your diploma has been ordered. Diplomas are mailed directly to your home address approximately 3-5 weeks after ordering. A courtesy copy of the Kean University transcript indicating the degree conferred will be mailed to your home address ahead of your diploma. Please note that if you have an active Kean University restriction, diplomas will not be automatically mailed. Upon resolving your restriction, you may contact the Office of Graduate Student Services to have your diploma mailed or held for pickup at:

The Office of Graduate Student Services  
Nathan Weiss Graduate College  
East Campus 218 A  
908-737-5910

To view the current hours of the Office of Graduate Student Services, please visit grad.kean.edu.

**Certification**
If you are a graduate-degree candidate who has also applied for New Jersey state certification, you will receive your certificate via mail from the Department of Education, Office of Licensing and Credentials.

For more information, contact the Office of Graduate Student Services, Nathan Weiss Graduate College, at 908-737-5910.

**Graduation Honors Designations**
Kean University proudly recognizes its students who have consistently demonstrated outstanding academic achievement. The Nathan Weiss Graduate College designates honors as follows:

- Those students who have maintained a 4.0 grade-point average (GPA) in their program and received a commendation on their Comprehensive Examination (if required) will graduate “With Distinction,” which will be noted on the diploma and transcript.
- All students graduating with a GPA of 3.9 to 4.0 will receive a letter from the Graduate College dean in recognition of their academic excellence.

**Career Development and Advancement**
As you prepare to embark on your new life, utilize the resources and services of Kean University to plan your career and carry out your job campaigns. Services range from career development, job search and résumé-preparation workshops to on-campus recruiting, individual counseling and résumé critiquing. For additional information, visit www.kean.edu/~cas or contact the office at 908-737-0320.

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**Need more Commencement information?**
Visit the Commencement Web site at [www.kean.edu/graduate](http://www.kean.edu/graduate)

For additional information about NJPAC Prudential Hall, visit the Web site at [www.njpac.org](http://www.njpac.org).
General Information

Important Commencement Dates

Thursday, March 21
Deadline to submit cap and gown online order form to Jostens at http://college.jostens.com/jostens.

Tuesday, April 30 through Friday, May 10
Pick up vouchers and tickets at Wilkins Theatre Box Office (see page 3 for business hours).

Monday, May 6, 9 a.m. to 8 p.m. (Priority Pick-up)
Cap and gown pick-up, University Center, Rm. 228

Tuesday, May 7, 9 a.m. to 8 p.m. (Priority Pick-up)
Cap and gown pick-up, University Center, Rm. 228

Wednesday, May 8, 9 a.m. to 8 p.m.
Cap and gown pick-up, University Center, Rm. 228

Thursday, May 9, 9 a.m. to 8 p.m.
Cap and gown pick-up, University Center, Rm. 228

Friday, May 10, 9 a.m. to 7 p.m.
Cap and gown pick-up, University Center, Rm. 228

Tuesday, May 14, 5:30 p.m. arrival time; 7 p.m. procession begins.
Commencement Ceremony, NJPAC

Kean University-Ocean Campus
Cap, gown and reader card pick-up, OCC Bookstore
Monday, May 6 9 a.m. to 6 p.m.
Tuesday, May 7 9 a.m. to 6 p.m.
Wednesday, May 8 9 a.m. to 6 p.m.
Thursday, May 9 9 a.m. to 6 p.m.
Friday, May 10 9 a.m. to 3 p.m.

Tips for a Memorable and Safe Commencement

• Don’t forget to bring your cap and gown to the ceremony; they will not be available on site.

• Prior to the ceremony, decide where you and your family will meet after the event.

• Always follow the instructions of the marshals in the blue robes. They are there to ensure that the event proceeds in an orderly fashion.

• Never leave your belongings unattended.

• Please do not bring food or beverages into the theatre.

• Please be courteous throughout the ceremony. Turn off all electronic devices. Also, please do not leave the theatre until the ceremony is over. We anticipate that commencement will conclude sometime around 9:30 p.m.

• The consumption of alcoholic beverages at NJPAC is strictly forbidden. This policy will be vigorously enforced.

Commencement Greetings

In an effort to personalize this prestigious ceremony for you, we invite you to submit one or both of the following:

• A short message of appreciation to a loved one, faculty member or fellow student who has helped you achieve your dream; someone you feel has helped you to achieve your goals.

