

## How to Process An Immunizations Exemption or Waiver

(Note: COVID- 19 exemptions are processed only through the COVID-19 Vaccine Form.)

1. Obtain supporting documentation for medical exemption, as explained below. Please note, no additional documentation is necessary for religious exemptions and online waivers.
2. Register for a [Student Health Portal](#) account
  - a. Existing users should log in at [kean.studenthealthportal.com](http://kean.studenthealthportal.com)
3. Go to the **My Forms** tab, select the **Immunizations History Form**, and select an exemption or waiver and submit the form. Returning students are not required to submit the Immunization History Form, proceed to step 4.
4. Within the same **My Forms** tab, fill out and submit the **COVID-19 Vaccine Form**; select **one** of the following options for reporting. New students are required to submit the Immunization History Form in addition to the COVID-19 Vaccine Form.
  - a. **Kean Online Waiver:** If you are a Kean Online student, you must select the online waiver option and submit the form to request a waiver. You do not need to submit a vaccination record unless you plan to come to campus for any reason. Your status as a Kean Online student will be verified by the Office of the Registrar.
  - b. **Medical Exemption:** Upload a written statement from your healthcare provider\* that details the medical reasons for your exemption based on CDC guidelines. This exemption must be renewed each year. If you tested positive for COVID-19 within the past 90 days, you must submit a positive COVID test result and begin the vaccination series 90 days from the positive test result. You will be required to submit proof of a vaccination at a later date. \*A healthcare provider is a licensed physician of medicine or osteopathy, or an advanced practice nurse in any jurisdiction of the United States.
  - c. **Religious Exemption:** Provide a signed statement within the form explaining how the administration of immunizing agents conflicts with your bona fide religious beliefs. A general philosophical or moral objection is **not** sufficient for an exemption on religious grounds.
  - d. If you are a minor, a [COVID-19 Medical or Religious Exemption](#) or a [COVID-19 Kean Online Student Waiver](#) form must be signed by the parent or legal guardian and submitted through the student health portal.
5. Scan or take a picture on a smartphone of supporting documents for medical exemption, go to the **Document Upload** tab, select Medical Exemption as the file type, and Save.

You will receive a secure message to the [student health portal](#) once your COVID-19 form has been processed and/or if additional information is required. For assistance, please email Student Health Services at [studenthealthservices@kean.edu](mailto:studenthealthservices@kean.edu) or call (908) 737-4880.



**COVID-19 Medical Exemption:** Students with documented medical conditions in which the COVID-19 vaccine would be contraindicated qualify for a medical exemption. Enter your request via the COVID-19 Vaccine form in the patient portal, as described above, and provide a written statement by my physician or advanced practice nurse that indicates the reason(s) for the medical contraindication, based upon CDC guidelines and includes a specific time period for the medical exemption. This written statement should indicate the specific time period for the medical exemption and must be updated on a yearly basis.

Please Note: If you are exempt because you tested positive for COVID-19, you must submit a positive COVID test result and will be exempt from the vaccine requirement for 90 days from the positive test result. After 90 days, you must start the vaccine series and submit proof of vaccination.

**COVID-19 Religious Exemption:** Students may request an exemption to the COVID-19 vaccination requirements based on religious objections. Enter your request via the COVID-19 Vaccine form in the patient portal, as described above, and provide a written statement signed by me (if over age 18), or by my parent or legal guardian if a minor, explaining how the administration of immunizing agents conflicts with my bona fide religious beliefs. Note that a general philosophical or moral objection is not sufficient for an exemption on religious grounds.

**COVID-19 Kean Online Student Waiver:** Students that are enrolled in a Kean University online program and do not congregate on campus or in off-campus facilities qualify for an online waiver. Enter your request via the COVID-19 Vaccine form in the patient portal, as described above.

## Exemptions For All Other Immunization Requirements

**Medical Exemption:** Students with documented medical conditions in which immunizations would be contraindicated pursuant to N.J.A.C 8:57-6.14 qualify for a medical exemption. Enter your request via the Immunizations History form in the patient portal, as described above, and provide a written statement by a healthcare provider that indicates the reason for the medical contraindication, based on valid medical reason as enumerated by the Advisory Committee on Immunization Practices (ACIP). This written statement should indicate the specific time period for the medical exemption and must be updated on a yearly basis.

**Religious Exemption:** Students may request a religious exemption to the immunization requirements set forth by the State of New Jersey based on religious objections as pursuant to N.J.A.C. 8:57-6.15. Enter your request via the Immunizations History form in the patient portal, as described above, and provide a written statement by student if over age 18, or by parent or legal guardian if a minor, explaining how the administration of immunizing agents conflicts with the students religious beliefs.

**Kean Online Student Waiver:** Students that are enrolled in a Kean University online program and do not congregate on campus or in off-campus facility as pursuant to N.J.A.C. 8:57-6.4 qualify for an online waiver. Enter your request via the Immunizations History form in the patient portal, as described above.

**Please note, that during a vaccine-preventable outbreak at Kean University, all susceptible students will be excluded from the campus including housing, classes and extracurricular activities. If a public health official determines that the campus is a significant site for disease exposure, transmission and spread into the community, students must stay away from the campus until the outbreak or threat of outbreak is over.**