



Office of the Registrar/One Stop Service Center
 Center for Academic Success (CAS), 1st floor
 (908)737-3463 (REGME) · regme@kean.edu

Program Reactivation Request

Graduate students who have not taken courses for two consecutive semesters (excluding winter and summer semesters) must submit this form to request a reactivation of their academic program. **Please submit completed form to the One Stop Service Center via email at regme@kean.edu.** Students with active restrictions cannot be reactivated until all restrictions are resolved. This form must be submitted by the new student application deadline for the current semester; for more information, please visit grad.kean.edu for all application deadlines. Students who have not attended for six consecutive semesters (excluding winter and summer semesters, must re-apply to Kean University and follow all application requirements.

Name _____ Student ID# _____

Program _____ Semester _____

Preferred Contact Phone # _____ Email _____

Credits completed _____

Please use the space below to explain the circumstances that led to your graduate study becoming inactive and your intentions going forward. (You may attach a separate **type-written** page if more space is needed):

Required Approval:

Program Coordinator _____ Date _____
Print Name Date

Signature

For administrative use: _____ Approved _____ Denied