

Kean University

VETERANS INFORMATION FORM

No certification will be made without copies of your DD214 award letter or application to VA for benefits and current registration. If you have submitted the DD214 and award letter to our office for a previous term, you do not have to resubmit them again. **Include a copy of your registration form for the semester you are requesting certification of benefits.*

Name: _____
First Middle Last

Kean ID: _____ SSN: ____ - ____ - ____ Phone #: (____) ____ - ____

Address: _____

E-mail: _____

Major/Degree: _____

Semester: Fall Spring Year ____

Have you ever applied for VA Educational Benefits? Yes No

If NO- Submit form 22-1990 by mail or online at www.gibill.va.gov

If YES- Submit form 22-1995 to Kean University VA Office

☐ Chapter 30 Montgomery GI Bill	☐ Chapter 33 Post 9/11 GI Bill
☐ Chapter 1606 Reservist GI Bill	☐ Chapter 32 VEAP
☐ Chapter 35 Survivors' & Dependent Program	☐ Chapter 1607 Reserve Education Program
☐ National Guard	☐ Chapter 31 Vocational Rehab

- I understand my course load (online courses, ½ time, ¾ time, etc.) may affect the benefits I am eligible to receive.

- If I drop a course and my tuition and fees has been paid to Kean University, I understand that I may have to **repay** this money to the Department of Veterans' Affairs.

- I understand that it is my responsibility to notify the Kean University Veterans Certifying Official of any changes in my educational plan. This includes change of major, change in credits in attempted as well as the decision not to enroll for a specific term.

- I understand that I am required to provide the Kean University Veterans Certifying Official with a copy of the **Certificate of Eligibility** or **Notice of Benefits Eligibility** I receive from the VA after my application for this benefit has been processed. **My courses will not be certified until this is certified.** Kean University

My signature below indicates that I understand the above guidelines and know that I must complete a new veterans Certifications Form each semester in order to receive my GI Bill benefits.

PLEASE NOTE that changes to your schedule or program can affect the benefits from the VA. It is important to keep the VA Office at Kean University up to date with all changes. Please discuss changes with a VA Advisor to verify your benefits and how the changes can affect your benefits.

Students must notify the Kean University Veterans' Affairs Office:

- Any changes to your major or degree program
- Any drops or additions of courses or change in your course schedule
- Once you have applied for the Chapter 33 benefit, you will not be able to make changes to this selection
- The student is called to active duty
- The student has a change in any CONTACT information
- Maintain an active email address for effective communication

Certification Policies:

- Monthly verification of enrollment
- A parent institution letter is required for classes taken at another institution
- Kean University must receive transcripts for transient courses that VA provides benefits within 30 days of completion

GI Bill will not pay for:

- Repeat courses that were completed successfully
- A course that does not count towards the student's degree

Signature

Date

FOR KEAN UNIVERSITY OFFICE OF VETERAN STUDENT SERVICES USE ONLY

First Date to be Certified on VA-ONCE: _____ Completed By: _____

Date: _____ Signature _____

Notes:
