



KEAN

ADDENDUM NO. 1

Pest Control and Wildlife Management Services

Bid No. K26-7-6-1

**KEAN UNIVERSITY
1000 MORRIS AVENUE
UNION, NEW JERSEY 07083**

DATE OF ADDENDUM: August 6, 2026

The attention of all Bidders is called to the following Addendum from Kean University (the "University"). This Addendum forms part of the Request for Proposal ("RFP") and modifies the original RFP specifications and documents dated July 21, 2026.

This Addendum is hereby included in and made a part of the Contract Documents, whether or not attached thereto. All requirements of the original RFP shall remain in force and effect, except as amended by this Addendum.

The purpose of this Addendum is to (i) clarify issues raised in questions submitted by Bidders, as set forth below; and (ii) extend the date to schedule visits to the campuses until **Wednesday, August 19, 2026**.

Except as amended herein, the original RFP instructions and specifications shall remain in full force and effect.

I. QUESTIONS AND ANSWERS:

Question 1. Who is the current incumbent pest control and wildlife management provider, how long have they serviced Kean University, and what is the current or most recent annual contract value?

A. *N/A.*

Question 2. Can the University provide the previous 12 months of pest-control work orders/service calls, including emergency/after-hours calls, preferably broken down by campus?

A. *No. Vendors are expected to develop their proposed service program based on the requirements outlined in the RFP, their professional experience, and any observations made during an optional site visit.*

Question 3. The RFP requires on-site service a minimum of three times per week. Does this requirement apply across all campuses collectively or to each campus individually, and is there a minimum number of technician hours expected per visit or per week?

A. *At a minimum, the Vendor shall provide three onsite service visits each week at the Kean Union campus, and three onsite service visits each week at the Kean Jersey City campus. These mandatory visits shall occur on Mondays, Wednesdays, and Fridays. The remaining service frequency shall be determined by the Vendor based on the size, complexity, and needs of each location. There is no minimum technician hour requirement. Vendors shall propose a service program that satisfies all requirements of the RFP, including building inspection frequencies and response time standards.*

Question 4. Does the four-hour emergency response requirement mean technician arrival on-site within four hours, and does this requirement apply 24/7/365 across all covered campuses?

A. *Yes. The Vendor shall respond to emergency service requests within four hours and provide same-day onsite service, including after-hours coverage, for all covered campuses as required by the RFP.*

Question 5. For dining facilities, does the twice-monthly requirement mean two complete service visits to every listed dining location each month, and are there specific or restricted service windows for these locations?

- A. Yes. Dining facilities shall receive a minimum of two inspections per month. Services shall be scheduled during off hours or at times coordinated with the University to minimize disruption to dining operations. Services shall be completed by 7:00 am, which is the typical opening time for dining services. Operating hours may vary depending on time of year.*

Question 6. Can the University provide the approximate serviceable square footage of each covered building or total square footage by campus/building category?

- A. Kean University maintains approximately 3 million gross square feet of facilities across approximately 250 acres and five campus locations. Vendors should refer to Attachment C for the list of covered facilities and are encouraged to conduct an optional site visit to better understand the scope of work.*

Question 7. For residence halls, how many rooms/suites and beds are covered, and does routine service include individual student rooms/suites or primarily common and service areas?

- A. Vendors shall develop a preventive pest management program consistent with the requirements of the RFP. Routine service frequencies and treatment locations shall be proposed by the Vendor. Treatment within occupied student rooms or suites shall generally be performed on an as-needed basis in response to service requests or identified pest activity, except for the required annual K9 bed bug inspection of designated residence hall suites.*

Question 8. How many exterior rodent monitoring/bait stations and interior monitoring devices are currently installed, and are these devices owned by Kean University or the incumbent provider?

- A. Vendors are responsible for proposing and providing sufficient exterior rodent monitoring stations, bait stations, and other monitoring devices necessary to effectively service the campuses and meet the performance requirements of the RFP. Vendor shall also provide pricing for bait stations.*

Question 9. Can the University provide the approximate number of bed bug treatments and wildlife trapping/removal events performed during the previous 12 months?

- A. No. Vendors shall base their proposals on the scope of services and performance requirements identified in the RFP.*

Question 10. What is the process for scheduling the site walkthroughs referenced in the RFP, and what dates/times are available? Will the walkthrough allow access to representative residence halls, dining facilities, mechanical/service areas, exterior pest-control areas, and existing monitoring equipment?

A. All site visits must be scheduled in advance by Wednesday, August 19, 2026, by contacting Michael Rodriguez at michael.rodriguez@kean.edu for visits to Kean Union, Skylands and Princeton and Darnell Hicks at darnell.hicks@kean.edu for visits to Kean Jersey City and Harborside. Yes, the walkthrough will allow access to the spaces outlined above in Question 10.