

KEAN UNIVERSITY  
COLLEGE OF EDUCATION  
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Phone: 908-737-3750/Fax: 908-737-3760

Visit # \_\_\_\_\_  
Date of Visit: \_\_\_\_\_  
Narrative Completed by:  
☐ Cooperating Teacher  
☐ University Supervisor

Semester:  
☐ Fall  
☐ Spring  
☐ Summer  
Year \_\_\_\_\_

Program:  
☐ Bilingual ☐ Elem/Middle ☐ Health/PE ☐ Social Studies  
☐ Early Childhood ☐ English ☐ Mathematics ☐ Spanish  
☐ Educ of Deaf ☐ ESL ☐ Music ☐ Tchr Std w/Disab  
☐ Elementary ☐ Fine Art ☐ Science ☐ Theatre

FIELD EXPERIENCE NARRATIVE OBSERVATION

Student Status: ☐ Professional ☐ Preprofessional  
Student \_\_\_\_\_ Sub/Gr \_\_\_\_\_ District \_\_\_\_\_  
Supv \_\_\_\_\_ Coop Tchr \_\_\_\_\_ School \_\_\_\_\_

Assess the student’s progress by identifying the specific performance competencies listed on the reverse side:

Skills/Knowledge/Dispositions

Strengths:

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Concerns:

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Specific/Alternative Suggestions:

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Implementation of Suggestions from Previous Observations:

Date & Time of Next Visit \_\_\_\_\_ Student Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Cooperating Teacher Signature \_\_\_\_\_ Date: \_\_\_\_\_ Supervisor Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of the student & the cooperating teacher indicate that this observation record was discussed with and provided to each.

## Descriptors of Performance Competencies

### KNOWLEDGE

1. ***Speaks English and the language of instruction proficiently.***
  - *Uses standard English.*
  - *Pronounces words correctly and distinctly.*
  - *Supports verbal communication with nonverbal behavior.*
  - *Uses the voice to set a variety of moods.*
2. ***Writes English and the language of instruction proficiently.***
  - *Uses an appropriate vocabulary in the language of instruction.*
  - *Writes clear directions, explanations and assignments.*
  - *Provides written material that is legible and grammatically correct.*
  - *Organizes and clearly expresses ideas in journal and Teacher Work Sample Portfolio entries, lesson plans, and other writings.*
3. ***Demonstrates how knowledge of content is created and organized.***
  - *Identifies major concepts of content.*
  - *Presents accurate and timely information, stressing depth and breadth of content.*
  - *Integrates knowledge from various fields in selection of resources.*
  - *Assists students recognize the purpose and relevancy of content and activities.*
4. ***Demonstrates knowledge of how P-12 students develop and learn.***
  - *Designs instruction appropriate for level of students/class.*
  - *Provides remedial or enrichment material/instruction when appropriate.*
  - *Sets realistic expectations for all students.*
  - *Demonstrates critical thinking and reflection by maintaining a journal and creating a Teacher Work Sample Portfolio.*
5. ***Demonstrates knowledge of subject matter.***
  - *Engages students in the content matter specified in each curriculum content standard\*.*
  - *Recognizes student progress in developing content proficiency.*
  - *Provides cross-content approaches to learning.*
  - *Aligns curriculum with curriculum content standards\*.*

### SKILLS

6. ***Plans and implements instruction based upon knowledge of subject matter, students, and curriculum goals.***
  - *Promotes achievement of lesson objectives.*
  - *Designs lesson plans aligned with the curriculum content standards\*.*
  - *Assesses and builds on concepts and skills previously learned.*
  - *Assists students in developing skills in accessing and interpreting information.*
7. ***Varies instructional strategies and materials to accommodate individual learners.***
  - *Addresses the diverse needs of individual students and provides personal feedback.*
  - *Provides relevant demonstrations, examples and guided practice.*
  - *Maintains instructional momentum and uses class time effectively.*
  - *Organizes instruction to include cooperative, student-directed groups.*
8. ***Motivates and actively engages learner(s).***
  - a. *Provides students with opportunities to participate.*
  - b. *Uses procedures that establish learner(s) readiness.*
  - c. *Relates content to student interests and experiences.*
  - d. *Provides for student creativity and self-expression.*

### **9. *Manages learner behavior to enhance learning.***

- *Establishes and maintains appropriate standards of behavior.*
- *Reinforces appropriate student behavior.*
- *Maintains the dignity of students.*
- *Uses nonverbal behavior to support verbal communication.*

### **10. *Assess students' progress.***

- *Analyzes student performance using multiple sources of data.*
- *Maintains accurate records of students' work/progress.*
- *Provides students with feedback and encourages self-assessment.*
- *Employs formal and informal assessment techniques.*

### **11. *Utilizes technology and media.***

- *Demonstrates knowledge of the instructional applications of technology & media.*
- *Integrates a variety of media and technology into instruction.*
- *Utilizes technology/media effectively and appropriately.*
- *Relates technology use directly to the objective.*

### **12. *Fosters critical thinking skills.***

- *Asks diverse types of questions stressing higher level thinking.*
- *Provides opportunities to practice a variety of thinking skills.*
- *Requires students to identify/clarify complex ideas or to synthesize knowledge.*
- *Poses problems, dilemmas and issues which require evaluative thinking.*

### DISPOSITIONS/VALUES

### **13. *Respects the diverse talents of learners, their cultural beliefs and values.***

- *Demonstrates knowledge of the cultures within the school community.*
- *Responds sensitively to differing abilities and cultural differences.*
- *Accepts and responds to students in a non-defensive manner.*
- *Respects individual learning styles.*

### **14. *Presents a professional classroom presence.***

- *Complies with district standards for attendance, punctuality and dress.*
- *Searches for new and better ways of teaching by soliciting suggestions from cooperating teacher and other professionals.*
- *Shows initiative and self-direction.*
- *Exhibits a professional and positive attitude of collegial support and cooperation.*

### **15. *Maintains a professional relationship with students, peers, parents, staff and administration.***

- *Participates willingly in school-related meetings and activities.*
- *Cooperates with members of the school community.*
- *Interacts effectively with peers, parents, and community.*
- *Accepts and meets administrative and professional responsibilities.*

Italicized competencies are common to both the professional and preprofessional field experience assessment.

\*Common Core State Standards, NJ Curriculum Content Standards, and NJ Professional Standards for Teachers