



Office of the Registrar/One Stop Service Center:  
 Administration Building, 1<sup>st</sup> floor  
 908-737-3290  
 Fax: 908-737-3299  
 regme@kean.edu

Kean Ocean Administrative Office:  
 Gateway Building, 103  
 732-255-0356  
 Fax: 732-255-0465  
 keanocc@kean.edu

## CHANGE OF UNDERGRADUATE MAJOR/MINOR FORM

This form must be completed by both student and academic program area. Each request must be signed/approved by the Department Chair/Executive Director/Coordinator of the new/intended major or minor. Refer to the chart on the reverse side of this form for undergraduate major and minor codes.

- **If declaring a major ONLY:** seek advisement and signature from the program or department that offers your major.
- **Education majors:** Complete both 1st major and 2nd major or content area.
- **International students:** Contact Center for International Studies for approval.

Return signed form via email to the Office of the Registrar at [regme@kean.edu](mailto:regme@kean.edu) or to the Kean Ocean Administrative Office at [keanocc@kean.edu](mailto:keanocc@kean.edu).

Please allow 10 days for processing of this form. Note: Once processed, only primary major is reflected on Program Evaluation in KeanWISE. (2nd majors and minors are not reflected).

**Transfer students** will receive a reevaluation of coursework via Kean email from transfer evaluators. Once this process is completed, KeanWISE will reflect reevaluation changes.

Anticipated Graduation Date:  January 20 \_\_\_\_  May 20 \_\_\_\_  August 20 \_\_\_\_ Have you filed a Graduation Application?  Yes  No

Student's Last Name:	Student's First Name:	Student's ID #:
Student's Telephone #:	Student's Email Address:	
First Semester of Attendance: <input type="checkbox"/> Jan 20 ____ <input type="checkbox"/> May 20 ____ <input type="checkbox"/> Sept 20 ____	Are you a transfer student? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you/will you hold an AA/AS from a NJ County College? <input type="checkbox"/> Yes <input type="checkbox"/> No

I would like to  Change Major

Primary Program/1 <sup>st</sup> Major	Major Code	Catalog Year
First Major Advisor's Name	Advisor's Office location	
Major Chairperson/ED/Coordinator Name	Major Chairperson/ED/Coordinator Signature	Student will be: <input type="checkbox"/> Intended Major <input type="checkbox"/> Declared Major
		Date

I would like to  Change 2<sup>nd</sup> Major  Add 2<sup>nd</sup> Major  Add/Change Content Area (P-3, K-6 majors only)  Delete 2<sup>nd</sup> Major/Program

\*\* Education majors: Complete both 1<sup>st</sup> and 2<sup>nd</sup> major and content area

Academic Program 2/2 <sup>nd</sup> Major	Major Code	Catalog Year
Second Major Advisor's Name	Advisor's Office Location	
2 <sup>nd</sup> Major Chairperson/ED/Coordinator Name	2 <sup>nd</sup> Major Chairperson/ED/Coordinator Signature	Date

I would like to  Change Minor  Add Minor  Delete Minor

Academic Minor	Minor Code	Catalog Year
Advisor's Name	Advisor's Office Location	
Minor Chairperson/ED/Coordinator Name	Minor Chairperson/ED/Coordinator Signature	Date

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office of Registrar Use only: One Stop Initials/Date: 06/16/20	For Center of International Studies Use only/Date:
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Program Name	Major Code	Minor Code
Accounting (BS)*OFFERED AT OCC, ONLINE	11100	11040
Africana Studies		58041
American Sign Language		26040
Art History		44041
Architectural Studies (BA)	45700	
Asian Studies (BA)	48200	48044
Athletic Coaching		25043
Athletic Training (BS)	25400	
Biology Environmental (BS) *OFFERED AT SKYLANDS	70301	
Biology Cell and Molecular (BS)	70302	
Biology Health Professions (BS) *OFFERED AT OCC	70304	
Biology/Forensic/Science (BS)	70305	
Biology/General (BA) *OFFERED AT OCC & ONLINE	70100	70040
Bioinformatics		70041
Biology/Honors (BA)	70102	
Biology/Teacher Education P-12 (BA) *OFFERED AT OCC	70197	
Biology/Teacher Stu Dis P-12 (BA) *OFFERED AT OCC	70196	
Chemistry/Expanded ACS (BS)	72102	
Chemistry/Instrumentation (BS)	72104	
Chemistry/Forensic/Science (BS)	72105	
Chemistry/General (BA)	72100	72040
Chemistry/Pre-Professional (BA)	72101	
Chemistry/Teacher Educ P-12 (BA)	72197	
Chinese Studies		46041
Clinical Lab Med Lab Science (BS) Joint Program	70401	
Communication Journalism (BA)	41106	
Communication Studies (BA) *OFFERED AT OCC	41104	41040
Communication-Public Relations (BA) *OFFERED AT OCC	41107	
Communication – Media/Film (BA)	41110	
Community Health Education (BS) *OFFERED AT OCC	25107	
Computer Science (BS)	78305	78042
Computer Science Education		78044
Computer Science/Info Systems (BS)	78306	
Computer Sci/Cyber Security (BS)	78307	
Computer Sci/Data Science (BS)	78308	
Criminal Justice (BA) *OFFERED AT OCC, ONLINE & SKYLANDS	54300	54340
Cyber Security		78043
Dance		41042
Early Childhood P3/TSD (BA) **Requires Content Area	22105	
Earth Science/General (BA)	76100	
Earth Science/Geo-Science (BS)	76204	
Earth Science/Environ Science (BS)	76205	
Earth Sci/Teacher Edu P-12 (BA)	76197	
Earth Science Stu Dis P-12 (BA)	76196	
Economics		40040
Elementary Education/Bilingual K-6 (BA) **Requires Content Area	24116	
Elementary Education/Bilingual K-6 & 5-8 (BA) **Requires Content Area	24117	
Elementary Education K6/TSD (BA) **Requires Content Area *OFFERED AT OCC	24118	
Elementary Education K-6/5-8/TSD (BA) **Requires Content Area *OFFERED AT OCC	24119	

