



## Short Term Leave Provider Form

If a student will be absent from class for **five consecutive days, but less than two weeks**, the student may request a Short Term Leave.

**Please note short term leaves are not available for half-semester courses. Students taking half-semester courses will need to apply for a semester withdrawal.**

Health absences are granted for issues of a medical nature. Wellness absences are granted for mental-health related concerns

**Please have your provider fill out the following information and upload it to your Pyramed Student Health Portal.**

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Your patient has requested a Short Term Leave from their academics at Kean University. Please provide us with the following information:

1. Students Name: \_\_\_\_\_
2. Diagnosis: \_\_\_\_\_
3. Start Date (mm/dd/yy): \_\_\_\_\_
4. End Date (mm/dd/yy): \_\_\_\_\_
5. Rationale for Short Term Leave: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Provider Contact Information (Required):

Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Provider Name (Print Name): \_\_\_\_\_

Provider Address: \_\_\_\_\_

Provider Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Provider Stamp: