

HOUSING SELECTION GUIDE FOR NEW & INCOMING STUDENTS

RES LIFE





Office of Residence Life

Housing Selection Guide

2023-2024

Submit Housing Application

Log in to [KeanWISE](#) & access Residence Life Housing Portal. Review contracts & agreements, housing options, and submit living requests.

Search for a Roommate!

Update [My Information](#) on the housing portal. Find your match by searching through other profiles! Requests are sent through Kean email.

VIP Housing Selection May 1st to May 7th

Register for Class

Register full-time to live on campus. 12+ credits for undergrads & 9+ for graduate students.

Submit Health Forms

Upload all required immunization paperwork to your [Student Health Portal](#)

Pick Your Room!

Submit your application early to participate in housing selection. [Learn more on our website!](#)

General Freshman Housing Selection May 8th to June 1st

Select Your Meal Plan

Residents must have a meal plan and will be able to pick one on May 1 on the portal. [Learn how to use your meal plan here.](#)

Pay Your Bill

All financial obligations must be satisfied in order to move-in.

Move-In August 2023!

Moving instructions are sent out in the summer. Watch your Housing Portal & Kean Email for Res Life updates!



2023-2024 HOUSING SELECTION

Guidelines to Participate

To participate, submit your housing application and \$125 application fee by April 30, 2023.

VIP EARLY ACCESS

PARTICIPATE IN HOUSING SELECTION
BEGINNING MAY 1 - MAY 7, 2023

- Submit a housing application by May 1
- Submit all immunizations AND proof of health insurance to Student Health Services by April 30, 2023.

Students who apply after May 1, 2023, applicants will still be able to choose from remaining available spaces on the housing portal. Please allow 3-5 business days to gain access to the Selection process.

GENERAL SELECTION

BEGINNING MAY 8 - JULY 31, 2023

New student-athletes do NOT participate in Housing Selection and are assigned housing automatically with guidance from the Athletics Department. Incoming athletes will be assigned by April 28, 2023.

About our Campus Community

in Union, New Jersey



COUGAR HALL

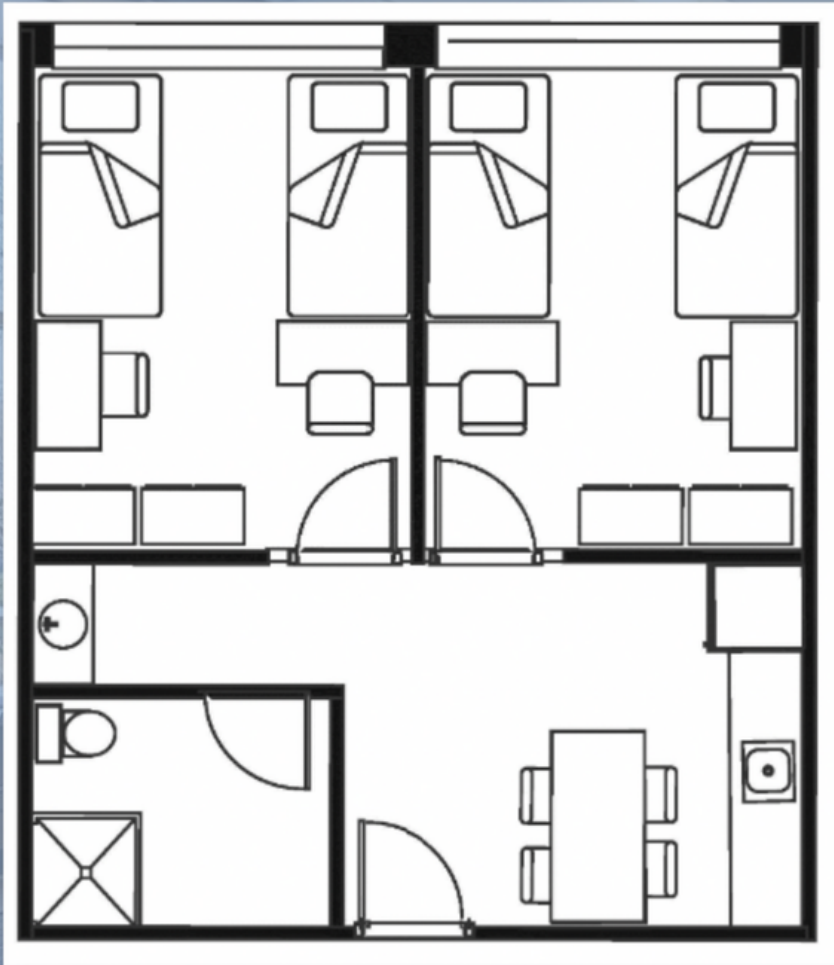
Suite-style hall with double bedrooms for freshman and upper-class students. This hall houses the Scholars Living Learning Community and spacious floor lounges. Without the worry of losing a key, residents have access to all amenities and bedrooms using their Kean ID cards.

