

KEAN UNIVERSITY BOARD OF TRUSTEES**MINUTES – PUBLIC MEETING****SATURDAY, DECEMBER 7, 2019****11 AM KEAN OCEAN GATEWAY BUILDING, 1st FLOOR AUDITORIUM**

PRESENT: Ada Morell, Chair; Michael D'Agostino, Vice-Chair; Dr. Thomas Bistocchi, Secretary, John Kean Jr., Linda Lewis, Matthew McDermott, Richard Trabert; Dr. Dawood Farahi, President; Board Secretary Audrey Kelly

VIA CONFERENCE CALL: Steve Fastook, Ed Oatman

OTHERS PRESENT: Dr. Jeffrey Toney, Andrew Brannen, Felice Vazquez, Marsha McCarthy, William Miller, Karen Smith, Michelle Freestone

The meeting began at 11 a.m.

1. ROLL CALL

Ms. Kelly called the roll and reported a quorum present.

2. STATEMENT OF COMPLIANCE – OPEN PUBLIC MEETINGS ACT

Ms. Kelly read the statement of compliance and reported the meeting was properly advertised and in compliance with the Open Public Meetings Act.

3. CHAIR'S COMMENTS

Chair Morell welcomed everyone to the meeting and thanked the Kean Ocean community for welcoming the Board to the Ocean County campus. She wished everyone a joyous holiday season on behalf of the Board, and she also thanked her Board colleagues for their service and dedication. She encouraged the campus community to work together throughout the year reminding everyone that the most important thing is Kean students. She then turned the meeting over to President Farahi.

4. PRESIDENT'S COMMENTS

President Farahi welcomed everyone to Kean Ocean and began by recognizing Acting Associate Vice President for Kean Ocean Dr. Stephen Kubow to provide an update on enrollment and programming at Kean Ocean. Dr. Kubow discussed a presentation which will be filed along with these minutes. He noted enrollment in the off-site, BTI accounting initiative continues to grow for residents in the Lakewood area to prepare them for the CPA exam. He also reported on the international students from Egypt, noting the first cohort is graduating this year and another already is enrolled. He said we also have completed the design of the 3+1 program in nursing and approvals are now coming in so it is possible to be ready for enrollment in 2020. The presentation included an overview of transfer enrollment and direct enrollment, and included a look at five-year trends. Dr.

Kubow then introduced the Acting Associate Dean at Kean Ocean, Dr. Jessica Adams, who discussed the growth of enrollment and a few specific initiatives underway on campus including adding the forensic psychology program. She also noted that we are expanding some programming in the Manahawkin area where we were traditionally just offering nursing opportunities. These include communications and physical education. She noted an ongoing emphasis on graduate enrollment.

Dr. Adams also introduced a recording from two students from Ain Shams University in Egypt participating in the joint online education initiative between Ain Shams, Ocean County College and Kean University. The two students, who study management, are Sara Reyad and Sara Ibriham.

Dr. Adams then introduced several students from Kean Ocean to speak to the Board about their successful and ongoing experiences at the Kean Ocean. The students who spoke are: Caitlin Pennel, Kritsy Montero, Ryan Marlow and Matthew Baker.

5. **PUBLIC COMMENTS**

The Board received public comments from the following speaker: Dr. Adrienne White. Comments, where provided in writing, are kept on file in the Board office. Ms. Kelly noted student letters in her support were shared.

6. **ITEMS OF THE STUDENT AND UNIVERSITY AFFAIRS COMMITTEE**

Trustee Richard Trabert, Committee Chair, noted the committee met to discuss a number of items now on the Board's agenda. Mr. Trabert noted the bid waivers were reviewed by counsel and met legal requirements, and he moved the following resolutions for Board consideration:

6.1 Resolution Establishing Student and University Housing Rates for FY21

6.2 Resolutions Authorizing the Waiver of Public Bidding and Advertising for Various Services

Entertainment/Sole Source

Grande Exhibitions

Not to Exceed

\$180,000

Professional Services, Entertainment

Devils Arena Entertainment

\$180,000

New Jersey Performing Arts Center

\$135,000

Advertising, Recruitment Services

GMLV, LLC

Not to Exceed

\$690,000*

EducationDynamics

\$550,000

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| Ruffalo Noel Levitz (RNL) | \$250,000** |
| NRCCUA | \$95,000* |
| NJ Transit Corp. | \$40,000 |
| (*amends previously approved amount for FY20) | |
| (**amends FY20 to reflect multi-year agreement) | |

The Chair opened the floor for questions on the bid waivers. Each bid waiver resolution was then seconded, and approved by the full Board.

