### TEACHER WORK SAMPLE PORTFOLIO (TWS) ASSESSMENT/WORKSHEET
#### Level II – Preprofessional Field Experience

Date: _____________________________________________  
Course Instructor: ___________________________ 

Student Name: _______________________________________
Student Status: ___ UG ___ Post-Bac ___GR 
Student Email Address: _______________________________________________

Directions: Score and then submit this assessment online at [www.kean.edu/~tpc](http://www.kean.edu/~tpc). This assessment is based upon the components/processes as determined by the Teacher Work Sample Portfolio rubrics. Scoring rubrics are program/content specific and can be found at [www.kean.edu/~coe](http://www.kean.edu/~coe). Click on Teacher Work Sample. **Please check any indicators that are an area of concern and explain in the comment box.**

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**Please check any indicators that are an area of concern and explain in the comment box.**

**Component: Introduction to the Portfolio**
- a. Purpose is defined
- b. Outcomes met by the candidate are described
- c. Relevant connections are made between the elements of the TWS and the outcomes
- d. Description of the organization of the TWS is included

**Comments:**

**Component: Contextual Factors**
- a. Knowledge of community, school and classroom factors is evident
- b. Knowledge of characteristics of students, skills and prior knowledge is evident.
- c. Knowledge of students’ varied approaches to learning is evident
- d. Knowledge of students’ skills and prior knowledge is evident
- e. Implications for instructional planning and assessment is provided

**Comments:**

**Component: Learning Goals**
- a. Learning goals show significance, challenge and variety
- b. Learning goals are clear
- c. Learning goals are appropriate for students
- d. Learning goals are aligned with national, state and/or local standards

**Comments:**

**Component: Assessment Plan**
- a. Alignment with learning goals and instruction is evident
- b. Assessment plan provides clarity of criteria for performance
- c. Assessment plan is technically sound with multiple modes and approaches
- d. Adaptations are based on individual needs of students

**Comments:**
Please check any indicators that are an area of concern and explain in the comment box.

<table>
<thead>
<tr>
<th>Component: Design for Instruction</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Instruction is aligned with learning goals</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
</tr>
<tr>
<td>b. Lesson and unit structure provide accurate representation of content</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
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<td>c. Design uses a variety of instruction, activities, assignments and resources</td>
<td>O</td>
<td>O</td>
<td>O</td>
<td>O</td>
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<tr>
<td>d. Design uses contextual information and data to select appropriate and relevant activities, assignments and resources.</td>
<td>O</td>
<td>O</td>
<td>O</td>
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<td>O</td>
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<tr>
<td>e. Design uses technology</td>
<td>O</td>
<td>O</td>
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Component: Instructional Decision-Making

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</thead>
<tbody>
<tr>
<td>a. Instructional decision-making is based on sound professional practice</td>
<td>O</td>
<td>O</td>
<td>O</td>
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<td>b. Adjustments to instruction are based on an analysis of learning.</td>
<td>O</td>
<td>O</td>
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<td>c. Congruence is evident between modifications to instruction and learning goals.</td>
<td>O</td>
<td>O</td>
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Component: Writing Mechanics and Appearance

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<tr>
<td>a. Uses of standard English is satisfactory (no more than 8 errors)</td>
<td>O</td>
<td>O</td>
<td>O</td>
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<tr>
<td>b. Syntax and word choice is satisfactory and the writing is cohesive.</td>
<td>O</td>
<td>O</td>
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<tr>
<td>c. Appearance is adequate with section dividers and a table of contents</td>
<td>O</td>
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TOTAL SCORE: ____________________________

Score of 26 - 35: Accomplished
Score of 21 - 25: Capable
Score of 15 – 20: Developing
Score of 11 – 14: Beginning (Needs revision)
Score of 10 & below: Unacceptable

Additional Comments:

Signatures ____________________________  ____________________________  ____________________________  
Course Instructor  Student  Date

Course instructors are to submit students’ score online at www.kean.edu/~tpc, click on Submit Online Assessment under the Main Heading.