FRESHMAN HALL

The largest freshman residence is also suite-style and features a pool table, foosball, and gaming area. Each floor has a private study lounge and an enclosed room for trash and recycling. ACCESS tutoring is held weekly in Freshman Hall's newly renovated Academic Center.



2023-2024 Freshman Student Housing



Cougar Hall

\$6,609.64

Per Semester

2-Double Bedrooms in a shared suite with a Kitchenette

Limited Suites are Available for Upperclassmen!

Our Newest Residence Hall Features:

- Keyless entry
- Private study lounges
- Heating/AC, Wifi & Ethernet ports
- Game room with a pool table, Ping Pong & Gaming Console connections



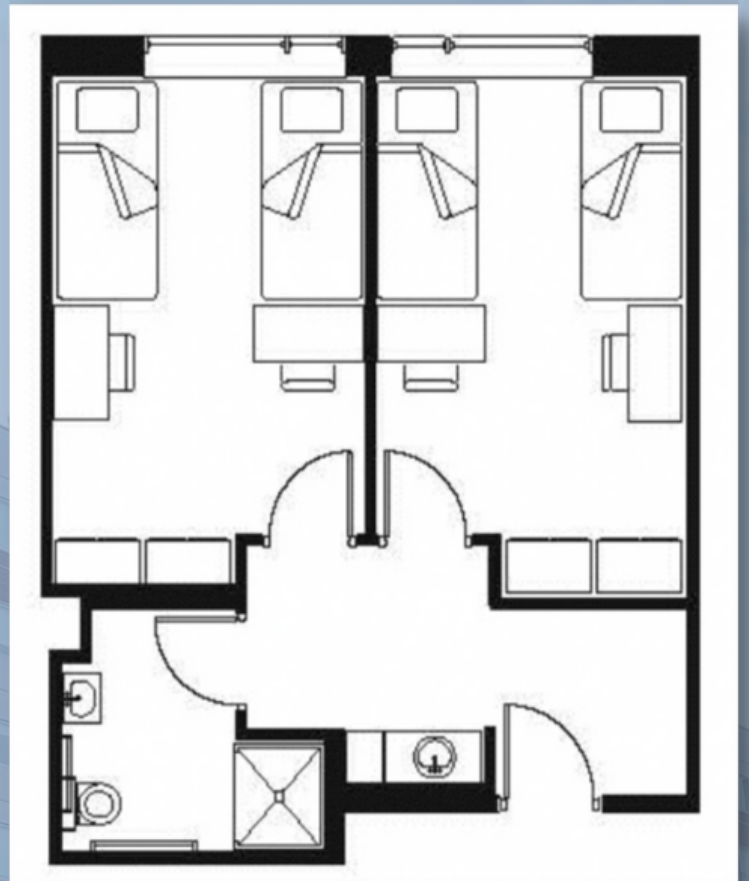
Please Note: Single bedrooms are not available for freshmen.