Program Name	Major Codes	Minor Codes
English/Standard (BA) *OFFERED AT OCC	42100	42041
English/Global Settings (BA)	42104	
English/Teacher Education K-12 (BA) *OFFERED AT OCC	42193	
English/Teacher Stud Disabilities K-12 (BA) *OFFERED AT OCC	42194	
English/Writing (BA)	42103	
Environmental Justice		58031
Finance (BS) *OFFERED AT OCC	40500	40042
Fine Arts (BA)	44300	44040
Fine Arts - Teacher Educ P-12 (BA)	44397	
French Studies		46141
Gerontology		25044
Global Business (BS)	49200	
Global Studies (BA)	58101	
Graphic Design/Interactive Adverting (BFA)	45400	
Graphic Design (BFA)	45402	
Health		25045
Health Info. Management (BS) Joint Program	80104	
Health Information Technology		28043
History (BA) *OFFERED AT OCC	48100	48040
History/Honors (BA)	48101	
History Honors Teacher Stu Dis P-12 (BA)	48194	
History Honors Teacher Educ P-12 (BA)	48195	
History Pre-Law (BA)	48102	
History/Teacher Stu Dis P-12 (BA) *OFFERED AT OCC	48196	
History/Teacher Educ P-12 (BA) *OFFERED AT OCC	48197	
Industrial Design (BID)	45300	
Information Technology (BS)	28700	28042
Information Tech/Cyber Security (BS)	28701	
Interior Design (BFA)	45100	
Jewish Studies & World Affairs		48042
Latin American Studies		48036
Management - General Business (BS) *OFFERED AT OCC, ONLINE & SKYLANDS	40600	40043
Management - Supply Chain & Info Mgmt. (BS) *OFFERED ONLINE	40605	
Management – Entrepreneurship (BS) *OFFERED AT OCC & ONLINE	40606	
Management–HR Mgmt. (BS) *OFFERED ONLINE & SKYLANDS	40607	
Management-Analyst (BS)	40608	
Marketing (BS) *OFFERED AT OCC	40400	40440
Mathematical Sciences (BA) *OFFERED AT OCC	78200	78040
Math/Statistics (BA)	78201	
Math/Data Analytics (BA)	78202	
Math/Actuarial/Sc (BA)	78203	
Math/Teacher Educ K-12 (BA) *OFFERED AT OCC	78294	
MathSci/TSD K-12 (BA) *OFFERED AT OCC	78295	
Medical Technology (BS)	70200	
Music		50040

Program Name	Major Codes	Minor Codes
Nursing BSN (Limited to RNs ONLY) (BSN) *OFFERED AT OCC & ONLINE	84100	
Philosophy & Religion		52040
Physics		72041
Phys Ed/Health Cert P-12 (BS) *OFFERED AT OCC	25105	
Phys Ed/Exercise Science (BS) *OFFERED AT OCC	25108	25046
Political Science (BA)	54100	54040
Political Science/Int. Comp. Politics (BA)	54102	
Psychology (BA) *OFFERED AT OCC, ONLINE & SKYLANDS	56100	56040
Psychology/Forensic Psych. (BA)	56101	
Psych/Psychiatric Rehabilitation (BS) Joint program	56200	
Public Administration (BA) *OFFERED AT OCC	54200	54041
Public Admin. 5 YR BA/MPA Dual Program	54400	
Recreation Administration Recreation Admin/Community (BA) *OFFERED AT OCC	25303	25042
Recreation Admin/Sport & Event Mgmt (BA)	25305	
Recreational Therapy (BA) *OFFERED AT OCC	25306	
Sport and Event Management		25049
Social Media		41043
Sociology (BA) *OFFERED AT OCC	58100	58040
Spanish (BA)	46200	46040
Spanish/Teacher Educ P-12 (BA)	46297	
Speech Language Hearing Sciences (BA)	26201	26041
Statistics		78041
Studio Art (BFA)	44500	
Sustainability		77040
Theatre (BA)	41200	41041
Theatre Design & Technology (BFA)	43100	
Theatre Performance (BFA)	43200	
Therapeutic Recreation		25047
Undecided Major	00100	
Women's and Gender Studies		48045
Yoga Studies		25048
NJCSTM – Science & Technology - Biology (BS)	30101	
NJCSTM – Science & Technology - Chemistry (BS)	30102	
NJCSTM – Science & Technology - Mathematics (BS)	30104	
NJCSTM – Science & Technology - Molecular Biology (BS)	30105	
NJCSTM – Science & Technology - Biomedicine (BS)	30110	
NJCSTM – Science & Technology - Computational Sci & Engr. (BS)	30112	

Content Areas for all Education majors (P-3/K-6/5-8) Required only for Majors with **		Code
Biology		BIO00
Chemistry/Physics		CHE00
Communication Studies		COM04
Earth Science		ES00
English Standard		ENG00
English Writing		ENG03
Fine Arts		FA00
History		HIS00
Mathematics		MAT00
Music		MUS00
Political Science		PS00
Psychology		PSY00
Sociology		SOC00
Spanish		SPN00
Theatre		THE00
<b>*Offered at Kean at Union (all majors), Kean Ocean (OCC), Kean Online, &amp; Kean Skylands.</b>		