KEAN Office of the **Registrar**

Change of Home Campus Location Form

A student's Home Campus Location is their primary campus of enrollment and may determine where the student's primary academic advisor is located. Please note that not all academic programs are available on all campus locations.

The Home Campus Location change process should be initiated well in advance of any registration period to allow for proper processing and advisement. Please complete the information below providing your student information, current academic program(s)/major(s) and your current home campus location. You may then indicate your requested home campus location and seek approval from your academic program/major department chair/executive director/program coordinator(s).

Before submitting this form for approval from your academic program/major, please verify that your program is available at your requested home campus location. **Your home campus location change cannot be approved for campus locations that do not offer your academic program(s).**

Student ID _____ Student First Name _____ Student Last Name _____

Student Cell Phone Number _____ Student Email Address _____

First Semester of Attendance:
☐ Fall 20 ___ ☐ Winter 20 ___
☐ Spring 20 ___ ☐ Summer 20 ___

Are you an international student on a student visa?
☐ Yes ☐ No

Anticipated Graduation Date:
☐ Jan 20 ___ ☐ May 20 ___ ☐ Aug 20 ___

Part 2: Current Home Campus Location and Academic Program(s)

Current Home Campus Location:
☐ Kean Union ☐ Kean Jersey City ☐ Kean Ocean ☐ Kean Online ☐ Kean at Brookdale ☐ _____

_____ [Complete Part 4] _____
Primary Academic Program/1st Major Name — 1st Major Advisor's Name

_____ [Complete Part 5] _____
Academic Program 2/2nd Major Name, *if applicable* — 2nd Major Advisor's Name, *if applicable*

Part 3: Requested Home Campus Location

Requested Home Campus Location:
☐ Kean Union ☐ Kean Jersey City ☐ Kean Ocean ☐ Kean Online ☐ Kean at Brookdale ☐ _____

Student Signature: ▸ _____ Date: _____

Part 4: Primary Academic Program/1st Major Approval

_____ ▸ _____ _____
1st Major Chair/Exec. Dir./Coord. Name — 1st Major Chair/Exec. Dir./Coord. Signature — Date

☐ 1st Major Advisor Unchanged ☐ New 1st Major Advisor Assignment: _____

Part 5: Academic Program 2/2nd Major Approval [If applicable]

_____ ▸ _____ _____
2nd Major Chair/Exec. Dir./Coord. Name — 2nd Major Chair/Exec. Dir./Coord. Signature — Date

☐ 2nd Major Advisor Unchanged ☐ New 2nd Major Advisor Assignment: _____

Registrar Office/One Stop Use Only: Initials/Date:	**Center for International Studies Use Only:** Initials/Date:

Updated 7/1/26