



KEAN

## Research Committee

### Committee Charges

Approved March 14, 2000

Revised August 27, 2021

The domain of this committee involves all matters related to promoting and supporting the research and scholarly activities of the students, faculty, and staff. The goal of this committee is to facilitate the research and scholarly activities of the students, faculty, and staff in accordance with the mission of the university.

#### Standing Charges:

1. To facilitate the process by which the faculty and staff can learn about grants and support for research, scholarly and creative works. This includes aiding in developing the Office of Research and Sponsored Programs website and database and scheduling/coordinating workshops with the faculty to increase awareness of the opportunities available.
2. To propose to the University Senate methods for assisting faculty and staff to more effectively and efficiently publicize their research, scholarly activities, and creative works. This includes the development of a new publication/website that highlights the scholarly and creative accomplishments of the students, faculty, and staff. The goals of this process are:
  - a. to promote interaction/collaboration among members of the Kean University community.
  - b. to promote interaction/collaboration between members of the Kean University community and other educational institutions.
  - c. to generate interest in providing Kean University with external funding and support.
3. To monitor the current policies, criteria, and procedures for obtaining released time and make recommendations to the University Senate and bargaining unit for improvements in the process.
4. To ensure that the services of the Office of Research and Sponsored Programs in the Nathan Weiss College of Graduate Studies are widely publicized among the faculty and staff, including, for example, developing a frequently asked questions (FAQs) sheet regarding the available services.
5. To assist the office of the Associate Dean of the Nathan Weiss College of Graduate Studies organize, promote, and host the Annual Kean Research Fair, highlighting the research, scholarship, and creative works of the students, faculty, and staff.
6. To select a Kean University representative to the New Jersey Research Consortium and other appropriate research-related organizations.
7. To fulfill any specific or special charges from the University Senate.
8. To make a mid-year progress report to the University Senate and issue a final report to the University Senate at the end of the Academic Year.