

KEAN UNIVERSITY BOARD OF TRUSTEES**MINUTES – PUBLIC MEETING****SATURDAY, DECEMBER 8, 2018****11 AM KEAN OCEAN GATEWAY BUILDING, 1st FLOOR AUDITORIUM**

PRESENT: Ada Morell, Chair; Michael D'Agostino, Vice-Chair; Dr. Thomas Bistocchi, Secretary; Steve Fastook, John Kean Jr., Linda Lewis, Matthew McDermott, Ed Oatman, Richard Trabert, Student Trustee Kristen Failla, Dr. Dawood Farahi, President; Board Secretary Audrey Kelly

VIA CONFERENCE CALL: Barbara Sobel

OTHERS PRESENT: Andrew Brannen, Dr. Jeffrey Toney, Janice Murray-Laury, Karen Smith, Felice Vazquez, Marsha McCarthy, Michelle Freestone

The meeting began at @ 11 a.m.

1. ROLL CALL

Ms. Kelly called the roll and reported a quorum present.

2. STATEMENT OF COMPLIANCE – OPEN PUBLIC MEETINGS ACT

Ms. Kelly read the statement of compliance and reported the meeting was properly advertised and in compliance with the Open Public Meetings Act.

3. CHAIR'S COMMENTS

Chair Morell welcomed everyone to the meeting and thanked the Kean Ocean community for welcoming the Board to the Ocean County campus. She wish the public a joyous and healthy holiday season and a happy New Year. She encouraged the campus community to work together throughout the year to the benefit of students, and she turned the meeting over to President Farahi.

4. PRESIDENT'S COMMENTS

President Farahi welcomed everyone to Kean Ocean and thanked the Chair for her remarks. He echoed good wishes for the holiday season.

President Farahi also publicly commended Dr. Patricia Morreale, executive director of the School of Computer Science, for her recent appointment as a fellow of the American Association for the Advancement of Science (AAAS). She is the first in the university's history to achieve such a prestigious honor, and she joins the ranks of Nobel laureates and science pioneers as a fellow.

President Farahi then introduced Kean Ocean Associate Vice President Dr. Stephen Kubow to provide an update on enrollment and programming at Kean Ocean. Dr. Kubow provided an overview, noting some changes in the marketplace

in Ocean County and more competition to bring students on campus rather than seeing them enroll solely online. He then introduced Dr. Jessica Adams, the Associate Dean at Kean Ocean, who discussed some of Kean Ocean's strengths in the community and a number of new program launches designed to attract more students and better address their needs. Dr. Kubow then introduced four Kean Ocean students, who spoke to the Board about their successful and ongoing experiences at the Kean Ocean campus. The students who spoke included Jennifer Kerr, Diana Lopez, Allison Peters and Colin Dougherty.

President Farahi then introduced Associate Vice President for Enrollment Marsha McCarthy for a brief update on the graduation incentive program that the University, with the Board's approval, piloted last academic year. Ms. McCarthy introduced two members of her team, Robin Roebuck and Brian Treanor, to provide details on the pilot initiative. They noted the program assisted more than 65 students in completing their graduation requirements within the four-year period. They also noted the program was a big contributor to a documented five percent increase in the University's four-year graduation rate this fall. John Simons, a graduate who benefitted from the program, also spoke on how the incentive really changed his life and helped him complete his studies on time. He thanked the President and Board for their support.

The President also invited Professor Rose Gonnella, Associate Dean of the Michael Graves College, to address the Board. Ms. Gonnella thanked the Board for its support for study abroad and research projects for students in the Michael Graves College. She noted many are taking advantage of these opportunities as well as studying at the Wenzhou-Kean campus. She provided an overview of some of the significant recent accomplishments of design faculty and design students. She introduced Prof. Ed Johnson, who discussed his work with students on several augmented reality projects including those at Liberty Hall Museum including the Wayfinding project and the historic re-enactment and movie in virtual reality, which will premiere in the spring semester.

