

**KEAN UNIVERSITY**  
**COLLEGE OF BUSINESS & PUBLIC ADMINISTRATION**  
**(54400) B.A./M.P.A. HONORS PROGRAM IN PUBLIC ADMINISTRATION 124 SH**  
**HEALTH SERVICES ADMIN. - B.A. DEGREE REQUIREMENTS**  
**(EFFECTIVE: 9/02)**

NAME \_\_\_\_\_  
 STUDENT I.D.# \_\_\_\_\_  
 START TERM \_\_\_\_\_

TRANSFER INSTITUTIONS (X) \_\_\_\_\_ CREDITS \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 In Progress ( ) \_\_\_\_\_  
 Kean University( ) \_\_\_\_\_

ID 1001 Freshman Seminar<sup>1</sup> \_\_\_\_\_ 1 \_\_\_\_\_

**I. GENERAL EDUCATION REQUIREMENTS: 48-55 S.H**

**A. FOUNDATIONS REQUIREMENTS<sup>2</sup>: 12-15<sup>3</sup> S.H.**

ENG 1030 College Composition \_\_\_\_\_ 3 \_\_\_\_\_  
 MATH 1000 Algebra for Coll. Students \_\_\_\_\_ 3 \_\_\_\_\_  
 COMM 1402 Speech Communication as  
                   Critical Citizenship \_\_\_\_\_ 3 \_\_\_\_\_  
 GE 2021 Research & Technology \_\_\_\_\_ 3 \_\_\_\_\_  
 \_\_\_\_\_ (3) \_\_\_\_\_

**6. ADDITIONAL REQUIREMENTS 6 S.H.**

ACC 2200 Principles of Accounting I \_\_\_\_\_ 3 \_\_\_\_\_  
 ENG 3090 Bus Prof Writing \_\_\_\_\_ 3 \_\_\_\_\_

**B. DISCIPLINARY/INTERDISCIPLINARY DISTRIBUTION REQUIREMENTS:**

**1. HUMANITIES 9 S.H.**

\*ENG 2403 World Literature \_\_\_\_\_ 3 \_\_\_\_\_  
 Fine Arts or Art History \_\_\_\_\_ 3 \_\_\_\_\_  
 Philosophy or Religion \_\_\_\_\_ 3 \_\_\_\_\_  
 Foreign Languages \_\_\_\_\_ 3 \_\_\_\_\_  
 Music or Theater \_\_\_\_\_ 3 \_\_\_\_\_  
 Interdisciplinary \_\_\_\_\_ 3 \_\_\_\_\_

**II. MAJOR REQUIREMENTS<sup>5</sup> 36 S.H.**

**A. UNDERGRADUATE COURSES: 21 S.H.**

PA 2000 Intro to Public Adm. \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 2010 Management Challenges \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 3001 Mgmt Info I: Tech&Info Sys \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 3100 Policy Analysis {Wr Emph} \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 3110 Intergov Relations (Wr Emph) \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 3200 Mngmnt: Budget & Finance \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 3300 Mngmnt: Human Resources \_\_\_\_\_ 3 \_\_\_\_\_

**2. SOCIAL SCIENCES 9 S.H.**

PS 2100 Amer Govt & Politics \_\_\_\_\_ 3 \_\_\_\_\_  
 ECON 1020 Principles of Economics I \_\_\_\_\_ 3 \_\_\_\_\_  
 \*HIST 1000 History of Civil Society  
                   in America \_\_\_\_\_ 3 \_\_\_\_\_

**B. MAJOR CAPSTONE COURSE 3 S.H.**

PA 4000 Junior/Senior Trans Sem \_\_\_\_\_ 3 \_\_\_\_\_

**3. SCIENCE & MATHEMATICS 10-11 S.H.**

\*MATH or CPS \_\_\_\_\_ 3 \_\_\_\_\_  
 Biology \_\_\_\_\_ 3,4 \_\_\_\_\_  
 Chemistry or Physics \_\_\_\_\_ 3,4 \_\_\_\_\_  
 Astronomy, Geology or Meteorology \_\_\_\_\_ 3,4 \_\_\_\_\_  
 Interdisciplinary \_\_\_\_\_ 3,4 \_\_\_\_\_

**C. GRADUATE COURSES: 12 S.H.**

PA 5000 Fiscal Processes \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 5020 Policy, Politics & Mngmnt \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 5030 Analytical Methods \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 5031 Quantitative Methods \_\_\_\_\_ 3 \_\_\_\_\_

**4. HEALTH/PHYSICAL EDUCATION 2,3 S.H.**

ID 1225 Issues Contemporary Health \_\_\_\_\_ 3 \_\_\_\_\_  
   OR  
 Physical Education \_\_\_\_\_ 1 \_\_\_\_\_  
 Physical Education \_\_\_\_\_ 1 \_\_\_\_\_

**III. FREE ELECTIVES: 26-33 S.H.**

(50% of free electives must be taken at the 3000-4000 level)

\_\_\_\_\_ 3 \_\_\_\_\_  
 \_\_\_\_\_ 3 \_\_\_\_\_  
 \_\_\_\_\_ 3 \_\_\_\_\_  
 \_\_\_\_\_ 3 \_\_\_\_\_  
 \_\_\_\_\_ 3 \_\_\_\_\_  
 \_\_\_\_\_ 3 \_\_\_\_\_  
 \_\_\_\_\_ 3 \_\_\_\_\_

**5. CONCENTRATION<sup>4</sup> 6-8 S.H.**

\_\_\_\_\_ 3,4 \_\_\_\_\_  
 \_\_\_\_\_ 3,4 \_\_\_\_\_

<sup>1</sup>Required of all Freshmen and Transfers with fewer than 10 credits.

