Junior Field Experience at Kean University

Course Overview

Clinical interns (student teachers) will complete a minimum of 60–75 hours in a PK–12 classroom setting. This clinical experience is designed to further develop and apply the competencies acquired in the co-requisite course, **EDUC 3002: Lesson Plan Design and Development**. Students will be evaluated using the Kean lesson plan template and rubric. COE Current Lesson Plan Template - InstructorCopy.docx

Placements strictly align with the candidate's specific area of teacher certification. Under the direct supervision of a Cooperating Teacher and the guidance of a University Supervisor, candidates will transition from classroom observation to active small-group and whole-group instruction.

Note: All clinical interns hold a valid New Jersey Substitute Teaching Certificate.

Attendance & Scheduling

To satisfy the 60–75 hour requirement, candidates must complete a **minimum of nine (9) full days** in their assigned PK–12 classroom setting.

Early Childhood/Elementary Education Framework/Timelines/ Schedule

** Total: 9 Days*

Track Day	Date	Phase	Focus & Key Activities
Day 1	TBA	Phase 1: Observation	Orientation, learning classroom routines, and student profiling.
Day 2	TBA	Phase 1: Observation	Active observation, assisting with transitions and routine management.
Day 3	TBA	Phase 2: Guided Practice	Beginning small-group instruction and routine support.
Day 4	TBA	Phase 2: Guided Practice	Co-teaching, lead-ins, and small-group target interventions.

Day 5	TBA	Phase 2: Guided Practice	Co-teaching, lead-ins, and small-group target interventions. Whole-group delivery of daily routines or mini-lessons
Day 6	TBA	Phase 3: Lesson Design	Collaboration on and submission of the formal COE Lesson Plan. Running practice lessons in preparation for evaluation. Formal Observation Window: Execution of lesson and supervisor evaluation.
Day 7	TBA	Phase 3: Lesson Practice	Running practice lessons in preparation for evaluation. Formal Observation Window: Execution of lesson and supervisor evaluation.
Day 8	TBA	Phase 4: Evaluation	Formal Observation Window: Execution of lesson and supervisor evaluation.
Day 9	TBA	Phase 4: Conclusion	Formal Observation Window: Execution of lesson and supervisor evaluation. Final evaluations, data wrap-up, and classroom closure.

Performance Expectations & Requirements

Summative Assessments & Observations

- **Lesson Design:** Interns are required to design and submit one formal lesson plan using the College of Education template and rubric. This must be done in collaboration with the Cooperating Teacher and submitted for review to the University Supervisor.
- **Formal Observation:** Candidates will execute this standards-based lesson between November and December, during which they will be formally evaluated by their University Supervisor.
- **Preparatory Practice:** Days leading up to the formal observation should focus on scaffolding the intern's confidence. Supervisors and cooperating teachers should ensure interns practice via:
    - Small-group targeted instruction
    - Whole-group instructional delivery
    - Co-teaching and team-teaching models

Approved Professional & Non-Teaching Responsibilities

To maximize the clinical experience and fully integrate into the school culture, interns are encouraged and permitted to engage in the following non-teaching duties, provided they are appropriate and approved by the Cooperating Teacher:

Instructional Support & Administration

- **Assessment & Feedback:** Grading assignments, recording data, and analyzing student work to inform future instruction.
- **Material Preparation:** Designing bulletin boards, prepping manipulative kits, copying resources, and setting up laboratory or digital learning spaces.
- **Literacy & Intervention:** Conducting read-alouds, facilitating literacy circles, and providing targeted 1:1 instruction or MTSS/RTI support.

School Culture & Operations

- **Supervision Duties:** Assisting with morning arrival, dismissal, hallway transitions, cafeteria supervision, or recess.
- **Classroom Management:** Managing daily routines and classroom expectations (attendance, lunch counts, transition cues, positive behavior supports).
- **Cross-Curricular Exposure:** Visiting other classrooms or grade levels to observe diverse teaching styles and instructional strategies.

Professional Collaboration (Optional but Highly Encouraged)

While not a mandatory requirement for clinical hour completion, interns are strongly encouraged to participate in the following professional activities as scheduling and district policy permit:

- **Collaborative Meetings:** Attending faculty meetings, Professional Development (PD) sessions, and Professional Learning Community (PLC) grade-level planning meetings.
- **Specialized Consultations:** Observing or participating in Child Study Team (CST) meetings, 504 plan reviews, or IEP meetings (with appropriate parental consent and confidentiality).
- **Community Engagement:** Assisting with back-to-school nights, parent-teacher conferences, or extracurricular school events.