



University Assessment Committee (UAC)

**Meeting #1 Minutes AY 2021-22– 9/27/21**

**Members Present:**

**Dr. Mukal Acharya (non-voting member), Dr. Mahmoud Affouf. Dr. Sucheta Ahlawat, Dr. Davis Barber, Dr. Deborah Ceballos, Dr. Carissa Davis Dr. Denise Nash (Vice Chair), Dr. Julia Nevarez (Chair), Dr. Edward Olson**

**Members Excused:**

**Dr. Barbara Lee, Dr. Craig Konyk**

**1- Welcome and Introductions**

- Faculty Introductions Conducted

**2- Review of Committee Charge**

- Committee needs to elect a committee Chair and Secretary
- Discussion to combine a Vice Chair and Secretary duties into one position
- DN Motion Vice Chair will take on duties of the Vice Chair and Secretary
- DB seconds motion
- Motions unanimously approved by voting members of committee

**3- Election of Chair and Vice Chair**

- JN asked for nominations for Chair position
- DB nominated JN for Chair position. JN accepted nomination
- MA nominated DN for Vice Chair position. DN accepted
- Motion by SA to elect JN to Chair position and to elect DN to Vice Chair position on Assessment Committee
- EO seconds motion
- Motions unanimously approved by voting members of committee

**4- Discussion of Working Plan AY 2021-22**

- JN requested committee members review last year's report
- JN discussed in previous years' committee members divided into subcommittees to work on committee needs and working plan

**Fall 2021**

**Reward Assessment**

- A panel of committee members highlighting the assessment process to include applied strategies to assessment and showcase academic programs that have not been discussed in previous years. JN invites committee members to discuss their academic programs and methods of assessment. This is a means for committee members to learn from colleagues. Rewards assessment are scheduled for the October/November meetings



**Assessment Management System Support**

- JN stated a new assessment management system is in place. Watermark was selected as a new system for managing assessment. Library commons will be providing workshops for faculty. Ultimately, the system will be used to pool assessment data directly from blackboard.
- MA stated in the future the University may move from a Blackboard to another platform. At the present time faculty can keep their assessment data in an excel spread sheet.

**Spring 2022**

**Assessment Research**

- JN once again invites all committee members to choose a panel to participate in during the academic year.
- JN discussed need to link University R2 status and assessment. The committee is charged with assessment and research practice for an unfolding field experience. The experience should include diversity, equity, and inclusion principles to assessment. Students should be included in the assessment.

**5- Additional Comments**

- JN encouraged all committee members to review the committee charge set forth by the Senate, as well as the annual report provided last year, and to pick a panel they will participate in this academic year
- TO will participate in the reward assessment in October
- DB will participate in a Spring panel

**6- Adjourn**

Meeting adjourned at 4:30 pm

Next meeting October 18<sup>th</sup> at 3:25 pm

Future Meetings:

October 18

November 15

November 29

December 13