7. ITEMS OF THE LEGAL AND PERSONNEL COMMITTEE

Trustee John Kean Jr. noted the committee met to review various items including the personnel actions now before the board for consideration. He then moved the items for Board consideration:

7.1 Personnel Actions—Administrative Report

7.2 Professional Staff Reappointments

Chair Morell asked for questions on the personnel actions and the resolution. The items were seconded and approved by the full Board.

8. ITEMS OF THE ACADEMIC POLICY AND PROGRAMS COMMITTEE

Trustee Bistocchi, Committee Chair, noted the committee met and discussed various items, including the action items now before the Board for consideration. He then moved each of the following resolutions for Board consideration:

8.1 Personnel Actions -Faculty

8.2 Faculty Reappointments

8.3 President's Nominations for Continuation of
At-Will Administrative Appointment with Faculty Rank

8.4 Resolution Honoring Dr. Martin Shulman and Bestowing the
Honor of Professor Emeritus

8.5 Resolution Authorizing the Waiver of Public Bidding and Advertising

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| <u>Information Technology</u> | <u>Not to Exceed</u> |
| Interfolio | \$213,000 (fy2020-2022) |

8.6 Resolution Authorizing the Award of a Posthumous Degree to Yilun
You

- 8.7 Resolution Updating and Expanding the Graduate Student Assistantship Program
- 8.8 Resolution Approving an Articulation Agreement between NJ Future Business Leaders of America and the College of Business and Public Management at Kean University

The Chair asked the Board if they had any questions on each of the agenda items from the APP Committee. Each resolution was seconded and approved by the full Board.

9. **ITEMS OF THE FINANCE AND AUDIT COMMITTEES**

Trustee Bistocchi noted the committee met earlier in the day to review various items including several forwarded to the Board for consideration. Trustee Bistocchi noted the bid waivers met the requirements with legal counsel, he moved each of the following items for consideration:

- 9.1 Resolution Creating the “Faculty/Student Research Fund” with the Kean University Foundation to Support Research Initiatives
- 9.2 Resolution Creating the “Global Education Fund” with the Kean University Foundation to Support Study Abroad Opportunities for Kean Students
- 9.3 Resolution Authorizing the President to Create the “New Jersey Center for Science, Technology and Mathematics Fund” with the Kean University Foundation to Support Student Scholars
- 9.4 Resolution Amending the Terms of the Learn, Earn and Persist (LEAP) Scholarship Program for High-Achieving Kean Students
- 9.5 Resolution Amending the Terms of the Housing Merit Scholarship Program for Qualified Out-of-State Students
- 9.6 Resolution Establishing Guidelines for the Distribution of the Annual Fund Balance
- 9.7 Resolution Renewing and Approving the Use of a Cohort Tuition Rate For Foreign Sending Organizations
- 9.8 Resolutions Authorizing the Waiver of Advertising and Public Bidding for Specified Professional Services for FY2020

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| <u>Information Technology</u> | <u>Not to Exceed</u> |
| Bloomberg LP | \$120,000 |
| Coastal Networking LLC | \$88,000 |
| EMS Software LLC | \$75,000 |
| Modo Labs Inc. | \$42,479 |
| <u>Student Funds</u> | <u>Not to Exceed</u> |
| Omni Nashville, LLC | \$500,000 |
| Vista Convention Services | \$95,000 |
| DLG Enterprises | \$60,000 |
| <u>Technology/Student Loans</u> | <u>Not to Exceed</u> |
| Heartland ECSI | \$70,000 (amended fy20) |

Chair Morell asked if the Board had questions related to these resolutions. Each item was seconded and approved by the full Board.

10. **RESOLUTION ADVISING THE PUBLIC OF A CLOSED MEETING**

Ms. Kelly read the resolution advising of a closed session. A motion was made, seconded and the Board unanimously approved the resolution.

11. **EXECUTIVE SESSION**

The Board entered Executive Session at approximately 12:10 p.m.

12. **RETURN TO PUBLIC SESSION**

The Board returned to Public Session at approximately 1:45 p.m.

13. **RESOLUTION ACCEPTING AND APPROVING THE RECOMMENDATION TO DISCONTINUE TWO ACADEMIC PROGRAMS**

Dr. Bistocchi noted the discontinuations were discussed in the APP Committee earlier in the day. He moved the resolution. The resolution was seconded and approved by the full Board.

14. **FINAL APPROVAL OF MINUTES – DECEMBER 7, 2019**

Chair Morell requested the Board take a few minutes to review the draft minutes of the day's public meeting. The board reviewed the draft minutes and edits were made where noted. Chair Morell asked for a motion for approval of the minutes of the December 7, 2019 public meeting. A motion was made and seconded, and the board approved the minutes.

15. **ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at approximately 2 p.m.