2023-2024 Freshman Student Housing

Freshman Hall

\$6,410.00
Per Semester

2-Double
Bedrooms in a
shared suite



Freshman Residence Hall

All suites have a shared private bathroom, heating & cooling, cable, wifi, microwave & mini-refrigerator, Private study lounges, a community kitchen, and free laundry!

Please Note: Single bedrooms are not available for freshmen.

HOW TO SELECT YOUR ROOM ON YOUR SCHEDULED DATE

1. Log into KeanWISE and select "Residence Life Housing Portal"
2. Once logged into the housing portal, See the section on the homepage "Room & Roommates"
3. If you have more than 1 roommate, Ensure everyone in your roommate group is fully matched. Review the video below on how to search for roommates!
4. Click "Select a Room/Suite"
5. Search from the available fields for open rooms.
6. Once you select a room, you will receive an email confirmation and your housing bill will be updated to reflect the room rate for the type of room you select.

VIP Freshman Housing Selection
will take place from May 1 - May 7, 2023.
(To qualify for Early Access submit all
required health forms by April 30, 2023.)

General Freshman Housing Selection:
May 8 - July 31, 2023

**Scan the QR code for
a step-by-step tutorial
on Selecting Your Room
for the 2023-2024
school year.**

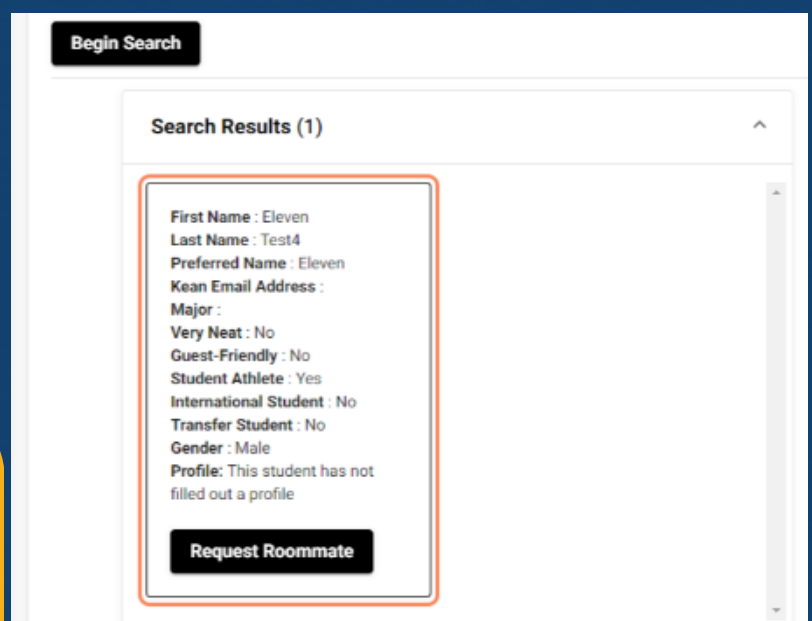
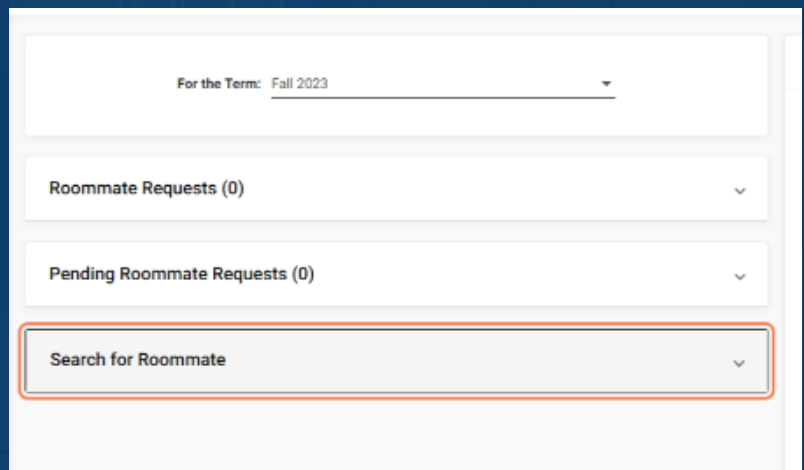
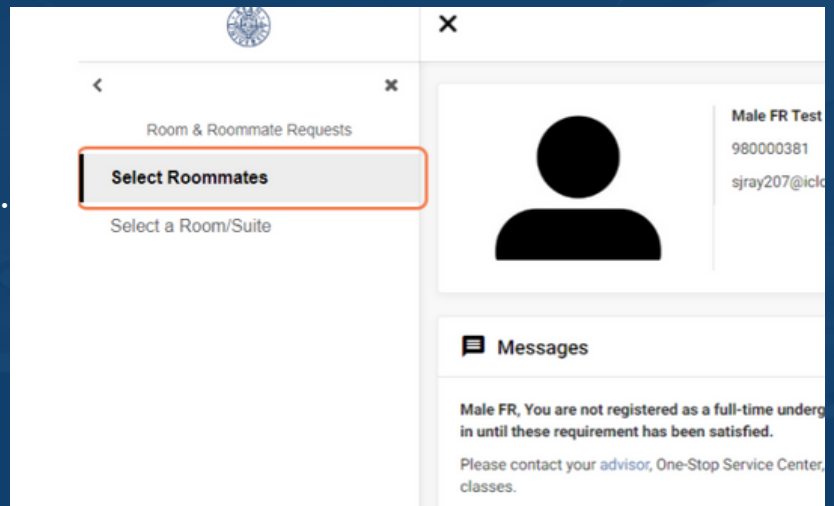