<sup>2</sup>See prerequisites and equivalencies on page 3.

<sup>3</sup>Additional 3 credit course paired with Reading may be required by placement testing. \*Required Distribution Course

<sup>4</sup>Not required of students with a second major, minor or collateral.

<sup>5</sup>All major courses, including the Capstone, require a grade of C or better.

**M.P.A .DEGREE REQUIREMENTS**  
**HEALTH SERVICES ADMINISTRATION CONCENTRATION**  
 MAJOR CODE 54861  
CORE COURSES Taken as an Undergraduate: 12 S.H.

PA 5000 Fiscal Processes _____ 3 _____	PA 5030 Analytical Methods _____ 3 _____
PA 5020 Policy, Politics & Mngmnt_ 3 _____	PA 5031 Quantitative Methods _____ 3 _____

ADDITIONAL COURSES Taken as a Graduate: 30 S.H.

FREE ELECTIVES 6 S.H.

ADDITIONAL REQUIRED COURSES: 18 S.H.

\_\_\_\_\_ 3 \_\_\_\_\_  
 \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 5990 Culminating Seminar \_\_\_\_\_ 3 \_\_\_\_\_

PA 5810 Health Care Admin \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 5820 Health Planning \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 5825 Health Serv Admin & Law \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 5830 Health Services Marketing \_\_\_\_\_ 3 \_\_\_\_\_  
 PA 5850 Financial Management \_\_\_\_\_ 3 \_\_\_\_\_

ADDITIONAL 6 S.H.

REQUIRED INTERNSHIP  
 (May be waived with prior experience)

OR

2 ADDITIONAL FREE ELECTIVES

PA 5960 Internship \_\_\_\_\_ 3 \_\_\_\_\_

\_\_\_\_\_ 3 \_\_\_\_\_  
 \_\_\_\_\_ 3 \_\_\_\_\_

Evaluator's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

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Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

Your major department is located in Willis Building, Room 311 phone (908)527-2660.

**YOU MUST BRING THIS EVALUATION AND YOUR KEAN UNIVERSITY**

TRANSCRIPT TO ALL ADVISING/REGISTRATION SESSIONS.

**ADDITIONAL MAJOR INFORMATION AND REQUIREMENTS**

GECP.

GEHU Humanities  
GESS Social Sciences  
GESM Science and Mathematics  
GEHPE Health and Physical Education  
GECP Approved GE Concentration Pairs:  
Special Disciplinary Pairs and Pairs  
Across Disciplines

**GENERAL EDUCATION INFORMATION AND REQUIREMENTS**

**Testing and Placement**

Incoming freshmen and transfer students may be placed in specific GE Foundations, Developmental or ESL courses as a result of testing prior to registration. Students may be exempt from testing due to SAT scores or prior college work.

**Prerequisites and Equivalencies for GE Foundations Courses**

**ENG 1030**

Prereq: Placement testing  
Equiv: ENG 1031/32; 1033/34; 1430;  
ENG 1020; 1400

**MATH 1000**

Prereq: Placement testing  
Equiv: MATH 1001/02; 1003/04; 1051

**COMM 1402**

Prereq: CS 0411 or 0412 if required by  
placement testing  
ENG 1031/32; 1033/34  
May be taken concurrently with  
ENG 1030  
Equiv: COMM 1400

**GE 2021-2024** Research and Technology is offered as college-based course

GE 2021 College of BPA

GE 2022 College of ED

GE 2023 College of AHSS

GE 2024 College of NAHS

Prereq: ENG 1030 or equivalent  
MATH 1000 or equivalent

Equiv: GE 2020

**Course Paired with Reading**

Must be taken concurrently with CS 0412 if required by placement testing.

**GE Distribution Courses**

All courses taken under the General Education Disciplinary/Interdisciplinary Distribution requirements must be selected from the Approved General Education Distribution Course List, printed in Registration Bulletin. These courses are designated as GEHU, GESS, GESM, GEHPE or

**Required GE Distribution Courses**

ENG 2403 is a required Humanities Distribution course with an emphasis on diversity.

HIST 1000 is a required Social Sciences Distribution course with an emphasis on diversity.

MATH 1010, 1016, 1054, CPS 1031, 1032 or 1231 may be used to satisfy the Science and Mathematics Distribution requirement.

**Foreign Language Credit**

The three credits for a foreign language that may satisfy the GE Disciplinary/Interdisciplinary Distribution Requirement are awarded only upon successful completion of two semesters of study at the introductory or intermediate level.

**GE Concentration Sequences**

A concentration is a two-course sequence in the Liberal Arts and Sciences, outside the major, that builds upon an introductory GE Distribution course. Three different options for satisfying the concentration exist:

(1)two courses in the same discipline at the two thousand level or above; (2)two courses from different disciplines at the two thousand level or above that cover a similar topic or theme (students taking this second option must obtain approval from the GE office prior to registration); (3)a preapproved pair of courses at the 1000 level or above that is published in the University Bulletin under GECP Distribution courses.

**Major/GE Capstone Course**

A Capstone course is a major course that satisfies three credits of GE requirements. Each major guide sheet will count three credits for the Capstone as either GE credits or major credits, but not both.

**UNIVERSITY REQUIREMENT**

**Writing-Emphasis Requirement**

All students are required to complete one "Writing-Emphasis" course. The "W-E" course must be within the major portion of your program. Consult your major program advisor for specific information.

