



Submit Your Immunization Requirements in 4 Simple Steps

1. Print out the [Form](#) and take to your health care provider for completion.
2. Once the Form is completed, signed and stamped by your healthcare provider, Register for an account on to the [Patient Portal](#)
3. Go to the **My Forms** tab, select the Immunizations History form, and enter your immunization dates. Residents must also fill out the Meningitis Survey Response form.
4. Scan or take a picture on a smartphone of vaccine documents, go to **Document Upload** tab, select Immunization History as the file type, and Save.

You will receive a secure message to your Kean email once our immunizations are verified and/or if additional information is required. Please note, records must be submitted and processed before a restriction can be removed.