SELECTING YOUR ROOMMATE

1. Log into the Housing Portal during your scheduled time to pick.
2. Look for 'Room & Roommate Requests'
3. Choose 'Select Roommates'
4. If you know whom you would like to like as a roommate ou can type in one of the criterias (first name, last name, or email).
5. If you are unsure who you would like as a roommate, search for a quality in a roommate by using preferences, or major.

NOTE:

Be sure to change the term to Fall 2023. In addition, be sure that all participants have submitted their applications otherwise they will not t populate. Click "Begin Search" when ready to see the results.



SELECTING YOUR ROOMMATE



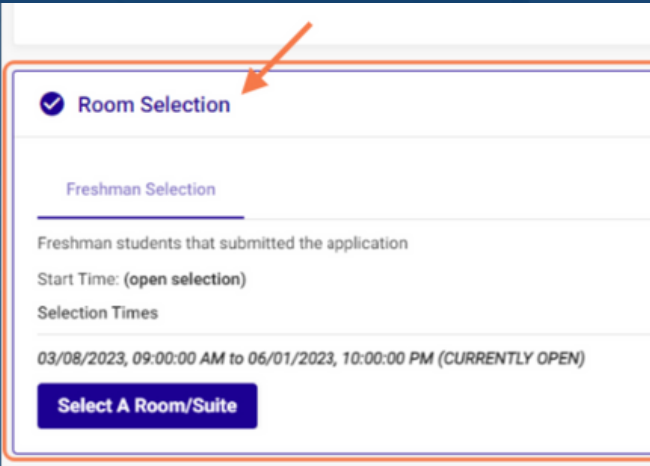
Check out the QR code for a step-by-step tutorial on searching for roommates!

