

KEAN UNIVERSITY BOARD OF TRUSTEES**MINUTES – PUBLIC MEETING****MONDAY, MAY 6, 2019****4 p.m. DAVE GIBBONS CONFERENCE CENTER, KEAN HALL**

PRESENT: Ada Morell, Chair; Michael D'Agostino, Vice-Chair; Dr. Thomas Bistocchi, Steve Fastook, Dave Gibbons, John Kean Jr., Linda Lewis, Matthew McDermott, Ed Oatman, Barbara Sobel, Richard Trabert; Student Trustee Kristen Failla; Dr. Dawood Farahi, President; Board Secretary Audrey Kelly

OTHERS PRESENT: Andrew Brannen, Dr. Jeffrey Toney, Felice Vazquez, Marsha McCarthy, Janice Murray-Laury, Karen Smith, William Miller, Michelle Freestone

The meeting began at @ 4 p.m.

1. ROLL CALL

Ms. Kelly called the roll and reported a quorum present.

2. STATEMENT OF COMPLIANCE – OPEN PUBLIC MEETINGS ACT

Ms. Kelly read the statement of compliance and reported the meeting was properly advertised and in compliance with the Open Public Meetings Act.

3. CHAIR'S COMMENTS

Chair Morell welcomed everyone to the meeting. She noted the 2019 Commencement ceremonies will take place on May 17 and May 23, respectively, and she encouraged all to participate in these events, which recognize the hard work of our students. She also encouraged participation in the June 27th Kean Gala on campus the STEM Building and Liberty Hall, noting support helps provide assistance to students through scholarship.

Chair Morell also congratulated Student Trustee Kristen Failla on her upcoming graduation with honors, and thanked her for her service with the Board. Ms. Failla spoke briefly about her gratitude for the tremendous opportunities the University has provided her. She discussed the leadership skills she learned by serving on various board committees, on student government roles and in other student organization positions. She also shared with the community a letter written and published by the leadership of student government related to the topic of lecturer contracts, a copy of will be kept on file in the Board office.

Chair Morell thanked the trustees for their time, dedication and support and wished everyone an early Happy Mother's Day.

4. PRESIDENT'S COMMENTS

President Farahi noted for the audience at today's meeting that lecturers receive

annual contracts, their performance is reviewed annually and recommendations about renewals or non-renewals are then made. He noted this year 130 lecturers sought contract renewals, and 113 of those lecturers are recommended for reappointment. He said the review process is an objective one; it focuses on three main areas for every lecturer—teaching, professional development and service. The University's job is to seek and retain the most qualified lecturers who do the best job for our students, he said.

He then introduced Dr. Sue Bousquet, Associate Provost, to provide a brief summary of where the University is in terms of its Vision 2020 Strategic Plan and to provide recommendations for the development of next plan. Dr. Bousquet reviewed the overall achievements of the plan; a copy of her presentation will be kept on file in the Board office.

President Farahi then introduced Dr. Jeffrey Toney, Provost and Vice President for Academic Affairs, who provided an overview of this year's participation in University's Research Days. He noted participation nearly doubles each year. Dr. Toney presented a short video on the students who participated in the program, and introduced to the Board Dr. Patricia Morreale, executive director of the computer science school, and the mentor of the undergraduate researcher of the year. Dr. Morreale introduced Isabel Morais, the undergraduate researcher of the year, who spoke briefly about her research and her experiences.

Dr. Toney then introduced Dr. Machid Namazi of the speech pathology program, to introduce the winner of the "3-minute Thesis Contest." Dr. Namazi introduced Karen Kimberlin, whose thesis focused on bringing handwriting back to the curriculum. She researched the benefits of research, including handwriting and memory, handwriting and spelling, and handwriting and research.

Last, Dr. Toney reminded the Board that this May, the University will celebrate the first graduating class of the architecture program in the Michael Graves College. He introduced program graduate Lillian Agutu, who enrolled in the first architecture class, and applied to many Ivy League schools for her masters in architecture and was accepted by Yale, Princeton and Columbia. She chose Yale. Ms. Agutu spoke briefly about her experience in the program, which she said was amazing despite being a "start-up," and thanked the Board for supporting this program including the semester in Rome, Italy.

Dr. Farahi then introduced Felice Vazquez, Special Counsel to the President and Vice President for Planning, who provided an overview of recent work by the Human Rights Institute at Kean University. Ms. Vazquez introduced the Human Rights Institute director, Dr. Laretta Farrell, and her student ambassador team. Together, they reviewed the work they have been engaging in throughout the year. Ms. Farrell introduced three student ambassadors with the HRI who reviewed the various projects, including the annual Human Rights Conference, this year

featuring the issue of hunger, and activist Tom Colicchio and the opening of the food pantry on campus.

Ms. Vasquez then introduced Jessica Goldsmith-Barzilay, director of career services, who presented on progress in the expansion of career services and internship opportunities.

5. **PUBLIC COMMENTS**

The Board received public comments from the following speakers: Daniela Shebitz, Claire Mulry, Nazih Richani, Sade Govan-Smith, Dr. James Castiglione, Daniel Gover, Gail Fraser, Chloe Senatore, Valerie Allen, Connie Hassett-Walker, Brian Lorio, Heather Connors, Emily Filardo, Thomas Abraham, Nazira Goldware, Tayonna Lee, Andre Jones Jr., Tim Haresign, David Joiner, Kevin Preko, Sucheta Ahlawat and Dionis Ramirez.

Many of the speakers voiced their concern over the non-renewal of several lecturers. Where provided, copies of the speakers' comments will be kept on file in the Board office.

