



POLICE DEPARTMENT USE ONLY	
Report Classification:	_____
Date Received:	_____
Records Bureau Case Number:	_____

KEAN UNIVERSITY

DEPARTMENT OF PUBLIC SAFETY AND POLICE

CAMPUS SECURITY AUTHORITY CRIME STATISTICS REPORT FORM

Federal Law, 20U.S.C. 1092(f) specifically the “Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act”, requires the University to prepare an annual security report that contains information about specific crime statistics. As defined by the Clery Act a “campus security authority” that is aware of any of the designated crimes that were not reported to the University Police Department must forward that information to the Police Department. The crimes that must be collected are defined on page two of the form. Use these definitions to assist you in determining if you must submit the incident information to the Police Department. **DO NOT** classify the information by type of crime incident, simply describe the incident using the definitions as a guide. The Police Department will classify the report once received and reviewed. If you are unsure if the incident meets one of the crimes classification definitions please feel free to call the Police Department, or complete this form and the Police Department will determine if the incident is required.

Security Authority (Full Name): _____

Title and Department: _____

Date Incident Occurred: _____

Location of Incident (Building Name or Address): _____

Brief Description of the Incident:

Check the appropriate answer to the following questions:

Has this incident been previously reported to any other source, if so when and to whom it was reported to?

Did the crime occur in a building or on the street?

Building Name: _____ Street Name: _____

Did the crime occur on KU owned, controlled or leased property? Yes No

Did the crime occur at a University-sponsored activity or event? Yes No

Please email the completed form to Kean University Police Administration at kupolice@kean.edu or mail to Lieutenant Michael Gorman, University Police, Kean University Police Headquarters.

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CRIMES THAT MUST BE REPORTED

Murder and Non-negligent Manslaughter: The willful killing of one human being by another.

Negligent Manslaughter: The killing of another person through negligence.

Forcible Sex Offenses: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcible or against the person's will where the victim is incapable of giving consent.

Non-forcible Sex Offenses: Unlawful, non-forcible sexual intercourse. Incest and Statutory Rape.

Robbery: The taking, or attempting to take, anything of value under confrontational circumstances from the control, custody, or care of another person by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

Aggravated Assault: An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. This also includes assault with disease (as in cases when the offender is aware that he/she is infected with a deadly disease and deliberately attempts to inflict the disease by biting, spitting, etc.)

Burglary: The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

Motor Vehicle Theft: The theft of a motor vehicle.

Arson: To unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device.

Liquor Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages.

Drug Law Violations: The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

Weapon Law Violation: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Domestic Violence: Includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

Dating Violence: Means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.

Stalking: Means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.

Crime definitions from the Federal Bureau of Investigation Crime Reporting Handbook.