

University Planning Council

Kean University

Minutes

Day	Wednesday
Date	September 4, 2013
Time	1pm
Room	Estabrook Room

- I. Announcements by Dr. Bousquet
- President appoints Felice Vazquez as UPC member
 - Pending appointment for Media and Publication
 - Will collect availability for future meetings
 - Dr. Bousquet met with a focus group of Alumni on Opening day
 - Dr. Bousquet will meet with Alumni Board September 11
 - Received positive feedback from alumni
 - Alumni present for President's address saw vision in plan
 - Thanks to all for work done on Strategic Plan
 - Hoping President will present to Board (in full or abbreviated form)
 - Special thanks to Dr. Sophia Howlett for work on implementation plans and time line
- II. President Farahi addresses UPC
- Read draft- very well done, consistent with what we have discussed
 - Will review deadlines based on constraints
 - Pieces are appropriate and consistent
 - Gives a blueprint to follow
 - Plans are dynamic with minor changes made here and there
 - President extremely grateful for work done
 - Three general statements: 1) State contributions to University will not increase in the foreseeable future- pattern consistently negative 2) we need to think about how we do business and make a fundamental change in our perspective. The first time full time freshmen are the future of the University. On line systems becoming prevalent and going after the same students as we are (delayed entry- worked first) by 2020 on line is expected to be close to 50% of higher

education offerings. We must educate students in a qualitatively superior way- directly from high school. Then move them to graduate programs- providing an all-inclusive educational experience. 3) There is a serious imbalance in resource allocation. Imbalance in skill level of instructional staff (pedagogy and technology)

- All faculty, staff, adjuncts will have the opportunity to improve their skills
- Review of power point presentation
- Will eliminate programs that don't show growth over 5 year period
- Growth in NJ will be in the western part of the state
- UPC to take more active role in assessment of management, academic affairs, operations
- Globalize every aspect of the curriculum

III. Questions for President

- Suggestion for finding more ways to work together- College retreats with planned agenda
Use January break to work together regarding future directions
UPC is an example of a group working effectively together
- President states that it is better for the larger community to agree, however, there are time lines. President has attended multiple meetings- he will see that it gets done- will set aside one week in January for different types of training (technology, etc.), conversation, assessment
Will move the semester to accommodate
Will also set aside time in May
Unacceptable to miss Assessment Days
Distribute January schedule to UPC for awareness
College wide, then school, then combinations
- UPC will make recommendations based on annual assessment data and program review data
Next step of UPC is to gather and begin to look at assessment data and program review data.
UPC can identify what needs to be done as a priority.
- 8 years of QFI, President and UPC agree 80%
- Create task force of 8-10 people with ideas
- Do not underestimate the power of the on line
- Suggestion for Recruitment- embrace MOOC for selected general education courses- count as three

credits toward degree (high school students can complete the course)

- Faculty is the key- volunteer to give a speech, do a lab, see the CAVE, hook them up to Kean
- Some colleges are offering on line with requirements to meet in person (weekend or a week)- can be done as a hybrid
- Search for Director of on line learning is reopened
- President thanks UPC again for their work on Strategic Plan

IV. Closing announcements by Dr. Bousquet

- Availability will be collected
- Handout- Kean University Institutional Assessment System (KUIAS)- thanks to Ed Barboni for assistance
- While it looks more complicated, it is in fact simplified
- Two parallel processes- Program Review and Program Assessment
- We will begin to think about fast tracking a series of meetings
- Important this year is the availability of Program Review data (Program Assessment, SLOs are also important), Program Review is more detailed
- Comments are important regarding the KUIAS
- Next time we will divide into subcommittees from last meeting
- One more meeting in September

V. Attendance

		<u>Name</u>	<u>Initial</u>
Chair	College of Humanities and Social Sciences	Suzanne Bousquet	X
Vice Chair	Academic Affairs	Joy Moskovitz	X
	College of Visual and Performing Arts	George Arasimowicz	X
<i>Ex Officio</i>	Office of Accreditation and Assessment	Edward Barboni	X
	Academic Affairs	Katerina Andriotis-Baitinger	
	Alumni Relations	Adriana Brennan	X
	Middle and Secondary Ed/ COE	Linda Cahir	
KFT Pres	Chem. & Physics	James Castiglione	X
Vice President	Operations	Philip Connelly	X
	ORSP	Joseph Cronin	X
	College of Business and Public Management	James Drylie	X
	Campus Planning & Facilities	Phyllis Duke	X
	Campus Planning & Facilities	Tracie Feldman	X
	Library	Kimberly Fraone	
	History; Liberty Hall	Terry Golway	X
KUAFF Pres	Phys. Ed, Rec. & Health	Kathleen Henderson	X
	Academic Affairs	Sophia Howlett	X
Senate Chair	Elementary & Bi Lingual Education	Patrick Ippolito	X

	Psychology; Human Rights	Henry Kaplowitz	
	Media and Publications	Audrey Kelly	X

	Center for Academic Success	Steve Kubow	X
	University Center	Kerrin Lyles	
	Graduate Part time Student Council	Ruth Ma	
	Information Technology	Joseph Marinello	X
	Counselor Education	Barry Mascari	X
	College of Natural, Applied, and Health Sciences	Patricia Morreale	X
	VP Student Affairs	Janice Murray-Laury	X
	Facilities & Maintenance	Steven Pinto	
IFPTE Pres.	Facilities & Maintenance	Andrew Rettberg	
	Institutional Advancement	Diane Schwartz	X
<i>Ex Officio</i>	Institutional Research	Shiji Shen	X
	Campus Police	Adam Shubsda	
Vice President	Academic Affairs	Jeff Toney	
	Undergraduate Student	Roselena Twyne	
	Office of the President	Felice Vazquez	X
	Global MBA/NWGC	Veysel Yucetepe	X
	English/CHSS	Maria Zamora	X

Guests: Ian Klein, Office of Accreditation and Assessment