



KEAN UNIVERSITY OFFICE OF VETERAN STUDENT SERVICES

STATEMENT OF UNDERSTANDING

Kean University User Policy for GI Bill Recipient

Failure to read, comprehend, and follow each section of this user policy will affect a stop in your VA benefits. You are solely responsible for following these guidelines.

- I understand that I must inform Kean University Veteran Office **EACH SEMESTER, IMMEDIATELY AFTER ENROLLING OR DROPPING** any class. I understand that the VA Office has **NO MECHANISM** to see that I have enrolled or dropped, and that my **NOTIFICATION OF ENROLLMENT** is the **ONLY** action keeping my benefits active.
- I understand that I must contact Kean University Veteran Office of **ANY CHANGES IN MY MAJOR**, and **MUST SUBMIT A NEW DEGREE PLAN** whenever any changes occur, either on my part or on the part of the department.
- I understand that I cannot receive any benefits for a course I have **ALREADY EARNED A PASSING GRADE IN**, or one that is **NOT SPECIFICALLY ENUMERATED** in my degree plan.
- I understand that benefits are always paid one month **IN ARREARS** and that initial payments **MAY BE DELAYED** depending on the workloads of the Kean University VA Office and the regional VA processing Office.
- I understand that any questions regarding the **STATUS OF MY BENEFITS AND PAYMENTS** (after certification) would be better answered by the regional VA processing center than the Kean University VA Office.

Signature

Kean Student ID

Date