



# Kean University

## Dependency Status Review Form

Student Name:

Kean ID#:

To ensure the accuracy of your Financial Aid we are confirming your dependency status via this form. Check the option that coincides with your FAFSA response and submit the supporting document(s).

### **Orphan/Ward of the Court/Parents Deceased**

*\*If you are a continuing student and have already submitted the proof in the past, the financial aid office will review the documents and notify you if additional info is needed.*

### **Emancipated Minor**

*\*If you are a continuing student and have already submitted the proof in the past, the financial aid office will review the documents and notify you if additional info is needed.*

### **Legal Guardianship**

*\*If you are a continuing student and have already submitted the proof in the past, the financial aid office will review the documents and notify you if additional info is needed.*

### **Homeless**

***\*\*Homeless status must be verified each year.***

See page 2 for Dependency Status definitions, supporting documentation, and document submission instruction.

## **Certification**

I have provided document(s) in support of my Dependency Status. Please contact me if you have any questions.

Student Signature:

Date:

Kean Email:

Phone#:

### **Financial Aid Office Use Only**

\_\_\_ 1. The student meets a general condition for Independence (Yes or No)?

If "Yes," check the student's status on NJFAMS (Steps #2)

If "No" is the student a candidate for a Dependency Override (Yes or No).

If "Yes" send the student an Appeal for Dependency Override 22-23 form.

\_\_\_ 2. Check the student status on NJFAMS for a Dependency Status Documentation request.

If Dependency Status Documentation is requested; you will upload the document via HESAA's Mapping Express.

Comments:

## **Dependency Status Definitions and Required Document(s)**

### **Orphan/Ward of the Court /Parents Deceased**

Submit the proof to the Financial Aid Office that you are or were in foster care; or you are or were a ward of the court; or both your parents were deceased. For federal student aid purposes, someone who is incarcerated is not considered a ward of the court. If you are not sure if you were in foster care, check with your state child welfare agency. You can find that agency's contact information at [childwelfare.gov/nfcad](http://childwelfare.gov/nfcad).

*If you are a continuing student and have already submitted the proof in the past, the financial aid office will review the documents and notify you if additional info is needed.*

### **Emancipated Minor**

You indicated on your FAFSA that you are an emancipated minor. Submit the following documentation to the Financial Aid Office:

A copy of a court's decision that as of today you are an emancipated minor, or you were an emancipated minor immediately before you reached the age of being an adult in your state. The court must be located in your state of legal residence at the time the court's decision was issued.

*If you are a continuing student and have already submitted the proof in the past, the financial aid office will review the documents and notify you if additional info is needed.*

### **Legal Guardianship**

You indicated you are in a legal guardianship on your FAFSA. Please note, the definition of legal guardianship does not include your parents, even if they were appointed by a court to be your guardians. You are also not considered a legal guardian of yourself. Submit the following documentation to the Financial Aid Office:

A copy of a court's decision that as of today you are in legal guardianship, or you were in legal guardianship before you reached the age of being an adult in your state. The court must be located in your state of legal residence at the time the court's decision was issued\*

*If you are a continuing student and have already submitted the proof in the past, the financial aid office will review the documents and notify you if additional info is needed.*

***\*The State of New Jersey recognizes "Kinship Guardianship" as the status that meets this requirement. Custody does not meet the standard and therefore would not be accepted as proof of Legal Guardianship. Please be sure to review the document to determine the type of Guardianship.***

### **Homeless**

Submit proof to the Financial Aid Office that you are an unaccompanied youth who was homeless or at risk of being homeless. "Homeless" means lacking fixed, regular and adequate housing. You may be homeless if you are living in shelters, parks, motels, hotels, public spaces, camping grounds, cars, abandoned buildings, or temporarily living with other people because you have nowhere else to go. Also, if you are living in any of these situations and fleeing an abusive parent, you may be considered homeless even if your parent would otherwise provide a place to live. "Unaccompanied" means you are not living in the physical custody of your parent(s) or your guardian.

***\*\*Homeless status must be documented each year.***

**Please submit your documents to the Financial Aid Office through our secure portal:**

**<https://mappingyourfuture.org/MappingXpress/KEANFA/>**

**Click the link for the document upload instructions:**

**<https://www.kean.edu/media/financial-aid-mappingxpress-instructions>**