Title IX Complaint Process

If Complainant or Respondent is **NOT a Registered Student**

Complaint will be dismissed and/or referred to the Office of Community Standards and Student Conduct for remedial action.

Complainant Withdraws Complaint or Declines to Proceed with Title IX Process

No further action will be taken depending on the egregious nature of the complaint (determined by the Title IX Coordinator). Supportive measures are offered to Complainant.

Title IX Complaints

Complaints can be made in person, via email, or Title IX Complaint Form on the Kean University website. Title IX Coordinator reviews each complaint to determine the course of action.

Communication with Complainant

The Title IX Coordinator contacts the Complainant to offer an opportunity to provide a formal statement, to offer informal resolution and to offer supportive measures.

Informal Resolution

Complainant can request an informal resolution to remedy the complaint. This can range from mediation to special accommodation to protective order.

Title IX Hearing

After a hearing is requested, a Hearing Officer is chosen from a pool of trained hearing officers to oversee the hearing. The Respondent has a right to obtain representation for the hearing. This person can be either a University Advisor or attorney. During the hearing, both parties are cross-examined regarding the alleged incident. A final determination is then made and issued by the Hearing Officer.

Formal Process Initiated

Complainant requests formal process and identifies Respondent(s) and Witnesses. Investigator assigned.

If Both Parties Agree with Investigation

Title IX Coordinator will then review the investigation report for accuracy. Notification of the final determination will be made to both Complainant and Respondent.

If Either Party Disagrees... Right to Request a Hearing

Both the Complainant and the Respondent have the right to request a formal Title IX Hearing if not in agreement with the investigation's findings. The request must be made to the Title IX Coordinator in writing within 10 days of receipt of the determination.

Determination of Responsibility

If Respondent is found responsible, the Respondent is issued a sanction by the University.

Found Not Responsible

No additional action is taken by the University.