KEAN

FULL SENATE MEETING MINUTES

18 NOVEMBER 2025 3:20PM-4:20PM. Kean Hall Room 127 [In Person]

Full Senate Meetings: Zoom webinar link Meeting ID: 921 4068 6642; Passcode: 232451

I. **Call to Order.** Following a commendation from the Chair, acknowledging the new scholarship for Cyber Security students, established by alumnus Scott N. Schober '92, the meeting was called to order at 3:22pm.

II. **Approval of Minutes from the Last Meeting.**

Approval of Minutes from 10/28/25. Motion to approve by BB, seconded by JN. Unanimous approval.

III. **Curriculum Items for Notification and/or Vote.** Items below were presented for informational purposes. All items below were approved and have gone through the curriculum process. Chair CK read from the new program documents to provide an overview.

a. MA Criminal Justice
b. School Psychology, Professional Diploma
c. Minor in Urban Education
d. Bachelor of Arts in Sociology and Master of Public Administration 5-year Program

IV. **President's and/or Provost's Address to the Senate.**

(At the President's/Provost's discretion.) No report

V. **Old Business.**

None.

VI. **New Business.**

A. David Farrokh, M.S. Assistant Dean College of Business and Public Management, Dr. Mensah Peterson, AVP Division of Student Success and Retention & Rosa Paulino, Exec Director for Advising, Persistence and Success will report on Academic Advisement.

i. Mr. Farrokh provided an overview of Kean's Union Campus Advising System, acknowledging those who were part of the effort, also noting the role of CAPS. Farrokh then introduced the newly developed Advising Syllabus (provided in hard copy). Dr. Petersen followed with a highlight of the presidential taskforce on advising, moonshot to Kean, and several best practice teams. One team has worked on content, which includes the handbook, training, and wider communications across campus. Rosa Paulino spoke next about advisement training and the development of the advisement handbook. Handbook focuses on content relevant to all areas, versus discipline specific advisement notes. The task force welcomes feedback on the handbook. Several advisement training sessions have taken place this semester and broad campus-wide training sessions are being prepared.

ii. Senator questions: DSJ asked how the invitations for training will be disseminated. Ms. Paulino expressed that multiple means of communication will be utilized. DA asked about the # of CAP advisors and whether growth was anticipated with the NJCU merger. Mr. Petersen shares that there are 8 CAPs advisors, 3 associate directors, 1 executive director. He shared that the committee is reviewing advisement procedures that will include merger impacts. AG asked about the ration of advisor to student. 8 advisors and 3200 students. Each advisor has between 350-380 students assigned. 250 is the preferred number/recommended number. BL asked about navigate 360 regarding how office hours are set. RP answered that office hours can be manipulated and set as desired. IK asked about advisement hold information, requesting that details related to holds be included.

iii. Mr. Farrokh noted that COE may be the only college that still requires an advisement hold. RP notes that this info is in the handbook, but not on the one-page syllabus.

B. Final Major GE Restructuring Document: Discussion & Review for Approval.

i. Chair CK reviewed the procedures (next steps) from the UCC Manual, highlighting the complexities of the approval process. CK explained that paper ballots will be distributed following final senate and guest

comments.

ii. Comments: JN expressed appreciation for the number of individuals involved in the process of GE revision. She also asked for assurances that transfer/merger equivalencies be handled with care. CK read the 4 comments from the website suggestion box. Dr. C. Nelson noted a challenge in the proposal concerning the extra workload, specifically noting the increased cap in ENG 1030 from 20 to 25. He pointed to underenrolled sections, but also to the idea of thematic sections of the course will again affect workload. He continued to express concern about off campus trips, reminding all that 80-85% of the faculty teaching ENG 1030 are adjuncts. It is not possible to replace these adjuncts with FT Faculty and adjuncts, who work on multiple campuses, are not likely to be able to run field trips, which would extend their time. Dr. Nelson also referred to outcomes statistics from the pilot that lacked the specificity he thought would be most useful. Ultimately, he is concerned that the program will not work. Bridie Chapman offered a correction regarding caps and adjunct involvement, citing an adjunct who expressed appreciation for the opportunity to create deeper ties and connections to the institution. Dr. Chapman notes that FT faculty are not likely to teach more than 2 sections of ENG 1030 or any GE course. Dr. Chapman expressed a willingness to return to the senate with further data from FA 25 (800 students enrolled). MM asked about whether the curriculum sheet is expected to be a single paged document versus multi-page. Professor Evans noted that the sample guide sheet was developed only to show how a guide sheet might be organized. CK read the following comments received in the Senate Suggestion box, for the Record:

