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**Faculty Seed Grant Application**

**Fall 2020**

*All full-time faculty with a home location on one of the Kean USA campuses are eligible to apply. Applicants must discuss their proposal with their ED or Chair first, and/or with the Dean, before submission.*

1. **APPLICANT INFORMATION**

Name:

School/Department and College:

Faculty Rank: \_\_\_\_\_Professor \_\_\_\_\_Associate Professor \_\_\_\_\_Assistant Professor \_\_\_\_\_Lecturer

If this is a joint application, provide Name, School/Department, College and Rank of co-PI:

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1. **PROPOSAL INFORMATION**

* **Project title** (less than 10 words)
* **Summary** – brief review of proposed project, program or travel (50 words max)
* **Detailed proposal** (750 words max, must include all of the items below)
* Discuss the overarching theme, research question or area of scholarship to be addressed
* Address the direct benefit to students
* Address the impact on the field, faculty involved and/or university
* Detail the timeliness and/or time-sensitivity of the funding
* **Measures of success** (250 words max)
* Discuss goals, expected impact and/or related deliverables

1. **BUDGET**

* Provide line items of estimated expenses, total not to exceed $1,500 *(In special circumstances, with justification, you may request up to $2,500. No awards over $2,500 will be made.)*
* Refer to program guidelines for allowable and non-allowable costs

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| --- | --- |
| **Description of Item** | **Cost** |
|  |  |
|  |  |
| **TOTAL** |  |

* **Budget Justification** (*Explain how the requested items will be used in the execution of this project*)
* If applicable, indicate total project budget and where the rest of the funding will be obtained