

SPEAKER EVALUATION FORM

Name of Speaker _____

Section _____

Student ID _____

Speech (1 or 2) _____

Key: 1=Unacceptable 2=Fair 3=OK/acceptable 4=good/above average 5=Excellent

Rating	Item	✓ = Positive, Effective 0 = Needs Work	Comments
CONTENT			
	Analysis of Topic (Critical Thinking)	☐ Clear purpose ☐ Clear central idea ☐ Multiple perspectives represented ☐ Relevant topic ☐ Aware of possible objections to claims	
	Supporting Material	☐ Credible sources ☐ Cited sources ☐ Varied sources ☐ Sufficient sources ☐ Appropriate visual aid	
	Organization	☐ Introduction ☐ Main points clear ☐ Transitions ☐ Conclusion	
	Style	☐ Defined terms ☐ Used metaphors, analogies ☐ Grammar ☐ Avoids clichés, jargon ☐ Precise vocabulary	
DELIVERY			
	Engagement	☐ Audience awareness ☐ Eye contact ☐ Poise ☐ Manages anxiety	
	Body Movement	☐ Posture ☐ Gestures ☐ Facial expression ☐ Use of space	
	Voice Quality	☐ Volume ☐ Variety in tone ☐ Extemporaneous ☐ Articulation ☐ Vocal control	
	Fluency	☐ Freedom from notes ☐ Avoids vocal fillers ☐ Effective pace ☐ Effective use of Pauses	
PREPARATION			
	Outline	☐ Structure	☐ Bibliography ☐ Annotation
IMPACT			
	OVERALL IMPACT	☐ Speaker is credible ☐ Appropriate use of time ☐ Speech is memorable ☐ Speech accomplishes purpose	
	FINAL GRADE		