

## Important Terms for the School of Psychology

**Adjunct professors** are part-time professors hired on a contractual basis.

**Change of major form** is needed when you want to change your major or declare a major. The form must be signed by Dr. Avioli or Prof. Mastrobuono and then the student takes the signed form to the Registrar.

**Collateral program** is similar to a minor; however, it is offered by two or more departments/school (e.g. Women's studies)

**Grade Point Average (GPA)** is calculated as the total number of grade points received over a given period divided by the total number of credits awarded.

GPA CALCULATOR (<http://www.kean.edu/~cas/gpacalculator.html>)

**Guide Sheet(s)** are used to keep track of what classes are already taken and what classes are needed in order to fulfill the requirements for graduation.

**Lower level free elective** means that the class is a 1000-2000 level course.

**Upper level free elective** means that the class is a 3000-4000 level course.

**Minor means** a secondary field of study or specialization during undergraduate studies. *See the department you are interested in for more information*

**Second major** is a major that is not offered independently but which a student may pursue in addition to a primary major.

**The Program Evaluation** shows the students' total amount of credits that have been transferred from another college/university, courses taken at Kean, in the process of being taken, and pre-registered courses. It can be found at KeanWise ([www.webreg.kean.edu](http://www.webreg.kean.edu)).

**Resident Faculty member** is someone who is a full-time professor within the University.