A.A.S. Business Tech. – IT – Office Tech. - B.S. INFORMATION TECH
AAS.BT.OFF.TECH

Bergen Community College Course			Kean University Equivalent Courses		
First Semester					
Document processing	INF 119	3	Tech Elective	TECH 1001	3
Intro to Information Technology	INF 101	3	IT Foundations	TECH 1010	3
MS Office	INF 114	3	Microcomputer Applications	CPS 1032	3
Introduction to Business	BUS 101	3	Free Elective	FEX 1001	3
English Composition	WRT 101	3	English Composition	ENG 1030	3
Total		**15**			**15**
Second Semester					
Humanities Elective		3	Humanities Elective	Various	3
Introduction to Multimedia	INF 140	3	Free Elective	CPS 1001	3
Web Development	INF 146	3	Web-Client Development	TECH 2925	3
Business Mathematics	BUS 103	3	College Algebra	MATH 1000	3
Business Communications	BUS 105	3	Speech Communications	COMM 1402	3
English Composition II or Technical Writing II	WRT 201 or WRT 202	3	Research & Technology or Technical Writing	GE 2024 or ENG 3090	3
Total		**18**			**18**
Third Semester					
Database for Applications	INF 217	3	Database Concepts	TECH 2740	3
Financial Accounting	ACC 110	3	Principles of Accounting I	ACCT 2200	3
Technical Communications	INF 253		Preparation of Technical Documents	TECH 2900	3
Math/CPS/Natural Sci./Tech Elective		3/4	Math/CPS/Natural Sci./Tech Elective	Various	3/4
G.E. Elective		3	G.E. Elective	Various	3
Total		**15/16**			**15/16**
Fourth Semester					
Excel for Problem Solving	INF 228	1	Introduction to Computing System	CPS 1010	1
e-commerce or e-marketing	BUS 271 or BUS 210	3	INTERNET MARKETING	MKT 3490	3
Restricted Elective	INF108/150/160/230	6	Tech Core or Elective	CPS 1001, TECH 1500, TECH3601	6/7
Humanities Elective		3	Humanities Elective	Various	3
Social Science Elective		3	Social Science Elective		3
Total		**16**			**16/17**

Total Semester Hours:	**64/65**	**64/66**

***To transfer all major and supporting courses the grade required must be a 'C' or better.**
***General education courses and free electives may transfer with a grade of 'D' or better.**