# Disability Verification Form for Mental Health Providers

Revised 5/2025

Purpose: The student named below has indicated that s/he has a disability and will require reasonable accommodations to participate in a program or activity at Kean University. The information you provide will be one of the criteria used to evaluate the student’s eligibility for the requested accommodations or services. Please complete this form in its entirety. All information provided will be kept confidential in accordance with the Family Educational Rights and Privacy Act (FERPA).

## Student Information:

|  |  |
| --- | --- |
| Student’s First Name: |  |
| Student’s Last Name: |  |

**The remainder of this document must be completed by a certified/licensed Health Care Provider.**

Date of First Diagnosis: Click or tap to enter a date.

Date Student was first seen: Click or tap to enter a date.

Date Student was last seen: Click or tap to enter a date.

How long have you been treating the student?

|  |
| --- |
|  |
|  |

Frequency of Appointments:

Once a week

Twice a week

Once a month

Once every six months

Once a year

As-needed basis

|  |  |  |
| --- | --- | --- |
|  | Other: |  |

## **Psychological Condition Information:**

DSM-5 Diagnosis/ICD-10 Code(s)

|  |
| --- |
|  |
|  |
|  |

What is the expected duration of the condition?

Short-term (less than 6 months)

Episodic

Long-term (6 months - 1 year)

Chronic (longer than 1 year with frequent recurrence)

In addition to the DSM-5 criteria, how did you arrive at your diagnosis? Please check all relevant items.

Structured or unstructured interviews with the person him/herself

Interviews with other persons

Behavioral observations

Developmental history

Educational history

Medical history

Neuropsychological testing

Psychoeducational testing

Standardized or unstandardized rating scales

|  |  |
| --- | --- |
| Other: |  |

If you selected Neuropsychological Testing, please provide the testing date: Click or tap to enter a date.

If you selected Psychoeducational Testing, please provide the testing date: Click or tap to enter a date.

## **Functional Limitations**

|  | **No impact** | **Moderate impact** | **Substantial impact** | **Don’t Know** |
| --- | --- | --- | --- | --- |
| Concentration |  |  |  |  |
| Memory |  |  |  |  |
| Sleep/Waking |  |  |  |  |
| Eating |  |  |  |  |
| Social interaction |  |  |  |  |
| Self-Care |  |  |  |  |
| Managing internal Distractions |  |  |  |  |
| Managing external distractions |  |  |  |  |
| Complex/Abstract thinking |  |  |  |  |
| Attending class regularly and on time |  |  |  |  |
| Making and keeping appointments |  |  |  |  |
| Stress management |  |  |  |  |
| Organization and prioritization of task(s) |  |  |  |  |
| Stress management |  |  |  |  |
| Other |  |  |  |  |

What symptoms will accommodations target/mitigate? Are there any specific accommodations you might recommend that would help the student?

|  |
| --- |
|  |
|  |
|  |
|  |

Is there anything else you think we should know about the student’s psychological disability?

|  |
| --- |
|  |
|  |
|  |
|  |

**Health Care Provider Completing this form:**

Role of the individual completing this form (check all that apply).

|  |  |  |
| --- | --- | --- |
| Psychologist | | Licensed Clinical Social Worker |
| Psychotherapist | | Licensed Professional Counselor |
| Other: |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| Facility/Company Name:  Provider Full Name: | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| License Number: | |  | |
| Title/Profession: | |  | |
| Street Address: | |  | |
| City, State, Zip | |  | |
|  | |  | |
| Phone Number: | |  | |
| Fax Number: | |  | |
| E-mail Address: | |  | |
| Provider Signature: |  | |

**Today’s Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **PROVIDER – Please include office stamp for authentication. Include copies of evaluation and diagnostic evaluations reports for each area of disability. If your office does not use an office stamp, please indicate this below in the stamp here box.**
* **PROVIDER AND STUDENT – This Disability Verification Form serves as proper mental health documentation for the above mentioned student. If for any reason, this form cannot be completed, the Kean University Office of Accessibility Services will be unable to provide services for the student. Please contact us with any questions at (908) 737-4910 or** [**accessibilityservices@kean.edu**](mailto:accessibilityservices@kean.edu)

**Please return this form to the student for submission.**

Stamp here: