The primary goal of the special Faculty Seed Grant COVID-19 research program is to provide support for projects that will lead to proposals submitted to external funding agencies. Proposals for research on any COVID-related topic are eligible, including business, education, and health impacts.

**APPLICATION PROCEDURES**

* Application period – October 22, 2020 – November 30, 2020
* Application will be available for download on the ORSP website
* Completed applications must be emailed to [orsp@kean.edu](mailto:orsp@kean.edu) with “**Faculty Seed Grant COVID Research**” in subject line

**ELIGIBILITY and GUIDELINES**

* All full-time faculty with a home location on one of the Kean USA campuses are eligible to apply. Applicants should discuss their proposal with their ED or Chair and/or Dean, before submission.
* Only one application as lead faculty is allowed
* All funds must be used in the academic year they are awarded

**AWARD AMOUNTS**

* Requests should not exceed $1,500
* In special circumstances, with justification, amounts up to $2,500 may be requested
* No awards over $2,500 will be made

**EXAMPLES OF ALLOWABLE COSTS**

* Equipment, materials and supplies
  + Note: equipment purchased with seed grant funding is the property of the University
* Specialized software and databases
* Student support for research purposes
* Travel to conduct primary research

**NON-ALLOWABLE COSTS**

* Conference travel or registration fees
* Faculty salary or overload
* Organization membership fees
* Publication fees
* Meals/reception
* Retroactive charges for expenditures incurred prior to award approval

**REVIEW PROCESS**

* Ranking by Deans, final decisions by Provost
* All decisions made within one month of application close