Dr. Farahi also noted that later in the meeting the Board will adopt a resolution honoring Freeholder John C. Bartlett. He wanted to state publicly his admiration for John's leadership at the Kean Ocean campus, noting that Mr. Bartlett made the entire project possible with his support.

5. PUBLIC COMMENTS

The Board received public comments from the following speakers: Dr. Claire Mulry and Dr. Daniela Shebitz.

6. **ITEMS OF THE STUDENT AND UNIVERSITY AFFAIRS COMMITTEE**

Trustee Lewis noted the committee met to discuss a number of items now on the Board's agenda and to receive updates on various student affairs, athletics and enrollment issues. Ms. Lewis moved the following resolutions for Board consideration:

6.1 Resolution Updating and Revising Kean University's FERPA Policy

6.2 Resolution Establishing Student Housing Rental Rates for Fiscal Year 2020

6.3 Resolutions Authorizing the Waiver of Public Advertising and Bidding for Various Services in FY19

<u>Entertainment</u>	<u>Not to Exceed</u>
Devils Arena Entertainment	\$180,000
NJ PAC	\$165,000
<u>Advertising, Enrollment</u>	<u>Not to Exceed</u>
Education Dynamics	\$510,000 (<i>amended</i>)
SWISH	\$185,000 (<i>amended</i>)
Lamar Advertising of NYC	\$185,000
Blue Line Media	\$75,000
Take 5 Media Group	\$45,000
Interstate Outdoor Advertising	\$45,000
NJ Transit	\$40,000
<u>Professional Services</u>	<u>Not to Exceed</u>
Jocelyn Allen LLC	\$97,000 (<i>amended</i>)

The Chair opened the floor for questions on each of the resolutions and the bid waivers. Each resolution was then seconded, and approved by the full Board.

7. **ITEMS OF THE FACILITIES AND MAINTENANCE COMMITTEE**

Trustee Michael D'Agostino, Committee Chair, noted the committee met earlier in the week to discuss several items, including the resolutions on the full Board agenda. He then moved the following resolutions for Board consideration:

7.1 Resolution Authorizing the Award of a Contract for General Construction Services Related to the East Campus Courtyard Project

7.2 Resolution Approving the Award of a New Contract for HVAC Repair and Maintenance Services

- 7.3 Resolution Authorizing the Waiver of Public Bidding and Advertising For Emergency Services Related to Air Conditioning Failure in Willis Hall

<u>Emergency Services</u>	<u>Not to Exceed</u>
ABM Building Solutions	\$50,000
All Seasons Movers, Inc.	\$51,000

- 7.4 Resolution Authorizing the Waiver of Public Bidding and Advertising For Professional Consulting Services Related to Historic Sites

<u>Professional Services</u>	<u>Not to Exceed</u>
RGA, Inc.	\$50,000

Chair Morell asked if the Board had any questions on each of the resolutions. Ms. Kelly noted the resolution for emergency services is a confirming resolution because of the emergency situation. Each of the resolutions were seconded and approved by the full Board.

8. **ITEMS OF THE LEGAL AND PERSONNEL COMMITTEE**

Chair Morell noted the committee met to review various items including the personnel actions now before the board for consideration. She then moved the following items for Board consideration:

- 8.1 Personnel Actions—Administrative
- 8.2 Professional Staff Reappointments
- 8.3 Resolution Authorizing a Waiver for Public Advertising and Bidding for FY2019

<u>Legal Services</u>	<u>Not to Exceed</u>
NJ Division of Law	\$175,000

Chair Morell asked the Board members for questions on the personnel actions and the resolution. Each of the items were moved, seconded and approved by the full Board.

