**Full Senate MEETING**

**AGENDA**

# November 16, 2021

**2:15 p.m.-4:15 p.m.**

**ZOOM Webinar**

**HH 113**

**Senators in attendance:**

•Ahlawat, •Anderson, •Boateng, •Brandwein (Zoom), •Brown (Zoom), •Connors, •Donovan, •Dowdell, •Evans, •Farrokh (Zoom), •Filardo (Zoom), •Gover, •Gubi (Zoom), •Halper, •Lynch, •Mack (Zoom), •Marks, •Mayhall (Zoom), •Moran, •Mulry, •Pintado-Casas, •Roebuck (Zoom), •Rosa, •Rosen, •Sanchez, •Sargent, •Wetzel (Zoom), •White, •Yucetepe

**Student Representative:**

Vacant

**Guests:**

Joy Moskovitz, Fran Stavola-Daly, Felice Vasquez, Mensah Peterson, Sharlene Ayala, David Birdsell,

[•=present ex=Excused absent=ab]

Meeting called to order by Chairperson Donovan at ? zoom webinar functional at 2:34 p.m.

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| 1. **Minutes** – October 12, 2021
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| * 1. **Motion:**
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| * 1. **Second:**
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| Curriculum Items for Notification and/or Vote-Notification |
| B.S. in Public Health (25109) |
| Health Minor  |
| B.S. in Exercise Science-Pre-Athletic Training/Physical Therapy Option |
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| 1. **Old Business-None**
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| New Business- (note from secretary: powerpoint presentations by Middle States team and CAPS are attached) |
| Simple Syllabus-Joy Moskovitz |
| Postponed. |
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| Middle States Executive Committee (Fran Daly, Felice Vasquez, and Don Marks) and Dr. Birdsell |
| Marks – 100 page self study, done every ten years to reflect on what university is doing, so need feedback from Senators on university website. Explained 7 standards, expects that #3, faculty roles, tech and platforms, student success and retention, and #6 will be ones faculty will focus on. Each section has findings and then recommendations, right now they are refining recommendations. (Powerpoint presentation to Senate attached) |
| Daly – priorities in guiding the self study – 1) excellence and equity in educational practices and services; 2) upstanders – community responsibility and integrity; 3) evolution – assess programs and resources to find growth opportunities, build on strengths, and reimagine programs, facilities, instructional sites to prepare university for continuing evolution. Explains working groups and advisory group; there are executive committee members in working groups. The evidence inventory is very important, a good place for info on the university. Lays out self-study timeline, right now we are in the response gathering period, November to December, then will add suggestions to draft document. The visiting team will visit virtually in late April, which is the preliminary deadline. Head of team is the president of Queen’s College, and we will need to send the draft before his visit in January. He will provide feedback. He wants to come in person, but the full committee visit will be virtual. Six to eight weeks before their visit we sent them the study. They will want to meet with various groups. Reiterates need for feedback –written or oral – today in particular. Asks particularly about progress, innovations on campus that may have been left out. Explains the process up to now – the design was approved in 2020-2021, working groups had already been working. Contact person at Middle States helped them to tweak the design (before the new president came in). Peer evaluators (external) are helping as well. Since the visiting team may want to visit with groups, it would help to read the draft document. Provost has already met with WKU, students, and Kean Ocean. Asks for comments. |
| Senator – what is clarification of relationship between Union campus and WKU? Now faculty at WKU are not Kean employees, how will it be evaluated? Marks – his sense is that WKU is part of the institution, so all assessment process except for employment are the same. Daly – lots of feedback from WKU. Senator – shared governance a problem since WKU is not included in Senate. Marks – the self study does not necessarily address that; the standard isn’t about that, but more about the BoT; he expects it to not be a problem. Daly – one of their responsibilities is to report that back, especially if they can’t answer it. Marks – it is the kind of questions accreditors may ask, so it’s important. Daly – if it’s important, put it in writing. |
| Chair – shared governance with distance campuses like Ocean and Skylands needs clarification. WKU is operating autonomously, with lots of differences, so should be spelled out clearly. Would we hear about faculty at WKU in the Senate? Marks – what are other universities doing? PUBLIC universities? |
| Senator – in anticipation of going to chairs, the ARTP committees, EDs, and faculty – how will they all be affected by the reorganization? Marks – there is a movement to a more rational organization. Cites numbers of faculty, lecturers at WKU in evidence inventory, but the numbers aren’t broken out by campuses in the report. They’re looking for aggregate information. Daly – feedback from WKU for the report is in the evidence inventory. |
| Senator – task force on Senate constitution – needs conversation with administration, pleased to see there’s lots about the Senate in the report, but wants to make sure that BoT endorses the Senate and its constitution. Daly – we need a SWAT team for help with platforms and apps, general tech issues that faculty and staff are confronted with; we haven’t captured all the changes on campus like the Center for Professional Development because not everything is up and running. Challenge of the report is to track changes and also be forward thinking. |
| Chair – plan for Center for Professional Development is to have 3 parts – one for students, one for faculty, one for staff, ideally each with its own floor in a building. Tamika Quick and Jonathan Mercantini are organizing it. We are still awaiting the decision to open it. |
| Daly – important to encourage staff development as well. How do we capture everything? In answer to a senator’s question, feedback given at the moment is not visible to everyone, but the will find out a way to make it visible. So far, feedback has focused on global initiatives, library resources and R2, special needs students, internships, campus safety, GE, classroom tech, sustainability in campus operations, and more.  |
| Senator – we should make sure that we also document areas that need improvement in the reflection of the state of the university. Marks – it’s hard to get that level of detail into the document, and you can see in the provost’s executive summary that the level of detail isn’t as granular.  |
| Senator – in search for global study, languages, study abroad should be emphasized. Marks – accreditors will check for this, they may see holes, so we should decide what we want to present and on our own terms. If the Senate is concerned, we can help change it. The self study is not a place to indirectly communicate with the administration – this is articulating your vision of what is on the ground now and how we propose to change it. |
| Daly – working groups are documenting not just the good stuff, and your feedback is important in closing the loop; self reflection is part of it.Senator – lots of software mentioned, maybe in inventory have a one page document with the hierarchy of software (lots of interfaces with the same back end are confusing to faculty). Such a document would help faculty also, make it more user friendly and coherent in the narrative part of the document – can refer to it in body of text. Marks – there’s a recommendation for a campus intranet in the doc. Could help with faculty accessing resources. |
| Daly – recommends senators to attend Indecent, Theatre department production. |
| Advising at Kean: Center for Advising, Persistence and Success (CAPS) Program |
| Mensah Peterson and Sherlene Ayala presented on services provided by CAPS via a powerpoint presentation (attached). |
| Presented the various services, personnel. Hours, who they advise, total caseload to date is 4,400 students, those between 0-59 credit hours, they are also the secondary advisors for juniors. Advising of incoming freshmen done by School of General Studies (SGS); transfers done by academic programs. After 25 January both will transition to CAPS. Advisor average caseload is 485 students, with 30 minutes sessions (see slide). Useful information on the website for programs and advisors.Things CAPS doesn’t do is approve petitions or take holds other than A1 off student records. |
| Future plans are to work with programs to make curricular recommendations to address obstacles for student persistence at the university. |
| Senators need to look at the presentation for details – there were a lot! |
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# Meeting adjourned at 4:17 p.m.

# Next Meetings

* 1. Executive Committee Meeting – November 23, 2021 – ZOOM at 2:15 p.m.
	2. Full Senate Meeting – November 30, 2021 – Zoom and HH 113 at 2:15 p.m.

**Webinar ID:** 982 6245 0160

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