1. P. 9. #1. Instructor access: For Fall 2025, it's not 0% adjuncts; there were six adjuncts teaching pilot sections of ENG 1025 and 1030.
2. P. 30. Only ENG 1430 is a GE course. ". ESL students take specifically designed GE ESL courses to support their acquisition of writing, reading, and conversational skills".
3. P. 9. Summary of positive outcomes: Most of these say "more likely" or "less likely." Can we get the actual percentages? With the numbers, these words have no meaning.
4. P. 27 Centralized scheduling. Need to purchase software. Knowing that there are still problems with the current migration, isn't an implementation date of Fall 2026 too soon.

iii. Motion to move to vote KC, seconded by JN. No discussion.

iv. Vote tally – The GE Revision is approved by the Senate

a) Yes votes **18**
b) No votes **6**
c) Abstentions **2**
d) 4 senators not present

C. Revised Senate Website. CK explained that new Senate Office Assistant, Beatrice Contreras has been working on the Senate website, with the authority to make changes as needed. CK highlighted features of the website such as: the Suggestion Box (anonymous), Announcement section, Manuals, Minutes, etc. Appreciation was expressed for Beatrice's work on this and other efficiencies in the Senate Office.

II. Committee Reports.

None

III. Notice(s) of Motion.

Motion for Paper Ballot Vote of Final GE Restructuring Document by Full Senate.

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IV. Question/Discussion Period.

Open further discussion on Agenda items.

A question arose concerning how workload discussions require union involvement prior to approval.

V. Adjournment DA moved to adjourn, PMcM seconded. All approved.

VI. Upcoming Meetings

A. Senate Executive Committee – 11/25/25 In Person; Room J-302 + Zoom. 3:20pm

B. Full Senate Meeting – 12/02/25 Kean Hall 127 & Zoom Webinar. 3:20pm

C. The complete meeting schedule for the fall semester is available at: https://www.kean.edu/offices/university-senate/meeting-schedule-2025-2026-executive-committee-and-full-senate

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Senators in attendance

1	Mukul Acharya [MA]	E
2	Craig Anderson [CA]	A
3	Denise Anderson [DA]	P
4	Billie Bailey [BB]	P
5	Norma Bowe [NB]	P
6	Dean Casale [DC]	P
7	Kathleen Curran [KC]	P
8	Gilda DelRisco [GDR]	P
9	Adam Eckart [AE]	P
10	Edward Farnum [EF]	*
11	Gabriel Fuentes [GF]	P
12	Aaron Gubi [AG]	P
13	Will Heyniger [WH]	P
14	Ipek Kocoglu [IK]	P
15	Craig Konyk [CK]	P
16	Barbara Lee [BLee]	P
17	Brenna Levine [BL]	P
18	Holly Logue [HL]	P
19	Patrick McManimon [PMcM]	P
20	Matthew Mongelli [MM]	P
21	Mahchid Namazi [MN]	E
22	Julia Nevarez [JN]	P
23	Raza Rafique [RR]	A
24	Nicole Rodriguez [NR]	P
25	Benito Sanchez [BS]	P
26	Galia Shokry [GS]	P
27	Dawn Smith-Jeffries [DSJ]	P
28	Zakeeyah Speight [ZS]	P
29	Gail Verdi [GV]	P
30	Veysel Yucetepe [VY]	P

P = Present A = Absent E = Excused [ ] = Proxy * = Late **=Remote

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Student Representatives:

1	
2	

Guests:

1	Joy Moskowitz
2	Rachel Evans
3	Laura Lorentzen
4	Jonathan Mercantini
5	Bridie Chapman
6	Karen Woodruff
7	Robin Roebuck
8	James Castiglione
9	Megan Engels
10	Joe Capasso
11	Lenard Grayson
12	Mensah Peterson
13	Susan Ahern
14	Pat Ippolito
15	Joy Moskovitz
16	Beatrice Contreras
17	Dave Farrokh
18	Rosa Paulino
19	