

## Permission for Extension to Complete a Graduate Program

Graduate coursework must be completed within a six-year time limit, which begins from the date of the first course applied toward the M.A. degree or certification. Students who wish to have coursework that falls beyond these parameters must submit this completed form along with a typewritten narrative. The narrative must outline the reason for the delay in completing the degree or a rationale for why courses taken more than six years prior to the anticipated graduation date should be accepted.

Obtain signed approval from program coordinator and submit via email to regme@kean.edu.

Name \_\_\_\_\_ Student ID# \_\_\_\_\_

Program \_\_\_\_\_ Semester \_\_\_\_\_

Preferred Contact Phone # \_\_\_\_\_ Kean Email \_\_\_\_\_

Date of first course in program \_\_\_\_\_ Credits completed \_\_\_\_\_ GPA \_\_\_\_\_ Comp Exam \_\_\_\_\_

Anticipated Date of Graduation or Program Completion \_\_\_\_\_

Program Coordinator Name \_\_\_\_\_

Program Coordinator Recommendation: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Approved with the following conditions:

\_\_\_\_\_

Program Coordinator Signature \_\_\_\_\_

\_\_\_\_\_

For office use only: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Approved with the following conditions:

\_\_\_\_\_