KEAN

Description of Released Time for Research

In recognition of the time that rigorous scholarship takes to produce, Kean University will support up to six (6) hours of released time per academic year for research for qualified proposals from tenure track and tenured faculty. The award cycle will cover the contract period from September 1 to June 30.

Released time for research is provided to a faculty member in the initial award cycle based upon approval of a research plan that includes measurable outcomes and a timeline, and in subsequent cycles on refreshment of that research plan together with demonstrated progress on the research project(s) that prompted the award of released time.

The University's definition of scholarship is intentionally broad to allow faculty to engage in a variety of both traditional and innovative activities that generate new knowledge and understanding. Included are the scholarships of:

- Discovery: scholarship that adds to the field of knowledge of a particular discipline or combination of disciplines;
- Scholarship of Teaching & Learning: scholarship that adds to the knowledge and understanding of teaching;
- Integration: scholarship that makes connections among existing ideas within and/or across disciplines to provide new understandings;
- Application: scholarship that applies knowledge to issues of contemporary social concern in a manner that generates new intellectual understandings;
- Engagement: scholarship that applies knowledge and skills to elucidate the relationship between theory and practice in order to address significant local, national, and global issues; and
- Aesthetic Creation: the production of works of art in any medium, including the performing, visual, and literary arts.
- In addition to the categories designated above, the University will also consider the following:
    - Scholarly projects: merit will also be determined by the quality of the journal in which the work is published for article-length publications and by the quality of the academic (usually a university) press for monographs.
    - Creative projects: quality will also be determined by inclusion in juried shows or awards in open-submission shows, acquisitions by major galleries, productions in prominent live-performance venues; and
    - Other appropriate hallmarks of distinction advanced by the relevant research committee and approved by the office of the Provost.

Applicants should indicate where they intend to place their work in prospect (i.e., during the first application cycle), and in subsequent cycles must point to evidence that they have been successful in pursuing those or comparable placements. Consideration will be given for projects that have a multi-year completion timeline such as book projects to be submitted to distinguished university presses.

Applications will be considered for six-hour (6) awards of released time for research for a period of the fall and spring semesters. No faculty member may receive more than six (6) hours of research-released time in the academic year from Kean resources. Faculty may select to use all six (6) hours of research release time from Kean resources in a single semester, subject to the approval of the Dean. No faculty member may receive an overload teaching assignment during a period of research release time whether from internal or external sources. Those with release time for administrative duties may apply if the prospective award of research-release time will not produce an overload.

Faculty who receive awards of released time will continue working on their research until June 30. They shall report on their progress at the end of the academic year, but no later than June 30, in which the award is made, create full faculty biographies for inclusion on kean.edu and participate in a celebration of faculty research during Kean Research Days during which each faculty member will present the work completed to date. Faculty receiving the released time will continue to work with University curricular and pedagogical initiatives including robust use of the Learning Management System [LMS] and adoption of Open Educational Resources [OER] where possible. Moreover, faculty receiving awards shall provide, upon request, such information to the University necessary for Carnegie R2 consideration and for reporting on University efforts on implementation of OER.

**See Faculty Forms website for detailed calendar and application instructions.*