• A picture of a Kean memory you wish to share with your classmates.

Please visit our Commencement Greetings web page which can be reached via a link from our main website at http://www.kean.edu/graduate. Complete instructions are provided. Your message and/or picture will appear briefly on the presentation screens at the sides of the stage during parts of the commencement ceremony. All messages and pictures will be reviewed for content and you will be asked to confirm them before final submission. Depending on the number of submissions, we will not be able to guarantee that all messages and pictures will be displayed.

Your message must be received no later than May 1, 2013, to be considered for presentation.
When you go to the second and third tiers line-up area at NJPAC, the marshals in the blue robes will be at tables representing each college for check-in. When you sign in, you will be given a name card so that you can line up alphabetically by program and college. Below is a listing of all the degrees in our colleges. Please determine which college your program is in, so that when you arrive on commencement day, you will know where to obtain your name card.

**College of Business and Public Administration**
- Master of Public Administration
- Master of Science Accounting
- Master of Arts Criminal Justice

**College of Education**
- Master of Arts Early Childhood Education
- Master of Arts Instruction and Curriculum
- Master of Arts Reading Specialization
- Master of Arts Special Education
- Master of Arts Speech Language Pathology
- Master of Science Exercise Science

**College of Humanities and Social Sciences**
- Master of Arts Communication Studies
- Master of Arts English Writing Studies
- Master of Arts in Holocaust and Genocide Studies
- Master of Arts Political Science
- Master of Arts Psychology
- Master of Arts in Sociology and Social Justice
- Professional Diploma in Marriage and Family Therapy

**College of Natural, Applied, and Health Sciences**
- Master of Arts Mathematics Education
- Master of Science Computer Information Systems

**College of Visual and Performing Arts**
- Master of Arts Fine Arts Education
- Master of Arts Liberal Studies

**Nathan Weiss Graduate College**
- Doctor of Education Urban Leadership
- Master of Arts Counseling
- Master of Arts Educational Administration
- Master of Arts Educational Psychology
- Master of Business Administration
- Master of Science in Occupational Therapy
- Master of Social Work
- Professional Diploma in School Psychology

**New Jersey Center for Science, Technology and Mathematics**
- Master of Science in Biotechnology Science
- Master of Science in Science and Technology, Computational Mathematics
- Master of Science in Science and Technology, Biotechnology
- Master of Arts in Instruction and Curriculum, Science and Technology, Biology, Chemistry or Mathematics
NJPAC Map & Directions

From the South:

Via NJ Turnpike North...
• Follow NJ Turnpike North to Exit 15W (Newark/The Oranges).
• After toll booth, follow Route 280 West to Exit 15A (Route 21 - Downtown/Arts).
• At the traffic light at the bottom of the ramp, make a right onto Route 21 South (McCarter Highway).
• Make a right onto Center Street.

Via Garden State Parkway...
• Follow Garden State Parkway North to Exit 145 (Route 280).
• Follow Route 280 East to Exit 15 (Route 21 - Downtown/Arts).
• At the traffic light at the bottom of the ramp, make a right onto Route 21 South, (McCarter Highway).
• Follow Route 21 South to Center Street.
• Make a right onto Center Street.

From the North, Northeast & New York City (cont.):

From New York City...
From George Washington Bridge or Lincoln Tunnel...
• Follow signs to NJ Turnpike South.
• Take NJ Turnpike South to Exit 15W (Newark/Kearny).
• Turn right onto Route 21 (McCarter Highway).
• Turn right onto Center Street.

From Holland Tunnel...
• Follow signs to NJ Turnpike North.
• Take NJ Turnpike North to Exit 15W.
• Take the Route 21 South Exit 15A (Newark).
• Turn right onto Route 21 (McCarter Highway).
• Turn right onto Center Street.

From the West:

Via Route 280...
• Follow Route 280 East to Exit 15 (Route 21 South - Downtown/Arts).
• At the traffic light at the bottom of the ramp, make a right onto Route 21 South (McCarter Highway).
• Turn right onto Center Street.

Via Route 78...
• Follow Route 78 East to Exit 57 (Newark, Downtown/Arts).
• Stay to the right and follow signs to Route 21 North (McCarter Highway).
• You will travel across the viaduct into downtown Newark.
• Stay in the left three lanes and travel onto Route 21 North (McCarter Highway).
• Follow Route 21 North to Center Street.
• Make a left onto Center Street.