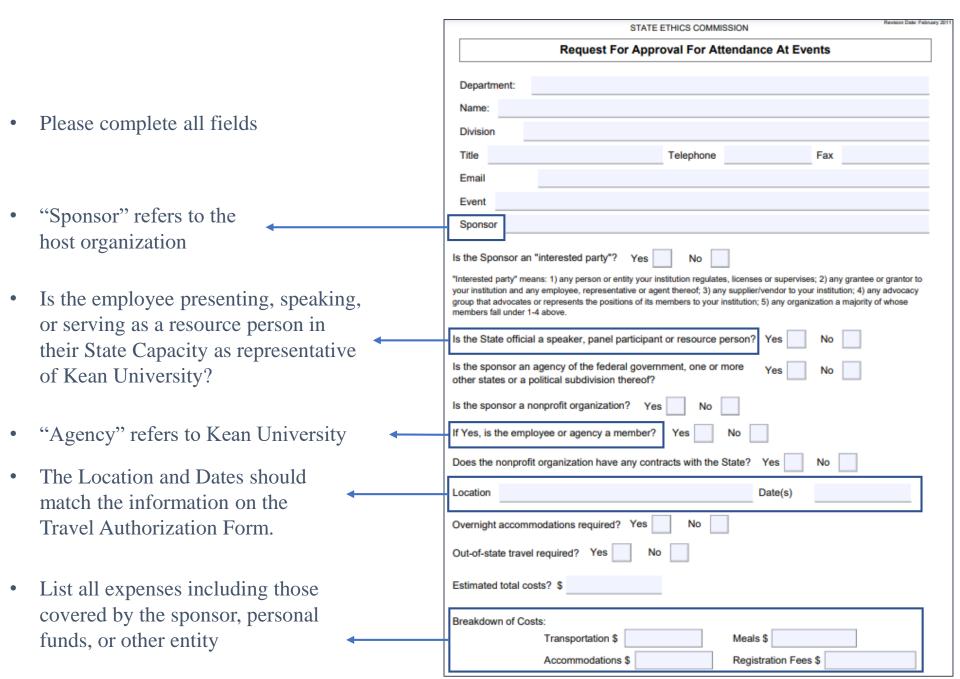
State Ethics Form Guide



State Ethics Form Guide

	State L		CS I U.	ım o	uluc						
•	"Agency" refers to Kean University		Agency to	pay costs?	Yes	No		Save Form	Print	Clear For	
•	"Sponsor" refers to the host organization			o pay costs?	Yes	No					
			Employee	to pay costs?	Yes	No					
			Other per	son or entity to p	pay costs?	Yes No	0	If yes, note	name below:		
			Reason for attendance:								
			Will sponsor offer an honorarium or fee? Yes No								
D	Attach both the invitation letter and		Check:	Copy of i	nvitation lette	r attached.					
	the agenda/description of the event.	on of the event.									
			Employee Signature)ate		
			Supervisor's Signature and Approval					Date			
Note: Any substitutions or changes of circumstances must be reported									d to your El	.o.	
		SPACE BELOW FOR ELO						SE ONLY			
			Attendance approval? Yes No No Note: Acceptance of honoraria or fees is not permitted.								
			Conditions:								
			Signature					Date			
			Ethics Liaison Officer								
				Sponsor is an i speaker, panel							
			speaker, panelist or resource person. A copy of form will be forwarded to the State Ethics Commission pursuant to N.J.A.C. 19:61-6.4(f).								