

KEAN UNIVERSITY BOARD OF TRUSTEES**MINUTES – PUBLIC MEETING****MONDAY, MARCH 11, 2019****4 p.m. DAVE GIBBONS CONFERENCE CENTER, KEAN HALL**

PRESENT: Ada Morell, Chair; Michael D'Agostino, Vice-Chair; Dr. Thomas Bistocchi, Secretary; Steve Fastook, John Kean Jr., Linda Lewis, Matthew McDermott, Barbara Sobel, Richard Trabert; Student Trustee Kristen Failla, Alternate Student Trustee Ashley Buchanan, Dr. Dawood Farahi, President; Board Secretary Audrey Kelly

VIA CONFERENCE CALL: Gene Enlow, Ed Oatman

OTHERS PRESENT: Dr. Jeffrey Toney, Andrew Brannen, Janice Murray-Laury, Karen Smith, Felice Vazquez, Marsha McCarthy, Michelle Freestone

The meeting began at @ 4 p.m.

1. ROLL CALL

Ms. Kelly called the roll and reported a quorum present.

2. STATEMENT OF COMPLIANCE – OPEN PUBLIC MEETINGS ACT

Ms. Kelly read the statement of compliance and reported the meeting was properly advertised and in compliance with the Open Public Meetings Act.

3. CHAIR'S COMMENTS

Chair Morell welcomed everyone to the meeting and thanked the audience for working together for the benefit of Kean students. She encouraged the Board and the campus community to participate in many of the upcoming events, including Commencement and the Kean Gala. She thanked her colleagues on the Board for their participation.

4. PRESIDENT'S COMMENTS

President Farahi reported briefly on the state's 120-credit mandate for undergraduate programs. He noted the University has completed a review of all of its programs and is adjusting them accordingly; the University will be in compliance for the fall. The President noted that the new law will result in a reduction of revenue at Kean in its first year or two because tuition revenue is tied to the number of credits taken, but he said the impact will be minimal and will ultimately flatten out.

Regarding the four-year graduation rate, President Farahi said many on campus are working hard to improve the University's performance in this area. He noted a strong emphasis on advisement and student support is needed to show improvements and emphasized the difference that focused advisement can make.

He introduced Dr. Louis Beaugris of the mathematics department to speak on advisement and mentoring. Dr. Beaugris discussed six students in particular who have been well-advised and graduated in four years; one in particular was able to graduate in just three years and has offers to some of the top graduate programs in the country in her field.

Dr. Farahi then introduced Prof. Ed Johnson and a student in the graphic design program, Liam Elias. Prof. Johnson provided the Board with an update on a special Digital 360 project that will present the wedding of John Jay and Sarah Livingston at Liberty Hall Museum. The Board and public viewed a trailer for the film. Mr. Elias then provided an overview of an awarding-winning short animation film that he designed and created about his decision to emigrate from Cuba to the United States.

5. **PUBLIC COMMENTS**

There were no public comments.

6. **ITEMS OF THE FACILITIES AND MAINTENANCE COMMITTEE**

Trustee Michael D'Agostino, Committee Chair, noted the committee met to discuss several items, including the following resolutions before the full Board. He moved the following resolutions for Board consideration:

- 6.1 Resolution Authorizing the Award of a Contract for General Construction Services Related to the New Organic Chemistry Lab
- 6.2 Resolution Authorizing the Award of a Contract for General Construction Services Related to the Miron Student Center Addition
- 6.3 Resolution Authorizing the Waiver of Public Bidding and Advertising

Professional Services
Michael Graves & Associates

Not to Exceed
\$75,000

Specialized Machinery
Tecogen Inc.

Not to Exceed
\$93,000

Chair Morell asked if the Board had any questions on the resolutions. Each resolution was seconded and approved by the full Board.

7. **ITEMS OF THE LEGAL AND PERSONNEL COMMITTEE**

Chair Morell noted the committee met to review various items. She then moved the following items for Board consideration:

- 7.1 Personnel Actions—Administrative Report
- 7.2 Resolution Authorizing a Waiver for Public Advertising and Bidding for Professional Services in FY2019

<u>Professional Services</u>	<u>Not to Exceed</u>
Weber Dowd Law	\$50,000

- 7.3 Resolution Authorizing the University to Grant PSE&G an Easement and Right of Way to Support the Enhancement of Certain Utility Services in the Area

Chair Morell asked for questions on the personnel actions and the resolutions. Each item was seconded and approved by the full Board.

8. ITEMS OF THE FINANCE AND AUDIT COMMITTEES

Trustee Fastook, Committee Chair, noted the committee met earlier in the day to review various items including several forwarded to the Board for consideration. He moved each of the following items for consideration:

- 8.1 Resolution Authorizing the Creation of a Housing Merit Scholarship for Qualified Out of State Students
- 8.2 Resolutions Authorizing the Waiver of Public Advertising and Bidding for Fiscal Years 2019, 2020

<u>Info Tech, Entertainment</u>	<u>Not to Exceed</u>
IBM Sales & Distribution	\$50,000 (amended for FY19)
MB Productions	\$90,000
Ellucian	\$850,000 (amended)

<u>Advertising, Marketing</u>	<u>Not to Exceed</u>
Suzanne Annan	\$60,000 FY19, \$60,000 FY20
Clear Channel Outdoor	\$360,000
Outfront Media	\$460,000
Intersection Media LLC	\$495,000

<u>Professional Services</u>	<u>Not to Exceed</u>
Education Advisory Board	\$175,000 (FY20-FY22)

<u>Food Services</u>	<u>Not to Exceed</u>
Tastefully Yours	\$45,000

<u>Recruitment</u>	<u>Not to Exceed</u>
Enterprise Holdings, Inc.	\$60,000

Student Funded Contract
Soccertours.net

Not to Exceed
\$45,000

The Chair opened the floor for questions on the resolution and bid waivers. Each resolution and waiver was then seconded, and approved by the full Board.

9. ITEMS OF THE ACADEMIC POLICY AND PROGRAMS COMMITTEE

Trustee Bistocchi, Committee Chair, noted the committee met and discussed various items, including the action items now before the Board for consideration. He then moved each of the following resolutions for Board consideration:

- 9.1 Personnel Actions—Faculty Report
- 9.2 First Year Faculty Reappointments
- 9.3 Faculty Promotions
- 9.4 Resolution Authorizing the President to Waive Bids and Award Contracts in Matters Related to Study Abroad Programs

The Chair asked the Board if they had any questions on each of the agenda items from the APP Committee. Each resolution was seconded and approved by the full Board.

10. RESOLUTION ADVISING THE PUBLIC OF A CLOSED MEETING

Ms. Kelly read the resolution advising of a closed session. A motion was made, seconded and the Board unanimously approved the resolution.

11. EXECUTIVE SESSION

The Board entered Executive Session at approximately 4:40 p.m.

12. RETURN TO PUBLIC SESSION

The Board returned to Public Session at approximately 7 p.m.

13. SHORT BREAK

Chair Morell asked for a short break to allow the minutes of this meeting to be prepared for Board approval.

14. FINAL APPROVAL OF MINUTES – MARCH 11, 2019

Chair Morell requested a motion for approval of the minutes of the March 11, 2019 public meeting. A motion was made and seconded, and the board approved the minutes.

15. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at approximately 7:15 p.m.