KEAN

University Assessment Committee

Committee Charges

Approved April 2022

University Assessment Committee (UAC) works professionally, collaboratively, and closely with the Office of Accreditation and Assessment, the University Senate, University Senate standing committees, academic and non-academic programs, departments and research centers as a facilitator and communication liaison to:

Standing Charge:

1. Monitor
    - Protocols for informing the University community about the assessment process and feedback and linking recommendations from the program review cycle and the Office of Accreditation and Assessment to policies and procedures at the departmental level.
    - Assessment and program review guidelines and formats for annual reports, accreditation updates, and other necessary documents.
    - Online assessment-related documents to ensure accuracy and clarity for the University community.
2. Assist
    - Faculty in implementing the goals and objectives of the program assessment and review cycles.
3. Plan, implement, and evaluate
    - Professional development workshops, seminars, panels, and online assistance with a focus on student learning outcomes and/or program/institutional effectiveness.
4. Disseminate
    - Data on student learning outcomes and program/institutional effectiveness into policies, procedures, and reports. Resources for faculty members and staff in developing, integrating, and using assessment techniques, tools, exemplars, journals, guides, etc., to measure student learning outcomes and program/institutional effectiveness.
    - Provide a platform for disseminating “closing the loop activities” for university-wide academic programs.
5. Identify
    - Assessment issues at the program, school, and university levels and recommend solutions.
6. Fulfill
    - Specific or special charges from the Faculty Senate.

7. Guide and support
    - Programs in the university assessment process
    - Programs to assist them in closing the assessment loop
    - With professional development on assessment
    - With training for newly appointed assessment coordinators
    - With valid and reliable assessment tools
    - With resources such as lessons learned through research and publications
    - With the alignment of assessment to the University's and college's strategic plans
8. Inform
    - Assessment-driven research for faculty, program, and institutional growth.
    - Assessment practices that support faculty research, program and university-wide.
    - Assessment and Accreditation website to showcase relevant research links.
9. Issue
    - A Final Report to the University Senate at the conclusion of the academic year.