6. **ITEMS OF THE ACADEMIC POLICY AND PROGRAMS COMMITTEE**

Dr. Thomas Bisotocchi, Committee Chair, noted the committee met and discussed various items, including the action items now before the Board for consideration. He then moved each of the following items for Board consideration:

- 6.1 Personnel Actions—Faculty Report
- 6.2 Returning Lecturers
- 6.3 Sabbatical Recommendations for AY 2020
- 6.4 Resolution Authorizing the University to Discontinue Various Programs and Program Options
- 6.5 Resolution Authorizing the President to Waive Bids and Award Contracts for FY19/FY20

Specialized Equipment

Life Technologies Corp.

Not to Exceed

\$43,000

Copyrighted Services

Education Testing Services (ETS)

Not to Exceed

\$180,000 *amends FY19

Professional Consulting

Janis Jensen

Not to Exceed

\$52,500

- 6.6 Resolution Honoring Dr. John Gruesser and Bestowing the Appointment of Professor Emeritus

The Chair asked the Board if they had any questions on each of the agenda items from the APP Committee. Each item and resolution was seconded and approved by the full Board.

7. **ITEMS OF THE LEGAL AND PERSONNEL COMMITTEE**

Trustee John Kean, Jr., Committee Chair, noted the committee had met to review various items including the personnel actions now before the board for consideration. He then moved the items and resolution for Board consideration:

- 7.1 Personnel Actions—Administrative Report
- 7.2 Professional Staff Reappointments
- 7.3 Resolution Authorizing a Waiver for Public Advertising and Bidding for Professional Services in FY19

<u>Professional Services</u>	<u>Not to Exceed</u>
Wiss, Janney, Eistner Associates	\$45,000

Chair Morell asked for questions on the personnel actions. The items and resolution were seconded and approved by the full Board.

8. **ITEMS OF THE FACILITIES AND MAINTENANCE COMMITTEE**

Trustee Michael D'Agostino, Committee Chair, noted the committee met on May 1 to discuss the following resolutions on the full Board agenda. He then moved the following resolutions for Board consideration:

- 8.1 Resolution Authorizing the Award of a Contract for General Construction Services for the Miron Student Center Bathroom Upgrades
- 8.2 Resolution Authorizing the Award of a Contract for General Construction Services of Willis Hall Abatement and Demolition Project
- 8.3 Resolution Authorizing the Waiver of Public Bidding and Advertising for Food Supplies/Services in FY19/Fy20
- 8.4 Resolution Granting Approval for General Construction Services for the New Faculty Housing Project

Chair Morell asked if the Board had any questions on the agenda items from the Facilities and Maintenance Committee. The resolutions each were seconded and

approved by the full Board.

9. **ITEMS OF THE FINANCE AND AUDIT COMMITTEES**

Trustee Steve Fastook, Committee Chair, noted the committees met earlier in the day to review various items including several forwarded to the Board for consideration. He moved each of the following items for consideration:

- 9.1 Resolutions Authorizing the Waiver of Public Advertising and Bidding

<u>Professional Services</u>	<u>Not to Exceed</u>
KLR Agency	\$98,200
Opus # Artists, LLC	\$40,000
<u>Insurance</u>	<u>Not to Exceed</u>
CIGNA	\$500,000

- 9.2 Resolution Establishing a Cohort Tuition and Fee Schedule for the Ocean County College International Pilot – English Immersion

- 9.3 Resolution Accepting the Comprehensive Annual Financial Report for FY18 Prepared by Wiss & Co.

Chair Morell asked if the Board had any questions on any of the agenda items from the Finance and Audit Committees. Each item was seconded and approved by the full Board.

10. **ITEMS OF THE STUDENT AND UNIVERSITY AFFAIRS COMMITTEE**

Trustee Richard Trabert, Committee Chair, noted the committee met to discuss various student affairs, athletics and enrollment programs and issues. Mr. Trabert moved the following resolution for Board consideration:

- 10.1 Resolution Authorizing the Waiver of Bidding and Public Advertising for Various Recruitment Initiatives in FY20

<u>Recruitment</u>	<u>Not to Exceed</u>
AdmitHub, Inc.	\$70,000
Ruffalo Noel Levitz	\$95,000
Encoura	\$95,000
Hobson's	\$112,000
College Board	\$115,000

- 10.2 Resolution Authorizing the Waiver of Bidding and Public Advertising for Various Advertising Initiatives in FY20*

<u>Advertising</u>	<u>Not to Exceed</u>
High Exposure Inc.	\$42,000
Lawrence Cortes	\$58,000
1Z Media	\$70,000
IA Media	\$70,000
SH Design Corp.	\$86,000
SWISH	\$130,000
GMLV	\$405,000
Intersection Media	\$655,000* (<i>amends FY19</i>)
Intersection Media	\$615,000 (<i>fy20</i>)

10.3 Resolutions Authorizing the Waiver of Bidding and Public Advertising for Professional Services in FY19

<u>Professional Services</u>	<u>Not to Exceed</u>
American Program	\$35,000
Bureau (APB)	

The Chair asked for questions on the bid waiver resolutions. The resolutions were seconded, and approved by the full Board.

11. **RESOLUTION ADVISING THE PUBLIC OF A CLOSED MEETING**

Ms. Kelly read the resolution advising of a closed session. A motion was made, seconded and the Board unanimously approved the resolution.

12. **EXECUTIVE SESSION**

The Board entered Executive Session at approximately 7 p.m.

13. **RETURN TO PUBLIC SESSION**

The Board returned to Public Session at approximately 8:30 p.m.

14. **FINAL APPROVAL OF MINUTES –MAY 6, 2019**

Chair Morell requested a motion for approval of the minutes of the May 6, 2019 public meeting. A motion was made and seconded, and the board approved the minutes.

15. **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at approximately 8:37 p.m.