9. **ITEMS OF THE FINANCE AND AUDIT COMMITTEES**

Trustee Fastook, Committee Chair, noted the committee met earlier in the day to review various items including several forwarded to the Board for consideration. He moved each of the following items for consideration:

- 9.1 Resolution Accepting Grant Awards from the New Jersey Department of Education
- 9.2 Resolution Authorizing the University to Submit Applications for External Grant Awards to the NJ Department of Education
- 9.3 Resolution Authorizing the Establishment of a Cohort Tuition Rate for Foreign Sending Organizations
- 9.4 Resolution Approving a Semester in Rome Program for Architecture Students Enrolled in the Michael Graves College
- 9.5 Resolution Authorizing the Waiver of Advertising and Public Bidding for Various Services for FY2019

<u>Professional Services</u>	<u>Not to Exceed</u>
Gabel Associates	\$56,000

<u>Information Technology</u>	<u>Not to Exceed</u>
Richard M. Loalbo	\$100,000
EMS Software LLC	\$45,000

<u>Technical Equipment</u>	<u>Not to Exceed</u>
LI-COR, Inc.	\$90,000
EMD Millipore Corporation	\$65,000
ThermoScientific	\$140,000

<u>Printing</u>	<u>Not to Exceed</u>
AJ Images	\$40,000

Chair Morell asked if the Board had questions related to these resolutions. Each item was seconded and approved by the full Board.

10. ITEMS OF THE ACADEMIC POLICY AND PROGRAMS COMMITTEE

Trustee Bistocchi, Committee Chair, noted the committee met and discussed various items, including the action items now before the Board for consideration. He then moved each of the following resolutions for Board consideration:

- 10.1 Personnel Actions -Faculty
- 10.2 Faculty Reappointments
- 10.3 President's Nominations for Continuation of At-Will Administrative Appointment with Faculty Rank

- 10.4 Resolution Honoring Dr. Barry Arnow and Bestowing the Honor of Professor Emeritus
- 10.5 Resolution Authorizing the Waiver of Public Bidding and Advertising

<u>Information Technology/Sole Source</u>	<u>Not to Exceed</u>
Educational Testing Services	\$100,000
<u>Materials & Supplies/Student Funds</u>	<u>Not to Exceed</u>
DECA, Inc.	\$100,000
Caesar's Entertainment Inc.	\$500,000
A-R HHC Orlando Convention Hotel	\$400,000
M&M Productions USA	\$100,000

- 10.6 Resolution Approving an Anatomy Program with Rutgers, The State University of New Jersey, at the New Jersey Medical School Morgue

The Chair asked the Board if they had any questions on each of the agenda items from the APP Committee. Each resolution was seconded and approved by the full Board.

11. ITEM OF THE GOVERNANCE COMMITTEE

Trustee Lewis, Committee Chair, noted the committee met on the action item now before the Board for consideration. She moved the following resolution for Board consideration

- 11.1 Resolution Honoring Ocean County Freeholder John C. Bartlett Jr. and Expressing Gratitude for his Leadership in the Creation of Kean Ocean

Ms. Kelly read the resolution aloud to honor Freeholder Bartlett, Jr.

The Chair asked the Board if they had any questions on the agenda item from the Governance Committee. The resolution was seconded and approved by the full Board.

12. RESOLUTION ADVISING THE PUBLIC OF A CLOSED MEETING

Ms. Kelly read the resolution advising of a closed session. A motion was made, seconded and the Board unanimously approved the resolution.

13. EXECUTIVE SESSION

The Board entered Executive Session at approximately 12:20 p.m.

14. RETURN TO PUBLIC SESSION

The Board returned to Public Session at approximately 2:00 p.m.

15. REVIEW OF THE DRAFT MINUTES

Chair Morell asked the Board to review the draft minutes of this meeting for consideration.

16. FINAL APPROVAL OF MINUTES – DECEMBER 8, 2018

Chair Morell requested a motion for approval of the minutes of the December 8, 2018 public meeting. A motion was made and seconded, and the board approved the minutes.

17. ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at approximately 2 p.m.