



University Assessment Committee (UAC)

Meeting #3 Minutes 11/02/2020

1- Approval of Minutes 10/19/20.

JN asked for approval of previous meeting minutes.

RI motions to approve Minutes.

CK seconds.

All in favor vote 5-0 YES to APPROVE.

2- Recommendations of New Committee Members List for Invitation / Update

- JN inquired of the Committee if there had been additional interest for joining the Committee from colleagues. JN then inquired if there were Senate prescriptives on the composition and the number of members from each College or Program. MA answered that there was representation of 2 members per College, with the exception of the College of Liberal Arts, which because of its inclusion of Fine Arts, was allowed 4 members.

- JN inquired of suggestions of MA of Assessment Coordinators or other individuals who may be well suited to serve with their expertise. MA began a listing of those potential members. JN asked CK to please forward these to her so that she could formally invite them, cc'ing all of the committee members on those emails. The recommendations of potential candidates are:

COE: Gregory Shepard

CSTM: Carissa Davis

STEM: Marshall Hayes

NWGC: Josephine Norward

Liberty Hall: Lynette Zimmerman

CBPM: Nidhi Thakur

CBPM: Jung Ah (Claire) Yun

3- Updates: Review University Assessment Committee Charge including Mukul's Edits / Creation of subcommittee to report back to the committee? / Assessment Management Software

- JN invites discussion on the University Assessment Plans and MA's edits. RI suggests that this discussion await a larger more representative committee. Others on the Committee agree.



- Blackboard is thought to be a vehicle for holding sources of SLO data (course assignments, etc., whatever is the assessment sample), but uploading the assessment rubric to BB is not yet optimal, so this is being evaluated. However, it is possible to utilize, as both RI and JM's programs have been able to use it in a limited way for this purpose.
- MA gives an update on the Learning Management Systems (LMS) and the potential to embed rubrics for assessment in that software. The University is exploring other platforms for assessment as well as Blackboard Ultra.
- JN suggests a Workshop or other related vehicle for Faculty and Assessment Coordinators to participate in. MA relays that the NTLC has this available and will follow up with them about its offering to the students.

4- Discussion of Timeline for Committee Tasks – Pending

- This item awaits the outcome of the recruitment of additional committee members.

Discussions of comparisons of best practices for assessment within each program are shared amongst the committee members. Agreement is made with MA's summary that best practices seek to use results for improvement, not for retribution purposes.

MA share some preliminary data analysis from Course Evaluations filled in each semester by students, where they share self-assessment information about their performance in the class. Analysis is de-identified and can be possibly utilized for program assessment purposes.

Discussion to decide the next meeting. Monday Nov 9th at 3:20pm is proposed.

5- Motions to Move Forward:

First Motion: To have Chair reach out to the potential committee list for request to join the committee (cc'ing all committee members).

Second Motion: To establish the next UAC meeting to be Monday Nov 9th @ 3:20pm.

JH makes a motion to vote on both Motions.

SA second Motion.

All in favor. Vote is 5-0 YES. Motions carry and are APPROVED.

5- Adjournment

Meeting is adjourned at 4:32pm.

Respectfully Submitted:

Craig Konyk, UAC Secretary



University Assessment Committee Attendance

11/02/20

College	Name	Attendance
HSS		
HSS	Julia Nevarez (Chair)	?✓
Education	Rafael Inoa	?✓
Education		
NAHS	Kikombo Ngoy	NO
NAHS		
CLA		
CLA	Julie Harris	?✓
NJCSTM		
NJCSTM		
M. Graves College	Craig Konyk (Sec.)	?✓
M. Graves College		
CBPM	Sucheta Ahlawat	?✓
CBPM		
NW Grad. College		
NW Grad. College		
Professional Staff		
Professional Staff		
Professional Staff		
	Mukul Acharya (OAA Rep)	?✓
<u>Non-Voting</u>	David Barber (KFT Rep)	?✓
	(Senate Rep.)	
	(Executive Director, General Studies)	
	(Library)	