



KEAN
online

REMOTE SERVICES GUIDE

Cougars Climb Higher



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Welcome to Kean Online!



Dear students,

Welcome to Kean University! You have chosen wisely; being a part of the Kean Online family will transform your life.

As you embark on your online journey at Kean, we urge you to take advantage of the many remote services and resources available to help you achieve your academic and professional goals.

Supporting our students is central to our mission. We encourage you to make the most of your time here at Kean and look forward to helping you become the best version of yourself.

Regards,

Michael Villanella, M.Ed.

Associate Director

Graduate, Online and Adult Education Admissions

MEET THE TEAM

ADMISSION & REGISTRATION



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THE KEAN MOBILE APP



Kean Mobile provides the latest information about Kean University in the palm of your hand. With the Kean Mobile app, you can access your Kean email, Cougar Link and KeanWISE; search for faculty and staff in the directory; read campus news; check athletics schedules and scores; and more!

Download Kean Mobile today from the Apple App or Google Play Store.

GET CONNECTED AND SHARE



@KeanUniversity

Use the hashtag **#KeanUniversity** on Twitter and Instagram.

Remote Resources

One Stop Service Center

Contact the **One Stop Service Center** for questions or for help with all questions/issues as they relate to your student record, such as course registration, adding/dropping a class, updates to personal information (name and address), transcript requests, graduation applications and more.

regme@kean.edu • (908) 737-3463

College of Online Education

Email the **College of Online Education** for help with technical issues as they relate to your online coursework, such as being unable to locate your course in Blackboard after the first day of class.

col@kean.edu

Blackboard Support Center

Contact the **Blackboard Support Center** for help with technical issues as they relate to Blackboard.

kean.edusupportcenter.com • (844) 650-0845



Cougar Tips & Tricks

The Academic Calendar

provides important deadlines and dates online at kean.edu/academic-calendar.

The Nancy Thomson Learning Commons offers **FREE remote or in-person tutoring and writing services** at libguides.kean.edu/NTLC.

The **Office of Counseling, Disability, Alcohol and Other Drug Services** supports students by providing mental health services; drug and alcohol screenings, counseling or intervention programs; and disability services. For assistance, contact: counseling@kean.edu • (908) 248-2065



APPLY FOR FINANCIAL AID



The **2021-22 Free Application for Federal Student Aid (FAFSA)** opens online at fafsa.gov on October 1, 2020. Use **Kean University's School Code: 002622**. Questions? Contact your assigned counselor.



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FINANCIAL AID & SCHOLARSHIP SERVICES

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| Success Checklist

Here are some steps for you to complete prior to the start of each semester. Visit kean.edu/online-orientation for more information.

- ☐  Consult with your **Academic Advisor**
- ☐  Apply for **Financial Aid**; Complete the FAFSA after October 1
- ☐  Log-on to **KeanWISE**
- ☐  Complete the **Financial Obligation Agreement**
- ☐  Register for **Classes**
- ☐  Pay your **Tuition**
- ☐  Purchase your **Textbooks**
- ☐  Access your classes via **Blackboard**

GETTING STARTED

Before accessing your course content, you'll be required to complete an orientation for each online class. This can be completed by clicking on the "Getting Started" link in your Blackboard classroom.



Blackboard



WAYS TO PAY ONLINE

After you register, your bill will be available through KeanWISE at webreg.kean.edu.

VIEW YOUR BILL:

- Select **View/Pay my Bill**, located within the *Important Semester Information* column
- When prompted, use your KeanGoogle credentials to log-in to the Student Account Suite and view your tuition balance
- Review and select installment payment amounts/due dates via the **Payment Plans** tab

PAY YOUR BILL:

- Select the **Make Payment** tab to make a single payment towards your balance
- Enroll in a payment plan via the **Payment Plans** tab
- Select a payment plan and submit your initial payment along with the \$40 plan enrollment fee via electronic check or credit card



First-Half Term
Online Courses Begin



Second-Half Term
Online Courses Begin

www.kean.edu/online



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