

1. Navigate to the self-registration page below:

[https://www.dnet-csc.nj.gov/NJ\\_ePar\\_Reg/](https://www.dnet-csc.nj.gov/NJ_ePar_Reg/)

2. Fill in Step 1 with your employee information and click Register

The screenshot shows a registration form with a blue header. The header contains three steps: 'Step 1: ePAR Access Registration' (highlighted), 'Step 2: Link ePAR to your myNewJersey account', and 'Step 3: Access ePAR Application'. Below the header, the form fields are as follows:

Employee ID	000123789
First Name	Test
Last Name	Id
Email Address	TestID@csc.state.nj.us
Verify Email Address	TestID@csc.state.nj.us
Date of Birth (MM/DD/YYYY)	08/19/2014

At the bottom of the form are two buttons: 'Cancel' and 'Register'.

3. On Step 2 link your new Epar account with your current MyNewJersey Portal account, or create a new one if you do not have one.

**Link ePAR to Your myNewJersey Account**

Do you have a myNewJersey Logon ID?

Yes

No

**Information about your existing myNewJersey account**

myNewJersey Logon ID:

myNewJersey Password:

If you chose to create a new myNewJersey Portal account, you need to create a Logon ID and password. You will be also required to create a security question. There is a 5-minute time out during Step 2 of the registration process. If you are interrupted during this step, please close all windows and register later.

**Link ePAR to Your myNewJersey Account**  
Do you have a myNewJersey Logon ID?  
 Yes  
 No

**Information To Create Your New myNewJersey Account**  
 Choose a myNewJersey Logon ID:   
 Choose a myNewJersey Password:   
 Retype the Password:   
 First name:   
 Last name:   
 If you forget your ID or password later, we'll ask you the following question. If you answer it correctly, we'll send your ID or a new password to your email address.  
 Question you want us to ask:   
 Your answer:   
 Email address:   
 Retype your email address:

**Forgot the Logon ID to a myNewJersey account you already set up?**  
 If you created a myNewJersey Logon ID before but forgot what it is, we can send it to you by [clicking here](#). Don't create another Logon ID.

Complete the required information for your portal logon and then click “Next”.

4. Once you have completed the steps you will automatically be brought to the ePAR dashboard.

**Rating Year 2015**  
(07/01/2014 to 06/30/2015)

**2015 Rating Cycle Due Dates**

- Job Expectations due by June 01, 2014
- Interim Review due by June 16, 2014
- Final Review due by June 30, 2015

Ratee	Job Title	Model Code	Stage	Progress	Status
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5. To make sure everything works, close all browsers, then open a new browser, and try to log back in to the myNewJersey Portal by navigating to <http://nj.gov>.

6. Your portal account should now correctly show the ePAR application under the Civil Service Commission Application section.