SELECTING YOUR ROOM

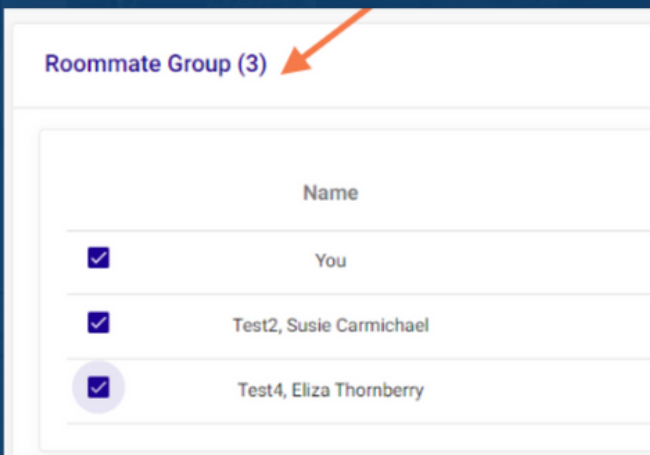
1. Log into the Housing Portal during your scheduled time to pick.
2. Look for 'Room Selection' & 'Select a Room/Suite'
3. You will be able to see your matched roommate groups.
4. Check/Uncheck to decide who in your group you will pick a room for.
5. Use the fields to search by Hall and/or Floor.

NOTE:

Selection won't be available if it's not your scheduled time. Also be sure to discuss who will be assigned in A and B before selection time!

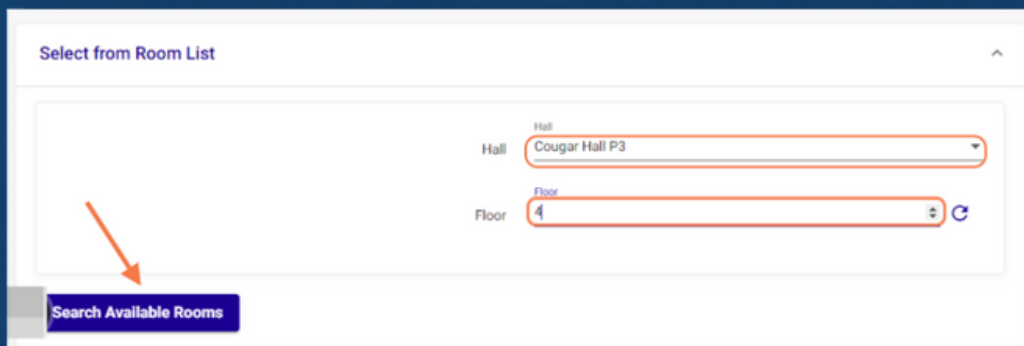


A screenshot of the 'Room Selection' page. At the top, there is a header 'Room Selection' with a checkmark icon. Below it, a sub-header 'Freshman Selection' is underlined. The text 'Freshman students that submitted the application' is followed by 'Start Time: (open selection)' and 'Selection Times' with the dates '03/08/2023, 09:00:00 AM to 06/01/2023, 10:00:00 PM (CURRENTLY OPEN)'. A red arrow points to the 'Room Selection' header. At the bottom, there is a blue button labeled 'Select A Room/Suite'.



A screenshot of the 'Roommate Group (3)' page. The title 'Roommate Group (3)' is at the top with a red arrow pointing to it. Below the title is a table with the following structure:

	Name
<input checked="" type="checkbox"/>	You
<input checked="" type="checkbox"/>	Test2, Susie Carmichael
<input checked="" type="checkbox"/>	Test4, Eliza Thornberry



A screenshot of the 'Select from Room List' page. It features two dropdown menus: 'Hall' with 'Cougar Hall P3' selected, and 'Floor' with '4' selected. A red arrow points to a blue button labeled 'Search Available Rooms' at the bottom left.

SELECTING YOUR ROOM

FINALIZING YOUR SELECTION

Room Cougar Hall P3 401A

Room 401A Bed 1 Lisa Simpson	Room 401A Bed 2 < Leave Empty >
Room 401B Bed 1 Eliza Thornberry	Room 401B Bed 2 Susie Carmichael

Please make sure that this is correct (You will not be able to change this yourself)

Submit Room Selection

Note: Selecting **<Leave Empty>** means this bed is available for other students to select. New roommates/suitemates may be assigned automatically and can be contacted via the housing portal.

