



KEAN

WORLD-CLASS EDUCATION

The background of the slide features a large, faint, circular seal of Kean University. The seal contains the university's name 'KEAN UNIVERSITY' around the perimeter, the year '1855' at the top, and a central crest with a torch and an open book.

Internal Research Awards

Office of Research & Sponsored Programs

Susan Gannon, Acting Director

Awards

- **UFRI** - Untenured Faculty Research Initiative
 - Released time to support research/creative activities of untenured faculty
- **RTR** - Released Time for Research
 - Released time to support research/creative activity of all faculty
- **SpF** - Students Partnering with Faculty
 - Faculty-student summer research project

UFRI

Untenured Faculty Research Initiative

- Open to all untenured faculty and librarians
- Limit two UFRI awards, then participate in RTR
- If declined can automatically go to RTR review
- 1 – 6 credits released time; no teaching overload
- Up to \$400 for related direct cost support
- Award period – Academic year

UFRI Timeline and Review

IMPORTANT DATES - 2020-2021 UFRI Awards

Application Submission	November 1, 2019 - January 20, 2020
Department Chair/Program Coordinator Review	January 21, 2020 - January 24, 2020
Departmental Committee Review Deadline	January 29, 2020
University-wide Committee Review	January 30, 2020 - February 20, 2020
University-wide Committee Meeting	February 20, 2020
Report to the President	February 24, 2020
Awards announced in February	

RTR

Released Time for Research and Creative Works

- Open to tenured/tenure-track faculty, librarians, and professional staff
- One renewal application per award; no lifetime limit
- 1 – 6 credits released time; no teaching overload
- Up to \$400 for related direct cost support
- Award period – Academic year

RTR Timeline and Review

IMPORTANT DATES - 2020-2021 RTR Awards

Application Submission	November 1, 2019 - February 2, 2020
Department Chair/Program Coordinator Review	February 3, 2020 - February 10, 2020
Departmental Committee Review Deadline	February 18, 2020
University-wide Committee Review	February 19, 2020 - March 19, 2020
University-wide Committee Meeting	March 19, 2020
Report to the President	March 23, 2020

UFRI and RTR Application Elements

- Applicant Information
- Proposal Title
- Proposal Abstract (500 words)
- Proposal Description
 - Objectives
 - Procedures and Methods
 - Expected Outcomes
 - Timeline
 - Faculty Qualifications/Related Publications

Review Criteria – UFRI and RTR

- Should be considered on its own merits
- Clearly indicates applicant has necessary competence to carry out and complete
- Methods detailed are adequate
- Likely to result in:
 - Publication in scholarly journal or major press
 - Presentation at major professional conferences; public performance/exhibit
 - Receipt of external funding

UFRI/RTR Reviewer Comments

- Competitive Proposals
 - Clearly written, understandable project
 - Need/enthusiasm comes through
 - Results are clear and achievable
- Common Weaknesses
 - Too technical/too much jargon
 - Unclear methodology
 - Overambitious plans and timelines
 - “Life’s work” project – no end in sight

SpF

Students Partnering with Faculty

- Open to all full-time faculty
- Undergraduate or masters graduate students enrolled and continuing in the fall
- Minimum of 2 / maximum of 3 students
- Two consecutive awards – wait out a year
- \$3,500 faculty stipend - total
- \$3,500 stipend per student
- \$2,000 direct project costs
- Minimum 6-week intensive summer research
- Award period: May 1 – April 30

SpF Timeline and Review

IMPORTANT DATES - 2020 SpF Awards

Application Submission

November 1, 2019 - February 2, 2020

Committee Review

February 3, 2020 - March 3, 2020

Committee Meeting

March 5, 2020

Awards announced in March

SpF Application Elements

- Applicant Information
- Proposal Title
- Student Information
 - Class level, academic program, GPA
 - Past research activities
 - How will this project benefit you?
- Proposal Narrative
 - Scope and Impact
 - Goals and Methods
 - Timeline
 - Plans for Dissemination
- Faculty Statement
 - Level of interaction with students
 - Specific description of students' activities and responsibilities

SpF Review Criteria

Project Significance - 40 points		
• Does the project relate to important issues in the discipline? Is the project aimed at new discovery, new knowledge or interpretation or original work?		15
• Are the goals and methods listed realistic?		15
• Is the timeline realistic? Does it follow the guidelines? (minimum 6 weeks intensive activity; continued work into the fall semester)		10
Faculty Impact – 20 points		
• Does the applicant make a case for how this project fits within their established research agenda and how it will be helpful for their career		20
Student Impact – 40 points		
• Is the level of faculty interaction with the students described in this application sufficient?		15
• Are the student research responsibilities described in enough detail? Are you confident that the student will have an authentic research experience and research training? Does the student effectively express an interest in the research?		15
• Does the dissemination plan include opportunity for the student to present, publish or perform?		10
Total Points		100

SpF Reviewer Comments

- Common weaknesses
 - Student narratives too brief; did not effectively express an interest in the research
 - Timeline not specific enough to determine 6 weeks of intensive summer activity
 - Faculty interaction with students not sufficient
 - Not identifying all students on the team

Suggestions

- Open an online application on November 1st - you'll get a reminder before the deadline
- Untenured faculty – apply **FIRST** to UFRI
- SpF – design the summer experience around the students
- Consider applying to more than one program to achieve your objectives
- Take the application process seriously – more is better
- Put some emotion into it

Summary of Key Features

	Eligibility	Released Time	Summer Salary	Student Stipends	Other Funding	Limit on Awards
UFRI	Untenured full-time faculty/ librarians	1-3 credits per semester	No	No	\$400	Two UFRI
RTR	All full-time faculty librarians/ prof. staff	1-3 credits per semester 1 day per week up to 20 days	No	No	\$400	One renewal No limit if not a renewal
SpF	All full-time faculty	No	\$3,500	\$3,500 each	\$2,000	After two consecutive awards, wait out a year before applying



KEAN

WORLD-CLASS EDUCATION