You will receive a confirmation email once you submit your housing selection. The email will indicate your hall, room type, and semester/term cost, as well as your assigned roommates/suitemates.

What Happens After I Pick my Room?

All students can expect their housing charges to be posted to their Kean billing account by June 15, 2023.*

**The billing dates are determined by the Office of Student Accounting. This date may be subject to change.*

TIPS & TRICKS

- When in the housing portal, be sure to **ALWAYS change the term to Fall 2023**.
- **Do you have a roommate in mind?** You only need to input one field (first name, last name, or email address), then begin searching for the person you want.
- **Still searching for someone to live with?** Use the preference questions to find a compatible roommate.
 - **Pro Tip:** To broaden your search results, answer your top preference and slowly narrow it down.
- **Check the status of your requests** and requests received by looking under "Roommate Requests" and "Pending Roommate Requests."
 - **Note:** Roommate Requests are requests you've *sent* to others. Pending Roommate Requests are requests you've *received* from other residents.
 - **Tip:** If your request has not been answered, or you change your mind you can "Poke", "Email", or "Delete" your request.
- Your Roommate Search will be determined by how you answer the Gender Inclusive question. Be sure all roommates agree on the same answer (YES or NO).
- If you see the message: **"Your roommate requests do not match. You must resolve your roommate requests in order for you to participate in the process."** This means one or more of your group members have not matched. Check their requests and match all members.

FREQUENTLY ASKED QUESTIONS

- **Are freshmen eligible for single-occupancy bedrooms and suites?**
 - Freshmen students are not eligible for single-occupancy bedrooms and suites. If you need a single for medical reasons, you may submit the required documentation for consideration to the Office of Accessibility Services. For more information, contact our office.
- **I am an international or transfer student. What else do I need to know?**
 - Once General Housing Selection opens, you will be able to view/access General Room Selection or specialized Room Selection based on your special population.
 - Transfer Students will be able to view from spaces in Upperclassman and Burch Hall set aside specifically for Transfer communities.
 - International students will be able to view from available suites in the Quads and Cougar Hall.
 - There will be options with full suites for WKU and international students, in addition to partially filled suites for those who would prefer to live with American students.
- **I want to see what the rooms and residence halls look like.**
 - Use this [link](#) to experience virtual tours of our residence halls, or scan this QR code. You can also contact our office to schedule an in-person tour.



FAQS CONTINUED...

- **What is gender-inclusive housing?**
 - In a gender-inclusive environment, students would agree to reside in suites in which their roommates/suitemates may be of different birth gender. Gender Inclusive Housing participants must commit to maintaining an inclusive and welcoming living environment, free of discrimination. This provides a living/learning environment where residents can support and explore gender identity and expression in a comfortable and supportive environment.
- **I am interested in a gender-inclusive space.**
 - Under "My Info," change your gender to "Self-Identified." This will allow you to search for other residents who also self-identify.
 - Note: If you are interested in a gender-inclusive room or suite, all applicants must provide the same response to the Gender Inclusive question (Yes or No). If your responses do not match, you cannot view and accept each other's roommate request.
- **When and where do I select my meal plan?**
 - Later this summer, students will be able to view and select a meal plan through the housing portal. We offer a variety of meal plan packages based on meal swipes, Cougar and Flex Dollars.
 - Students can make changes through the start of the semester.
 - Gourmet Dining works with a dietician and is able to cater to a variety of dietary and religious needs, including halal, gluten free, and vegan options.
- **What if I miss VIP Early Access May 1 - 7, 2023? What about General Selection?**
 - Anyone who applied after May 1 will gain access to Room Selection within 3-5 business days.
 - Roommate Search will remain open and late applicants will be able to select from unmatched students.
 - Housing Selection will remain open until July 31, 2023. Students who do not participate in Selection. will be administratively assigned.